AGENDA MINUTES
CITY COMMISSION MEETING
VENETIAN CENTER, 1 DOZIER COURT
MONDAY, APRIL 12, 2021 5:30 PM

1. CALL TO ORDER

The City of Leesburg Commission held a regular meeting Monday, April 12, 2021, at the Venetian Center. Mayor Christian called the meeting to order at 5:32 p.m. with the following members present:

Commissioner Jimmy Burry
Commissioner Jay Connell
Commissioner Dan Robuck
Commissioner Mike Pederson
Mayor John Christian

Also present were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Fred Morrison, the news media, and others.

INVOCATION

Mayor Christian gave the invocation followed by the Pledge of Allegiance to the Flag of the United States of America at the Greater Leesburg Community Redevelopment Agency meeting prior to this meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS

A. None

3. PRESENTATIONS

A. Introduction of new Lake County Manager: Lake County Commissioner Doug Shields to present County Manager, Alan Rosen, to the City Commission.

Lake County Commissioner, Doug Shields thanked the Commission for allowing him the opportunity to come and introduce himself and the new Lake County Manager, Alan Rosen. He has not had the opportunity to attend a City of Leesburg's Commission meeting yet since he was just recently installed this past November. He has been learning a lot and is trying to meet as many people as possible. His seat covers the west side of Leesburg and fellow Commissioner Smith covers the east side of Leesburg. He said if there is anything he can do to assist the City in the future, please just contact him. He then introduced the new Lake County Manager, Alan Rosen.

Alan Rosen, County Manager stated he has been in office for two months and may come to more meetings if he continues to get rounds of applause like he received here. He thanked the Commission for allowing him to speak this evening. He continued to say that it is an honor to be here and that he is really excited to be working with all the appointed officials throughout Lake County. He has personally known Mr. Minner for awhile now through other professional organizations and they are all here to serve our citizens; whether city or county. We can all work together to make the lives of all our citizens and businesses better. He appreciates the opportunity and hopes to be working closely with the city soon.

Mayor Christian pointed out that Leesburg has many great projects coming up and he is sure Lake County will be hearing from the city's administration. He is sure through their relationship that they will do wonders for Leesburg.

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

Lay Brother, Steven Girard, Tangerine Court, stated that something wonderful is happening in the State of Florida (he provided copies to the Commission) and stated this is the new Personhood Florida statewide initiative. It is now out and he is encouraging everyone to Google Personhood Florida and get a copy. He reminded the Commission that his goal is to move Leesburg in the direction of a Life Peace Zone; which in actuality is just a Personhood Zone. He mentioned that he met with some Lake County League of City representatives at the Mount Dora Golf Course this past week and that the League of Cities is now starting to hear about this new wonderful possibility.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

Items pulled for discussion:

5.C.1 = Façade, Sign and Landscape and Home Improvement Grant Program;
5.C.2 = Creation of two new positions; a Permit Specialist I and a Plans Examiner III, within the Building Department; and
5.C.3 = Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement, with the FAA.

Commissioner Burry moved to adopt the Consent Agenda except for **5.C.1, 5.C.2, and 5.C.3**, and Commissioner Pederson seconded the motion.

The roll call vote was:
Commissioner Connell Yes

Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the Consent Agenda as follows:
(Each item has its coordinating Resolution number listed below the header)

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held March 22, 2021

B. PURCHASING ITEMS:

1. None

C. RESOLUTIONS:

4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement, Number 3-12-0042-027-2021, between the City of Leesburg and the Federal Aviation Administration; and providing an effective date.

Resolution 10,831

5. Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an extension of an existing Non-Exclusive Interlocal Subscription Agreement between the City of Leesburg and Florida PACE Funding Agency for the purpose of extending the term of the existing Agreement for a time sufficient to permit the finalization of pending financing transactions, but not permitting the solicitation of new financing transactions; and providing an effective date.

Resolution 10,832

1. Resolution of the City Commission of the City of Leesburg, Florida, providing funding for the Façade, Sign and Landscape and Home Improvement Grant Programs for projects located within the major corridors and Community Redevelopment Agency Areas; and providing an effective date. (FSL and Home Improvement Grants 2021).

ADOPTED RESOLUTION 10,833

Commissioner Robuck introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made motion to adopt the resolution and Commissioner Pederson seconded the motion.

Mayor Christian requested comments from the Commission and the audience.

