AGENDA MINUTES
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, APRIL 8, 2024 5:30 PM

1. CALL TO ORDER

The City of Leesburg Commission held a regular meeting on Monday, April 8, 2024, at Leesburg City Hall. Mayor Burry called the meeting to order at 5:30 p.m. with the following members present:

Commissioner Allyson Berry
Commissioner Jay Connell
Commissioner Alan Reisman
Mayor Jimmy Burry

Commissioner Mike Pederson was absent. Also present, were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Grant Watson, the news media, and others.

INVOCATION

Mayor Burry gave the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. Leesburg High School Girls Weightlifting Team State Championship

Mayor Burry read a proclamation proclaiming the exemplary sportsmanship and outstanding athletic accomplishments of the 2023-24 Leesburg High School "Lady Lifters" Girls Weightlifting Team. He urged all citizens of Leesburg to applaud their remarkable achievements, thanking them for being exceptional ambassadors for our city. He wished them continued success in the upcoming years. Go Jackets!
Several Lady Lifters and the coach were present to accept the Proclamation.

B. Arbor Day

Mayor Burry read a proclamation proclaiming Friday, April 26, 2024, as Arbor Day in the City of Leesburg. He encouraged all citizens to support efforts to protect our trees and woodlands. He further urged our residents to plant trees to gladden the heart and promote the well-being of this and future generations. The proclamation was accepted by Public Works Director Cliff Kelsey.

3. PRESENTATIONS:

A. September 30, 2023 CAFR Review by MSL

Before continuing with the presentation, Mayor Burry informed the public that item 5.B.1 had been pulled from the agenda. The staff received some new information, and we do not want to talk about this item until we have all the information.

Finance Director (FD) Williams introduced Joel Knopp of MSL CPA Firm. He was there to report the findings of the city's 2023 audit.

Joel Knopp of MSL CPA Firm said it was a pleasure to be here. He wanted to present highlights from the audit that was recently concluded for the fiscal year ending September 30, 2023. Included in the packet was a letter that went through the details of the findings. He wanted to highlight a couple of items under communications. First, it is the responsibility as auditors to audit the financial statements of the city under generally accepted auditing standards as well as government audit standards. They also look at the Florida rules of the auditor general as well as the uniform guidance which governs the city's federal grants. There is a lot of compliance that goes into this audit to review compliance as well as looking at internal controls over financial reporting. Management's responsibility is to maintain effective internal controls. They do come in and check it, but it is management's responsibility to make sure that those processes are consistently followed throughout the year. We received representation at the conclusion of the audit and management provided all the information requested. The Finance Director was responsible and assigned to oversee the audit. He was pleased to report that the audit schedule went as planned. The deadline for the city to submit its financial report to the Government Finance Officers Association was March 31st. He was happy to be here presenting it, and it was completed on time.

Referring to a slideshow presentation, he said the opinion of the financial statements are found on pages 14-16, and that was an unmodified opinion, which means it was a clean opinion that the statements were presented in accordance with generally accepted accounting principles. At the back of the document are reports on the compliance and internal controls. The report under government audit standards is on page 230-231, and there were no internal control findings, weaknesses or deficiencies. That report was clean. He pointed out one federal grant that was required to be reviewed. It was a major program, meaning they had to test it very specifically on internal controls over compliance and whether the city was in compliance with the requirements of the grant. That was the coronavirus grant for state and local fiscal recovery funds that the city is still spending down. That report was clean; no compliance findings or internal control issues were noted. The last two reports relate to the Florida Auditor General requirements, independent accountants' report on investment compliance, and the auditor's management letter that covers a variety of topics. Those reports were clean as well. There were a few financial highlights to cover. The citywide analysis looks at the city's financial statements from a full accrual perspective. It includes the long-term liabilities of the city as well as the capital assets. There were no significant concerns there. The net-investment and capital assets continue to grow for both governmental and business-type activities as the city continues to put more money into capital investments. Unrestricted is really the discretionary net position. It is negative for governmental activities due to long-term pensions and other post-employment benefit obligations. However, that is looking at it in a very long-term perspective. There were no concerns from a short-term or annual operating perspective. With business type activities, they continue to show good profit at 12.9 million in income with an overall change in that position of 11.8 million. On the general fund side, there were positive results there. They will see an unassigned fund balance of 14.3 million. That was 43% of the total expenditures and transfers out. That is a very healthy reserve and a positive net change in fund balance of 1.4 million. From a budget compliance perspective, these are good results. The revenues and transfers came in at 3.9 million over projection, which resulted in a positive net change in fund balance of 3.5 million. He expressed appreciation to the Finance Director and his team for the hard work they did throughout the year, which showed in the clean audit. The fact that there were no adjusting entries needed shows that the city is recording numbers correctly. It also points to good internal controls over financial reporting. **Mayor Burry** asked if there were any questions. There were none.

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

Dr. Erika Jasper of 2110 Johns Avenue gave kudos to the city for the Keep Leesburg Beautiful event that was held this past Saturday. They had forty-one volunteers who were broken up into different parks; Berry Park, Johnson Park, Susan Street, and the downtown trails. They collected 5.14 tons of trash, which was amazing. She also gave kudos to Cliff Kelsey, Diane Clinton, Sandra Wilson, and Robert Alderman of the Carver Heights CRA. She thanked everyone for a job well done. She looks forward to doing it again.

