

**AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, DECEMBER 11, 2023 5:30 PM**

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. Leesburg High School Boys Bowling Team - State Champions

3. PRESENTATIONS:

A. Employee Service Award Recognitions:

Five Years: Darrell Blanton, Electric; Benjamin Lenfant, Police; and Jonathan Pearson, Public Grounds

Fifteen Years: Tracey Dean, Airport; Desmond McLean, Solid Waste Residential; and Claudia Procko, Library

Thirty Years: Nicholas Romanelli, Police

B. Downtown Parking Study Presentation - Public Works

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. **Regular meeting held November 27, 2023**

B. PURCHASING ITEMS:

1. **Fiscal Year 2024 Vehicle Purchase Approval**

C. RESOLUTIONS:

1. **Resolution of the City Commission of the City of Leesburg, Florida, amending the Fiscal Year 2022-23 Budget for the General, Debt Service, Capital Projects, Gas, Water, Solid Waste, Health Insurance, Workers Compensation, Discretionary Sales Tax, Gas Tax, Police Education Receipts, Police Impact Fees and Recreation Impact Fees Funds for the Fourth Quarter; and providing an effective date.**
2. **Resolution of the City Commission of the City of Leesburg, authorizing the Mayor and City Clerk to apply for, and if awarded, accept the Assistance to Firefighters Grant (AFG) from FEMA, for the purchase of firefighter protective gear; and providing an effective date.**
3. **Resolution of the City Commission of the City of Leesburg, Florida, adopting the National Institute of Standards and Technology Cybersecurity Framework as the Cybersecurity Standard for the City of Leesburg, Florida; authorizing the City Manager or the City Manager's designee to adopt policies and procedures as necessary to implement the Cybersecurity Framework and comply with the provisions of Section 282.3185, Florida Statutes; authorizing the City Manager or the City Manager's designer to affirm compliance with the requirements of Section 282.3185, Florida Statutes; and providing an effective date.**
4. **Resolution of the City Commission of the City of Leesburg, Florida, rescinding Resolution No. 11,185, reinstating carrying charges for delinquent payment of utility charges as of January 1, 2024; and providing an effective date.**
5. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Community Development Block Grant (CDBG) Program Subrecipient Agreement between Lake County, Florida, and the City of Leesburg for the Mispah-Simmons Apartment Complex Parking Lot replacement project CDBG FY 2023-2024; as described in the agreement; and providing an effective date.**
6. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Community**

Development Block Grant (CDBG) Program Subrecipient Agreement between Lake County, Florida, and the City of Leesburg for the Mispah-Simmons Apartment Complex Fence Replacement project CDBG FY 2023-2024; as described in the agreement; and providing an effective date.

- 7. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Lease Agreement with Find Peace Counseling at the Leesburg Business Incubator for a three-year term; and providing an effective date.**
- 8. Resolution amending the existing Investment Policy to increase the allowed cash percentage for Intergovernmental Investment Pools and to add language as required by the State of Florida.**
- 9. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement from Florida Gift Fruit Delivery, Inc., a Florida corporation, and Key Scales Ford, Inc., a Florida corporation, affecting the property described therein; and providing an effective date.**
- 10. Resolution of the City Commission of the City of Leesburg, Florida, accepting a conveyance of real property from Leesburg Partnership III, LLC, in furtherance of the Asset Transfer Agreement between the City of Leesburg and Leesburg Partnership, Inc., Leesburg Partnership II, Inc., and Leesburg Partnership III, LLC; and providing an effective date.**
- 11. Resolution of the City Commission of the City of Leesburg, Florida, approving funding from the General Fund of the City of Leesburg in Fiscal Year 2024 up to \$500,000.00 for Bike Fest 2024; authorizing the City Manager to make individual purchases and/or incur individual expenses up to \$75,000.00 within the budget; providing conditions; and providing an effective date.**

**6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW)
AVAILABLE**

A. SECOND READING OF ORDINANCES

- 1. An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 135 +/- acres from City of Leesburg RE-1 (Estate Density Residential) to City of Leesburg PUD (Planned Unit Development) to allow for single-family residential development for a property generally located south of Florida Turnpike and east of County Road 33, lying in Sections 27 and 34, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Tierra Vista PUD)**

2. **An Ordinance amending the Future Land Use Map of the Comprehensive Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain property containing approximately 36.96 +/- acres from Neighborhood Mixed Use to General Commercial, for a property generally located east the Florida Turnpike and south of County Road 470, lying in Section 17, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (470 Leesburg, LLC SSCP)**
3. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 36.96 +/- acres from PUD (Planned Unit Development) to PUD (Planned Unit Development) to allow for commercial and multi-family residential uses for a property generally located east of the Florida Turnpike and south of County Road 470, lying in Section 17, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (470 Leesburg, LLC PUD)**

B. FIRST READING OF ORDINANCES

1. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 0.08 +/- acres from City of Leesburg SPUD (Planned Unit Development) and R-3 (High Density Residential) to City of Leesburg P (Public) to resolve an encroachment from 314 Canal Street onto 300 Canal Street, for a property generally located south of Pine Street and east of S Canal Street, lying in Section 26, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (CAC Canal Street RZ)**

C. NON-ROUTINE ITEMS

1. LAKE SQUARE MALL UTILITY BILLING

- a. **Resolution of the City Commission of the City of Leesburg, Florida, establishing a schedule of rates, charges and fees applicable to the Lake Square Mall for Wastewater service; setting forth findings; providing a savings clause; and providing an effective date.**
- b. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Repayment Agreement for Unpaid Utility Charges with Village Lake Promenade, LLC, for repayment of \$222,302.74 over 36 months; and providing an effective date.**

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. None

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.