Commissioner Robuck stated he has brought this up before, and the issue he has with Mt. Calvary Baptist being eligible. He feels that CRA grants should not be going to nonprofit organizations since it is non-valorem tax money that has generated this in the first place. The idea with this is to improve properties so that their value goes up and that in turn funds the CRA and nonprofit organizations do not fund the CRA. He cannot support a nonprofit business of any type receiving this type of funding. **Mayor Christian** asked for more clarification with the Jackson Hewitt Tax Service and if the City has a sign ordinance because this one says it is just a sign and the rest of them say they are monument signs. **CM Minner** answered that will be changed to a monument style sign, so it will become current with code standards. **Commissioner Connell** inquired if it is the property owners or the tenants who actually apply for these grants. **CM Minner** replied that it would be the tenant or whoever the bona fide business owner is. **Commissioner Pederson** asked who all on the list is nonprofit. **Commissioner Robuck** responded the only one is Mt. Calvary Baptist and they are asking for fifteen thousand dollars. **Commissioner Pederson** stated he respects Commissioner Robuck's comments and he is also on the fence with that one because he does bring up a good point from a fiscal standpoint. **CM Minner** pointed out that he appreciates the Commissioners' concerns because they are valid, but the whole purpose of the grant is to get nonconforming signs to conform and to make the community look better, so whether that business is profit or nonprofit, tax contributing or nontax contributing, understand that the philosophy and the purpose of the program is to get all the signs in compliance so that the corridor and the community looks better. If you do not want to vote for the whole package he asked the commission please make a specific amendment to withdraw that one so all the others still pass. **Commissioner Connell** questioned since it is being given to the tenant and not the property owner, not that they would do this, but just for his own curiosity, what if the tenant were to leave could they take that sign with them. **CM Minner** replied that the signs are affixed, but these days signs are built so that sign copies are pretty easily changed out; for example, if we had an Acme Printers and you do not own it and you put up a nice sign, you could take it down. **Commissioner Connell** inquired if the City had anything in place where if the tenant decided to leave they would not be able to take the sign. **CA Morrison** pointed out that it would all depend on the terms of the lease between the landlord and the tenant. Most leases say that any improvements installed by the tenants which cannot be readily removed by the tenant become part of the property, which in turn becomes part of the property and would go back to the landlord. They can remove the sign face to replace them with new ones, but the sign itself would stay with the owner. **Mayor Christian** asked if we could put something in the agreement where it stipulates that the City wants to have the non-conforming signs become conforming; so if we have a business owner who owns a building on Main Street or the Boulevard, where the tenant says he is going to take this non-conforming sign and put in a conforming sign with taxpayers money, that tenant cannot take this five or ten thousand dollar Leesburg sign, paid for by the taxpayers, to another city. He would like to see something added in the agreements that state those signs stay with the property once they are approved. **CA Morrison** stated we could do that, but it may in some limited circumstances, constitute an impairment of contract if the lease states the tenant can take things with them. **Mayor Christian** suggested maybe we just do not fund it at that point and make the tenant and landlord go back and change their lease if they want that ten to fifteen thousand dollar sign from the City. If he were the tenant he would go back to his landlord and say this is improving the property and make whatever arrangement that they need to make, but he is having a hard time giving the tenant a ten to fifteen thousand dollar grant knowing they could take the sign to another City six months down the road. He would be more comfortable if something added in the agreement that states the sign stays fixated to the Leesburg property, if this is approved. **Commissioner Burry** questioned, going back to the nonprofits, how many nonprofit organizations have applied for these in the past. **Commissioner Robuck** answered since he has been on the Commission this is the second one. The first one was a military bar, but that one turned out where the applicant was a nonprofit bar, but the property was owner was for profit, and they were not filing for any exemptions; they were paying ad-valorem taxes so he ended up changing his mind on that one. This would be the first full-on nonprofit. **Commissioner Burry** inquired if this would be an exception to what the normal application process is. **CM Minner** answered yes. He continued to say that we have probably done about fifty sign changes and this would be the first nonprofit. If there is concern with the Commission, let this roll this evening and staff can go back and amend the grant program to where they have to be the property owner to qualify and bring this back. If they want the not for profit exclusion they can do that as well, but at the end of the day it is about getting everyone's sign looking nice and making the corridor attractive. **Planning Manager (PM) Dan Miller** stated that the current ordinance does require the property owner to sign off on the agreements even if it is a person leasing the property. The bottom-line is the property owner will have to sign off saying they can make that change to the property. **Commissioner Pederson** commented that with this being a corridor improvement he will support this, but moving forward he would like that fixed. He does not want to pull the rug out from underneath Mt. Calvary Baptist Church, but they are not technically on the corridor, they are on a backstreet and we are granting them a fifteen thousand dollar sign. **CM Minner** remarked that to use the word corridor more pejoratively, "the corridor" is "the community", "the business community", and whether you are located in the back on one of the corners of the CRA or on 441, the intent of the City is that we do not want you to have an ugly sign. **Mayor Christian** added he believes their sign is right on the boulevard, even though the church is off the road. Maybe to Commissioner Robuck's point, instead of eliminating all nonprofits, maybe set aside a cap for all nonprofits, where it is not a fifteen thousand dollar sign, but five to seven thousand dollars to assist them with a new sign.

