

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
AGENDA**

**CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, FEBRUARY 27, 2023 5:10 PM**

1. CALL TO ORDER

INVOCATION

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF
AMERICA**

2. APPROVE MINUTES:

A. Regular meeting held September 15, 2022

3. RESOLUTIONS:

A. Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida providing funding for the Facade Sign, and Landscape Grant Program for projects located within the Greater Leesburg Community Redevelopment Area for Fiscal Year 2023; and providing an effective date. (FSL Grants GLCRA 2023).

B. Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida providing funding for the Home Improvement Grant Program for projects located within the Greater Leesubrg Community Redevelopment area for Fiscal Year 2023; and providing an effective date. (HIG GLCRA 2023)

4. ROLL CALL:

5. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the

proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

**AGENDA MINUTES
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET, LEESBURG, FL
THURSDAY, SEPTEMBER 15, 2022 5:10 PM**

1. CALL TO ORDER

The Greater Leesburg Community Redevelopment Agency held a regular meeting on Thursday, September 15, 2022, at Leesburg City Hall. Chairperson Pederson called the meeting to order at 5:14 p.m. with the following members present:

Commissioner Jimmy Burry
Commissioner John Christian
Commissioner Jay Connell
Commissioner Dan Robuck
Commissioner Alan Reisman
Commissioner Betty Stevens Coney
Chairperson Mike Pederson

Also present were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, the news media, and others.

INVOCATION

The invocation was given at the Carver Heights/Montclair Area Community Redevelopment Agency meeting held immediately previously to this meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. APPROVE MINUTES:

A. Regular meeting held April 11, 2022

Commissioner Christian made a motion to approve the regular meeting minutes of April 11, 2022 and Commissioner Burry seconded the motion.

Chairperson Pederson requested comments from the Commission and the audience.

The roll call vote was:

Commissioner Christian	Yes
Commissioner Burry	Yes
Commissioner Reisman	Yes
Commissioner Robuck	Yes

Commissioner Connell	Yes
Commissioner Stevens Coney	Yes
Chairperson Pederson	Yes

Seven yeas, no nays, the Commission approved the Regular minutes.

3. RESOLUTIONS:

A. Resolutions amending the Budget for Fiscal Year 2021-22 and adopting the budget for the Fiscal Year 2022-23 for the Greater Leesburg Community Redevelopment Agency.

1. Resolution of the Greater Leesburg Community Redevelopment Agency of Leesburg, Florida, approving the amended Fiscal Year 2021-22 budget; appropriating certain funds to specific redevelopment projects; and providing an effective date.

ADOPTED RESOLUTION 52

Commissioner Burry introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made a motion to adopt the resolution and Commissioner Christian seconded the motion.

Chairperson Pederson requested comments from the Commission and the audience.

CM Minner in the downtown CRA with the county's increment brings in about seven hundred and fifty thousand dollars. The way we do it is we split half of that with the CDC. That leaves the other half, so we pay the debt, which is Main Street, the arches, and then we are banking the rest of that, which is just under two hundred thousand dollars. We are keeping that in reserve to see where the Pine Street project goes.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Reisman	Yes
Commissioner Robuck	Yes
Commissioner Connell	Yes
Commissioner Stevens Coney	Yes
Commissioner Christian	Yes
Chairpson Pederson	Yes

Seven yeas, no nays, the Commission adopted the resolution.

2. Resolution of the Greater Leesburg Community Redevelopment Agency of Leesburg, Florida, approving the Fiscal Year 2022-23 Budget;

appropriating certain funds to specific redevelopment projects; and providing an effective date.

ADOPTED RESOLUTION 53

Commissioner Robuck introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Christian made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Chairperson Pederson requested comments from the Commission and the audience.

The roll call vote was:

Commissioner Reisman	Yes
Commissioner Robuck	Yes
Commissioner Connell	Yes
Commissioner Stevens Coney	Yes
Commissioner Christian	Yes
Commissioner Burry	Yes
Chairpson Pederson	Yes

Seven yeas, no nays, the Commission adopted the resolution.

4. ROLL CALL:

Commissioner Christian had no comment.

Commissioner Burry had no comment.

Commissioner Reisman had no comment.

Commissioner Robuck had no comment.

Commissioner Connell had no comment.

Commissioner Stevens Coney had no comment.

Chairperson Pederson had no comment.

5. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of

the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

The meeting adjourned at 5:16 p.m.

City of Leesburg Lake Front City

Agenda Memorandum

Item No: 3.A.

Meeting Date: February 27, 2023

From: Dan Miller, (Planning and Zoning Director)

Subject: Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida providing funding for the Façade Sign, and Landscape Grant Program for projects located within the Greater Leesburg Community Redevelopment Area for Fiscal Year 2023; and providing an effective date. (FSL Grants GLCRA 2023).

Staff Recommendation:

Staff recommends approval of the attached request for funding of the annual Façade, Sign and Landscape Grant program for projects located within Greater Leesburg Community Redevelopment Area.

Analysis:

The purpose of this program is to offer local businesses the opportunity to apply for grant funds to enhance the aesthetics of their properties, thereby beautifying the City of Leesburg's major corridors. The City of Leesburg has received two (2) grant applications in the GLCRA.

