

**AGENDA MINUTES
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, DECEMBER 12, 2022 5:30 PM**

1. CALL TO ORDER

The City of Leesburg Commission held a regular meeting on Monday, December 12, 2022, at Leesburg City Hall. Mayor Pederson called the meeting to order at 5:31 p.m. with the following members present:

Commissioner Jimmy Burry
Commissioner John Christian
Commissioner Jay Connell
Mayor Mike Pederson

Commissioner Dan Robuck was absent. Also present were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Grant Watson, the news media, and others.

INVOCATION

Commissioner Christian gave the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

Mayor Pederson announced for the first order of business that agenda item 6.B.1 had been pulled by city administration.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. None

3. PRESENTATIONS:

A. Employee Service Award Recognitions:

Five Years: Nancy Avila, Finance; and Christopher Surgener, Public Works
Ten Years: John Farris, Building
Thirty Years: Allen Carter, Police

HRD Arriaga and **Commissioner Connell** recognized and presented John Farris of the Building Department with his ten year employee service award. **HRD Arriaga** and **CM Minner** recognized and

presented Christopher Surgener, of Public Works, with his five year service award, and Allen Carter, of the Police Department, with his thirty year award.

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

Joannie Smalley, Executive Director of the Leesburg Partnership, thanked the city and all departments for helping to put on a great Christmas Stroll and Christmas Parade. There was great attendance and it was a great way to kick off the holiday season. She wanted to come out and thank everyone. **Mayor Pederson** thanked her. They were both very nice events.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

Commissioner Christian moved to adopt the Consent Agenda as presented, and Commissioner Burry seconded the motion.

The roll call vote was:

Commissioner Christian	Yes
Commissioner Burry	Yes
Commissioner Connell	Yes
Mayor Pederson	Yes

Four yeas, no nays, the Commission adopted the Consent Agenda, as follows:
(Each item has its coordinated resolution number listed below the header)

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held November 28, 2022

B. PURCHASING ITEMS:

- 1. Purchase request by Fleet Services for the purchase of one (1) new front-load refuse truck.**
- 2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Amendment to an existing Agreement for Lift Station Rehabilitation Services with Danus Utilities, Inc.; and providing an effective date.**

ADOPTED RESOLUTION 11,236

3. **Purchase request by Public Works for improvements at Pat Thomas Stadium using an existing Job Order Contract with Johnson-Laux Construction, LLC, for construction services related to various upgrades to Pat Thomas Stadium for an amount of \$150,469.45.**
4. **Purchase request by Public Works to replace the John L. Johnson Fence using an existing Job Order Contract with Johnson-Laux Construction, LLC, for an amount of \$214,346.97.**

C. RESOLUTIONS:

1. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Land Lease Agreement with Good News Church of Central Florida, Inc., for the benefit of the Leesburg Police Department and in favor of the City; and providing an effective date.**

ADOPTED RESOLUTION 11,237

2. **Resolution of the City Commission of the City of Leesburg, Florida amending the Fiscal Year 2022-23 Budget for the General, Capital Projects, Gas, Wastewater, Discretionary Sales Tax and Fleet Services Funds for the Fourth Quarter; and providing an effective date.**

ADOPTED RESOLUTION 11,238

3. **Resolution of the City Commission of the City of Leesburg, Florida accepting a Right-of-Way Deed to the City of Leesburg from Village Community Development District No. 14, for the purpose of dedicating all roadways located within Villages of West Lake Unit No. 55, Unit No. 56, Unit No. 57, Unit No. 58, Unit No. 59, Unit No. 60, Unit No. 61, Unit No. 62, Unit No. 63, Unit No. 64, Unit No. 65, Unit No. 66, Unit No. 67, Unit No. 68, Unit No. 69, and Unit No. 70 as described therein; and providing an effective date.**

ADOPTED RESOLUTION 11,239

6. **PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW)
AVAILABLE**

A. SECOND READING OF ORDINANCES

1. None

B. FIRST READING OF ORDINANCES

1. **An Ordinance of the City of Leesburg, Florida amending the City Code of Ordinances by amending Chapter 22, Section 22-7, Natural Gas Line Installation Procedures; providing for severability; providing for inclusion in the Code of Ordinances; providing for conflicts; and providing for an effective date.**

This item was pulled from the agenda.

C. NON-ROUTINE ITEMS

1. None

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

- A. None**

8. CITY ATTORNEY ITEMS:

CA Watson stated he had no items to address this evening.

9. CITY MANAGER ITEMS:

CM Minner commented that Mayor Pederson had the privilege of having the longest and shortest meeting. He briefly wanted to remind the public about the recycling change coming January 1st. There was information regarding it put on Lakefront TV, the city's website and the city's Facebook page. They are stopping the recycling program for good reasons. Everyone can keep their can or not keep their can. If they have any questions, they can contact the public works department or his office.

10. ROLL CALL:

Commissioner Christian had no comment tonight.

Commissioner Burry had nothing to comment on.

Commissioner Connell had no further comment.

Mayor Pederson had no comment.

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

The meeting adjourned at 5:39 p.m.