The roll call vote was:

Commissioner Robuck	No
Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Connell	Yes
Mayor Christian	Yes

Four yeas, one nay, the Commission adopted the resolution.

2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to approve the Creation of Two new positions, a Permit Specialist I and a Plans Examiner III, within the Building department using the current Building Permits Fund; and providing an effective date.

ADOPTED RESOLUTION 10,834

Commissioner Pederson introduced the resolution be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made motion to adopt the resolution and Commissioner Pederson seconded the motion.

Mayor Christian requested comments from the Commission and the audience.

Commissioner Connell asked with these two job descriptions; if approved tonight, will the position of the Plans Examiner III be filled by someone who actually meets the qualifications of that job description. **CM Minner** replied yes. **Commissioner Pederson** brought up what he read in an email this afternoon from the City Manager and what he saw because it appears that we are low on the residential side; extremely low compared to the County and other municipalities. He wanted to know where we stand on the commercial side because he hears people grumbling about how expensive Leesburg is on the commercial side. He wonders if we brought the residential down to far and if we should look at both of them because the focus here was the residential and we are way below the market. **CM Minner** answered he will get a commercial estimate because he does not have that answer tonight. His knee jerk reaction is that we are okay, but if we are high on the commercial then we can take a look at that. His suggestion would be if we are high on the commercial to bring that number down because as we saw on the Performa, and even as we are growing, the reason for the positions request is that we are getting back to old time growth, which is a good thing, and we need the changes to keep pace. If that growth pace still comes, even with the new expenditures, he does not think we will have the spend down of the two point two million that was projected in the packets from 2005. He thinks there is still room in there and will have staff look at that and report back. **Mayor Christian** wanted to clarify that we are adding two positions, a Permit Specialist I and Plans Examiner III. Are we moving people internally and giving them a bump up or are we bringing someone in from the open market. **CM Minner** replied that these positions will be advertised externally and will be hired based on their qualifications and the current job descriptions.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Connell	Yes
Commissioner Robuck	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the resolution.

3. Resolution of the City Commission of the City of Leesburg, Florida, appointing two Library Advisory Board members, one to an unexpired term ending September 30, 2021, and one to an unexpired term ending September 30, 2024; and providing an effective date.

ADOPTED RESOLUTION 10,835

Commissioner Burry introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Mayor Christian requested comments from the Commission and the audience.

Lucy Gangone, Library Director, stated that Kathy Encrapera applied for the term ending in 2021 and Carol Pasquale applied for the term ending in 2024, and both applicants are present.

Carolyn Pasquale stated she is a certified librarian and she has spent most of her working life in New York state. She has worked with people of all ages, young children, adults and adult learners. She is very happy to be in Leesburg. She has been visiting this area for about forty-five years and she has seen more changes than maybe a normal resident.

Kathleen Encrapera commented that she is a former school teacher from Virginia. She has been volunteering at the Leesburg Library for approximately seven to eight years. She has served on the board and has taught children of many ages. She also loves to read books.

Mayor Christian asked the Commission if they are okay with the recommendations presented from the Library Director. **Commissioner Burry** replied yes and thanked the ladies for coming tonight. **Mayor Christian** commended Ms. Gangone on how she finds such qualified people to volunteer for the Library. He thanked them all for their commitment and service to the City.

Commissioner Burry made motion to adopt the resolution as recommended by staff and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Pederson	Yes
Commissioner Connell	Yes
Commissioner Robuck	Yes
Commissioner Burry	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the resolution.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW) AVAILABLE

A. SECOND READING OF ORDINANCES

1. An Ordinance of the City of Leesburg, Florida, rezoning approximately 6.64 +/- acres from P (Public) and R-3 (High Density Residential) to SPUD (Small Planned Unit Development) for a property located north of East Dixie Avenue and east of South Lake Street, as legally described in Sections 25 and 26, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (Venetian Isle North)

ADOPTED ORDINANCE 21-15

Commissioner Robuck introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Commissioner Robuck made motion to adopt the ordinance and Commissioner Burry seconded the motion.

