

**AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, SEPTEMBER 11, 2023 5:30 PM**

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. None

3. PRESENTATIONS:

A. None

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held August 28, 2023

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida authorized the Mayor and City Clerk to execute Amendment Three to

Brightview Landscape Services, Inc.; and providing an effective date.

- 2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Agreement with Faithworks Total Ground Maintenance, LLC and Pierce Landscaping and Outdoor Services, LLC for Lot Mowing, Debris Clean-Up & Board-Up Services; and providing an effective date.**
 - a. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Agreement for Lot Mowing, Debris Clean-Up & Board-Up Services with Faithworks Total Ground Maintenance, LLC.; and providing an effective date.**
 - b. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Agreement for Lot Mowing, Debris Clean-Up & Board-Up Services with Pierce Landscaping and Outdoor Services, LLC.; and providing an effective date.**
- 3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Task Order with Jones Edmunds and Associates, Inc. for design and engineering services for Lift Station 72 Bypass Force Main Project; and providing an effective date.**

C. RESOLUTIONS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida accepting and approving a First Amendment to Agreement for the Utility Construction Reimbursement (Pioneering) agreement between the City of Leesburg and Stanley Martin Homes, LLC; and providing an effective date.**
- 2. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement from DRJ Land Company, LLC, affecting the property described therein; and providing an effective date.**
- 3. Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute a natural gas service agreement between the City of Leesburg and City Homes Leesburg, LLC, for the purpose of installing and providing natural gas service and setting forth the terms to the development known as Silver Lake Estates Phase I; and providing an effective date.**
- 4. Resolution of the City Commission of the City of Leesburg, Florida,**

accepting a Lift Station and Utility Easement to the City of Leesburg from Hometown Lakes at Leesburg, L.L.C., for the purpose of granting the City an Easement over the property described therein; and providing an effective date.

5. Resolution of the City Commission of the City of Leesburg, Florida repealing Resolution No. 11,353 in its entirety and authorizing the Mayor and City Clerk to execute a Gas Service Agreement between the City of Leesburg and TLC Banning Ranch, LLC, for the purpose of setting forth the terms under which the city will provide natural gas service to the development to be known as Banning Ranch Phase I and Banning Ranch Phase II; and providing an effective date.
6. Resolution of the City Commission of the City of Leesburg, Florida appointing members to the Leesburg Electric Advisory Board; and providing an effective date.

6. **PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW)
AVAILABLE**

A. **SECOND READING OF ORDINANCES:**

1. An Ordinance amending the comprehensive plan of the City of Leesburg, Florida, changing the future land use map designation of certain property containing 8.03 +/- acres from Medium Density Residential to High Density Residential, for a multi-family development on a property generally located south of Park Holland Road and east of Picciola Road as legally described in Section 15, Township 19 South, Range 24 East; Lake County, Florida; and providing an effective date. (PMF Leesburg SSCP)
2. An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 8.03 acres from PUD (Planned Unit Development) and C-3 (General Commercial) to SPUD (Small Planned Unit Development) for a property generally located south of Park Holland Road and east of Picciola Road, as legally described in Section 15, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (PMF Leesburg PUD)
3. An Ordinance of the City of Leesburg, Florida amending the City Code of Ordinances by amending Chapter 22, Section 22-7, Natural Gas Line Installation procedures to clarify the residential development units to which natural gas line and appliance installation requirements apply; providing for severability; providing for inclusion in the Code of Ordinances; providing of conflicts; and providing an effective date.

B. FIRST READING OF ORDINANCES:

- 1. An ordinance of the City of Leesburg, Florida annexing certain real property consisting of approximately 12.5 acres, generally located west of County Road 468 and north of Jones Drive, as legally described in Section 21, Township 19 South, Range 24 East, Lake County, Florida; providing that said property so annexed shall be liable for its proportionate share of the existing and future indebtedness of said city; providing that such annexed property shall be subject to all laws and ordinances of said city as if all such territory had been a part of the City of Leesburg at the time of passage and approval of said laws and ordinances; providing that such annexed territory shall be placed in City Commission District 1; and providing an effective date. (Homes in Partnership/CWC)**
- 2. An Ordinance amending the Future Land Use Map of the Comprehensive Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain property containing 12.5 +/- acres from Lake County Urban Medium Density to City of Leesburg Low Density Residential, for a property generally located west of County Road 468 and north of Jones Drive, lying in Section 21, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (Homes in Partnership/CWC)**
- 3. An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 12.5 +/- acres from Lake County RP (Residential Professional) to City of Leesburg SPUD (Small Planned Unit Development) and R-2 (Medium Density Residential) to allow for single family development for a property generally located west of County Road 468 and north of Jones Drive, lying in Section 21, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (Homes in Partnership/CWC)**
- 4. An Ordinance of the City of Leesburg, Florida, further amending the City of Leesburg Retirement Plan for General Employees, adopted pursuant to Ordinance No. 18-31, as subsequently amended; amending Section 6, Benefit Amounts and Eligibility; amending Section 5, cost of living adjustment; providing for codification; providing for severability of provisions; repealing all ordinances in conflict herewith; and providing an effective date.**

C. NON-ROUTINE ITEMS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Asset Transfer Agreement with the Leesburg Partnership; and providing an effective date.**

2. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Lighthouse Construction Agreement with the Leesburg Boat Club; and providing an effective date.**

7. **INFORMATIONAL REPORTS:**

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

- A. **None**

8. **CITY ATTORNEY ITEMS:**

9. **CITY MANAGER ITEMS:**

10. **ROLL CALL:**

11. **ADJOURN:**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.