After review, staff recommends funding shown in the attached Exhibit A. All construction is required to be completed within one (1) year of approval of the grant.

Procurement Analysis:

N/A

Options:

1. Approve the recommendation for funding the Façade, Sign and Landscape Grant program in the GLCRA as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

The total cost of the funding proposed within this request is **\$15,910.00**. Funds are available from the Greater Leesburg Community Redevelopment Area (GLCRA).

Account No. 016-6189-559-8214

Project No. CRASFP

RESOLUTION NO. _____

**RESOLUTION OF THE GREATER LEESBURG COMMUNITY
REDEVELOPMENT AGENCY (GLCRA) OF THE CITY OF LEESBURG,
FLORIDA PROVIDING FUNDING FOR THE FACADE SIGN, AND
LANDSCAPE GRANT PROGRAM FOR PROJECTS LOCATED WITHIN THE
GREATER LEESBURG COMMUNITY REDEVELOPMENT AREA FOR
FISCAL YEAR 2023; AND PROVIDING AN EFFECTIVE DATE. (FSL GRANTS
GLCRA 2023).**

**BE IT RESOLVED BY THE GREATER LEESBURG COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF LEESBURG, FLORIDA:**

THAT the Greater Leesburg Community Redevelopment Agency of the City of Leesburg hereby authorizes staff to execute FSL Grant Awards in the amount of \$15,910.00, as shown in attached Exhibit A, pursuant to the requirements of the Façade, Sign and Landscape Grant Program.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the Greater Leesburg Community Redevelopment Agency of the City of Leesburg, Florida, at a regular meeting held on the 27th day of February 2023.

Mayor

ATTEST:

City Clerk

EXHIBIT A**RECOMMENDED FUNDING FSL GRANTS IN GLCRA 2023**

Project #	Project Name	Improvements	General Location	CRA	REC FUNDING
SGA-22-551	Davis- Harris Cleaners	Sign, Facade	1321 West Main Street	GLCRA	\$7,955.00
SGA-22-504	(Old Turners)	Awning, Ext. paint, Fencing	114 South 5 th Street	GLCRA	\$7,955.00

TOTAL = \$15,910.00

City of Leesburg Lake Front City

Agenda Memorandum

Item No: 3.B.

Meeting Date: February 27, 2023

From: Dan Miller, (Planning and Zoning Director)

Subject: Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida providing funding for the Home Improvement Grant Program for projects located within the Greater Leesburg Community Redevelopment area for Fiscal Year 2023; and providing an effective date. (HIG GLCRA 2023)

Staff Recommendation:

Staff recommends approval of the attached request for funding of the annual Home Improvement Grant program for the projects located within Greater Leesburg Community Redevelopment Area.

Analysis:

The purpose of this program is to offer grants to single-family residential homes including façade, safety, and code violations. The City of Leesburg has received four (4) grant applications in the GLCRA. After review, staff is recommending funding shown in the attached Exhibit A. All construction is required to be completed within one (1) year of approval of the grant.

Procurement Analysis:

N/A

Options:

1. Approve the recommendation for funding the Home Improvement Grant program as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

The total cost of the funding proposed within this request is **\$2,317.00**. Funds are available from Greater Leesburg Community Redevelopment Agency (GLCRA).

Account No. 016-6189-559-8213

Project No. CRAHRP

RESOLUTION NO. _____

**RESOLUTION OF THE GREATER LEESBURG COMMUNITY
REDEVELOPMENT AGENCY (GLCRA) OF THE CITY OF LEESBURG,
FLORIDA PROVIDING FUNDING FOR THE HOME IMPROVEMENT
GRANT PROGRAM FOR PROJECTS LOCATED WITHIN THE GREATER
LEESBURG COMMUNITY REDEVELOPMENT AREA FOR FISCAL YEAR
2023; AND PROVIDING AN EFFECTIVE DATE. (HIG GLCRA 2023)**

**BE IT RESOLVED BY THE GREATER LEESBURG COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF LEESBURG, FLORIDA:**

THAT the Greater Leesburg Community Redevelopment Agency of the City of Leesburg hereby authorizes staff to execute Home Improvement Grant Awards in the amount of **\$2,317.00**, as shown in attached Exhibit A, pursuant to the requirements of the Home Improvement Grant Program.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the Greater Leesburg Community Redevelopment Agency of the City of Leesburg, Florida, at a regular meeting held on the 27th day of February 2023.

Mayor

ATTEST:

City Clerk

EXHIBIT A**RECOMMENDED FUNDING HIG GRANTS IN GLCRA 2023**

Project #	Homeowner's Name	Improvements	General Location	CRA	REC FUNDING
HIG-22-556	Poiter	Fence	910 E. Magnolia St	GLCRA	\$579.25
HIG-22-434	Jordan	Roof	1002 June Dr	GLCRA	\$579.25
HIG-22-475	Williams	Roof	906 Washington St	GLCRA	\$579.25
HIG-22-464	McNeil	Fence, Gutter, Windows, Foundation	321 South 2 nd St	GLCRA	\$579.25

TOTAL = \$2,317.00