Mayor Christian requested comments from the Commission and the audience.

Mayor Christian questioned on the site plan, "Exhibit C", is there something scribbled there or is this not an exact site plan because it shows five buildings overlapping the road on Washington Street. **PM Miller** answered at this time it is strictly conceptually based on design only, but they are subject to make changes. If the Commission would like, he could go back to them and find out more information on that and if they made any changes. This is simply to take the zoning through; so it is still subject to changes. **Mayor Christian** asked if there have been any discussions about closing Washington Street. **PM Miller** responded if that is what they are showing on the plan then that is what they are proposing and talking about. If the Commission would like to postpone this for more research, he would be happy to do that. **Mayor Christian** inquired so when they go to zoning and they are proposing to construct a building on top of a city road, they do not have to do anything other than go through Planning and Zoning. **PM Miller** replied no, they would still have to go through the entire process for a road closure; vacating of the property, and that would have to come before the Commission and they are not prepared to do that yet. That all depends on if they intend to change this site plan or not and if they want to move forward with it. Then absolutely they would have to come back before the Commission and request the road to be vacated, but that is not a certainty.

The roll call vote was:

Commissioner Connell	Yes
Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the ordinance.

B. FIRST READING OF ORDINANCES

1. An Ordinance of the City of Leesburg, Florida, establishing the Tara Oaks Community Development District pursuant to Chapter 190, Florida Statutes; providing for authority and power of the district; providing for the Board of Supervisors of the district; providing for the district budget; providing for functions of the district; providing for miscellaneous provisions; and providing an effective date. (Tara Oaks CDD-1)

Commissioner Robuck introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Mayor Christian requested comments from the Commission and the audience.

Jere Earlywine, Hopping Green & Sams, stated he is here on behalf of the petitioner and is ready to answer any questions the commission may have or could provide a presentation. **Commissioner Robuck** asked with the CDD he knows they are typically, but not exclusively, in retirement communities, and in the initial draft it was more of a mixed use from any age range and he wanted know if that was still the plan or if they were thinking about going with a more age restricted community. **Mr. Earlywine** replied there are over 700 community development districts in Florida; which span a wide variety of types of communities, but this particular one has some commercial components to it as well as residential, so whether this one will be age restricted or not he is unsure. The PUD ordinance still stays exactly as the City approved it, but essentially it is a budgeting process to move the community forward with construction. **Mayor Christian** wanted to clarify that the PUD that was approved was not age restricted. **PM Miller** answered there was no age restriction on this PUD, so it could be age restricted if they chose, otherwise it would not be. There is also a very large commercial component on the northeast side of that property. **Mayor Christian** asked if that commercial property was near the northeast 468 side. **PM Miller** responded it was near 468 and Lewis Road. **Mayor Christian** then questioned if they were to change to an age restricted community what would that process be. **PM Miller** replied that the City does not regulate whether or not a community can be age restricted or not. Sometimes the applicants come in and say they want to be and staff just notes that in the zoning. To the best of his knowledge we do not have the authority to say they can or cannot be age restricted, but in this case it is not age restricted.

C. NON-ROUTINE ITEMS

1. Resolution of the City Commission of the City of Leesburg, Florida appointing a Representative to the Region 5 Trauma Advisory Board Executive Committee; and providing an effective date.

ADOPTED RESOLUTION 10,836

Mayor Christian introduced and read the ordinance by title only.

CM Minner stated this just needs a motion by the Commission. In the past former Commissioner Dennison sat on this board and a member of that board contacted the City and said we needed to appoint a new Commissioner. It appears a couple fingers are being pointed at Commissioner Burry who has the most medical experience. So, if we could a motion from Commissioner Pederson to nominate Commissioner Burry we could get this done.

Commissioner Pederson made a motion to appoint Commissioner Burry as the City's representative, and Commissioner Robuck seconded the motion.

Mayor Christian asked Commissioner Burry if he would accept that nomination for the board.

Commissioner Burry said he would be honored.

The roll call vote was:

Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Connell	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the resolution.

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the

Charter/Ordinances. No action required.

A. None

8. CITY ATTORNEY ITEMS:

CA Morrison reported that he is following a number of code enforcement foreclosures; two are on residential properties, one of those is on Lucerne Circle and the other is in the Indian Oaks area. The third one is the old Holiday Inn hotel at Griffin Road and 441 and that lien is in the twenty thousand dollar plus range, so it is going to be fairly easy for them to redeem, but he is going to push to see what we can do.

9. CITY MANAGER ITEMS:

CM Minner mentioned that the Ski Beach restroom renovation project is moving forward. The trusses are scheduled to be delivered by April 16th and construction will follow, so you will see it get ripped apart and put back together. The finish date is plus or minus two weeks; approximately June 8th.

CM Minner stated another announcement, this one aimed at Commissioner Pederson, is that we need to encourage him to do what he can as he received an email from the TDC (Tourist Development Council) and he needs to verify that he received that email, and paperwork. He needs to get that paperwork submitted back to them. One of the members from the TDC resigned and there is a requirement that you have to be a representative of your body's TDC board to serve on that board and for Leesburg that is Commissioner Pederson. He was sought out by the Fruitland Park City Manager, who reached out to him a few weeks ago and asked if Commissioner Pederson would be interested in filling this position. He replied absolutely that he would happy to have Leesburg's interests served on that board. **Commissioner Pederson** replied thank you.

10. ROLL CALL:

Commissioner Connell wanted to follow up on a conversation from about a month ago where the city was given a piece of property in the Beverly Shores area and that by accepting the property we were to build a pavilion/gazebo and install a plaque. He wanted to know where we stand on that project. **CM Minner** answered we are about six to eight weeks out. When we did the Lake Loraine rehabilitation project, where we drudged out the lake, we had to use a piece of property for all the staging. The owners granted the city that property in exchange for putting up a gazebo up in honor of his mother, but first we had to use the property to complete that project. It has been about six months now, we had a little procurement issue, the error was on our part over building the gazebo. We did some mock examinations and we were building the gazebo to look like a pyramid from the ancient Egyptian times. The initial bids came back around eighty grand, so after more evaluations and consultations with the Building Official, staff decided to build it internally and have cut the cost down to about twenty-five grand. We do have some muck issues, but we will get it right and we will make sure it stays good. We have been in touch with the property owners. We put thirty-five thousand dollars into the budget and are currently under that and if we have a remainder, we would like to put a little fishing pier out into that lake.

Commissioner Robuck laughingly pointed out that with the price of lumber going up, twenty-five thousand dollars might only get you the pier. He went on to say that now with everyone being able to get vaccines, maybe they could look at returning to City Hall sometime in near future for meetings. **CM Minner** said we can go back to City Hall pretty much anytime the Commission decides; just let him know when they are ready. The Commission Chambers are not set up to keep us spread out at the six feet distant requirement. He has had individual conversations with people (but not anyone from this board), and they felt it was not the right time to spend the additional funds on making the chamber meet that six foot requirement. The general consensus was that we will get back when we can; the timeframe could be somewhere between May and August. The elevator is another factor to keep in mind, the elevator since we left has hit the skids. It was an item that we have not fixed, we kept kicking that can down the road and when we did the bathroom construction project that finished it off with the weight of the stuff going up and down in the elevator. The elevator is in construction mode and we are looking at that being under construction for a few months, but certainly by August the coast should be clear on that. **Commissioner Robuck** remarked moving forward that when we have big PUDs before the Commission, having the meetings here is nice because City Hall can get way over crowded with people.

Commissioner Burry stated he is good with going back to City Hall when we all feel it is safe enough and that is going to require a lot more vaccinations than what is currently going on. He is comfortable having the meetings here. He does not think it is the right time to be going back.

Commissioner Pederson had nothing.

Mayor Christian stated we have the groundbreaking Friday at 11:00 a.m. for the Teen Center and he hopes everyone can come out and get excited for another project. He believes City staff is doing a great job. The pool construction is moving forward and he prays the rain holds off so they can finish that before the lumber prices continue to go up; but the construction looks good. It is going to be a great addition to the City and there are many great things happening here. He was talking to a young man today who owns a nursery and he was asking about Leesburg's progress and he told him when you drive down 44 near Silver Lake you see construction, near Sunnyside you see construction, down 27 you see construction, Leesburg is poised to grow and as we hear tonight with Tara Oaks, we continue to grow our City responsibly. If we invite the right type of industry, Leesburg will be well set for the future. He wanted the Commission to continue to be positive and to encourage good development. He encouraged everyone to support our local businesses and if you get the chance go downtown and visit some of the local businesses.

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

The meeting adjourned at 6:16 p.m.