Teresa Conner of 910 Georgia Avenue stated she was a CRA Commissioner. She wanted to say thanks to Dr. Erika Jasper for coordinating the cleanup event. She also gave an open invitation to the commission for the MLK Dare to Care Cancer Program that will be held on April 20th at 10:00 a.m. at Rogers Park. This year they have a panel of people. They have a young adult who is forty years old who was recently diagnosed with stage four colon cancer. He had no previous symptoms at all until this showed up. They also have a woman who will discuss uterine cancers. They have an individual who has now been cancer free for thirty years from Hodgkin lymphoma. Also, if anyone has considered getting involved in a study for Alzheimer's, there is a nurse coming in from Orlando. She is very helpful. If anyone wants to get into this study program at an early age, they can check to see if they fit into that category. She will also provide some useful tips.

Geri Seward of 5819 Green Briar Loop said she has lived in Leesburg for the past eight years. While she appreciates all the positive things happening, she has concerns about traffic because it has gotten out of control. She cannot go to a grocery store without having a high level of stress about getting on the roads. If she wanted to catch a flight at the airport, she cannot get down to the Turnpike. There has been a lot of development which brings some positive things, but the city needs to be careful. The city needs to look at infrastructure to make sure we are keeping up instead of putting in development and fixing the infrastructure later, which creates bigger problems. Maybe the city can slow down and worry about the quality of life for the people who live here.

Lay Brother Steven Gerard said he was visiting from Ohio. He was here to speak about the baby peacefully developing in the pregnant mother's womb. That precious little person should be preserved, protected, and safe. The baby is a person in the womb. We ourselves started our journey of life as a baby in the womb of our own mothers. He has an MBA from Xavier University and BSEE engineering credentials from Purdue University. He would be researching and analyzing the demographics and conservative voting tendencies for Leesburg along with other cities in Lake County and throughout Florida. He will defend the new constitutionality of personhood cities in Leesburg and throughout the United States. We can do this because the US Supreme Court threw out the 1973 Row decision in 2022 with the new Dobbs decision. He stated if anyone in attendance wished to get more information they should see him after the meeting. He looks forward to continuing the new personhood concept with local church leaders, business owners, and citizens. He hoped many would find time to contact city hall in support of a voting passage for the personhood resolution. He hoped to have a National Day of Prayer on May 2nd. After reviewing the personhood resolution, he hoped people would guide the city manager to put it on the next agenda. That way, the personal resolution could be debated, reviewed, and possibly passed between Mother's Day and Father's Day.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

Commissioner Reisman moved to adopt the Consent Agenda as presented, and Commissioner Berry seconded the motion.

The roll call vote was:

Commissioner Connell	Yes
Commissioner Reisman	Yes
Commissioner Berry	Yes
Mayor Burry	Yes

Four yeas, no nays, the Commission adopted the Consent Agenda, as follows:
(Each item has its coordinated resolution number listed below the header)

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held March 25, 2024

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the City to use the Master Services Agreement awarded by the Florida Municipal Power Agency (FMPA) to Quanta Technology, LLC., to provide continuous consultant services; and providing an effective date.

This item was pulled from the agenda and not discussed.

2. Resolution of the City Commission of the City of Leesburg, Florida, authorizing approval of a photo enforcement services agreement between the City of Leesburg and Altumint, Inc.; and providing an effective date.

ADOPTED RESOLUTION 11,801

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute the Statewide Mutual Aid Agreement between the State of Florida and the City of Leesburg, Florida; providing for reciprocal emergency aid and ensuring the timely reimbursement of costs incurred by local governments; and providing an effective date.

ADOPTED RESOLUTION 11,802

2. Resolution of the City Commission of the City of Leesburg, Florida, amending the Workday Schedule and Fee Schedule for Aircraft Inspection and Clearance at Leesburg International Airport by the U.S. Customs and Border Protection; and providing an effective date.

ADOPTED RESOLUTION 11,803

3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Gas Service Agreement between the City of Leesburg and Burgland Investments, LLC, for the purpose of setting forth the terms under which the city will provide natural gas service to the development known as Sleepy Hollow; and providing an effective date.

ADOPTED RESOLUTION 11,804

4. Resolution of the City Commission of the City of Leesburg, Florida approving a Special Transfer of up to $500,000 from the General Fund to the Electric Utility Fund, returning approximately two months of the budgeted Electric Transfer; and providing an effective date.

ADOPTED RESOLUTION 11,805

5. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Gas Service Agreement between the City of Leesburg and DWPM Ventures, LLC, for the purpose of setting forth the terms under which the city will provide natural gas service to the development known as Hills of Leesburg; and providing an effective date.

ADOPTED RESOLUTION 11,806

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

A. SECOND READING OF ORDINANCES

1. **An Ordinance of the City of Leesburg, Florida, adding a PDO (Planned Development Overlay), with a waiver from Section 25-282 (a) (1) PDO five-acre minimum, to the existing R-3 (High Density Residential) zoning, on approximately 0.22 +/- acres to allow for an office, retail, and classroom uses for a property generally located south of East Main Street and west of Mike Street, lying in Section 25, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (CDC Office Mike Street PDO)**

ADOPTED ORDINANCE 24-15

Commissioner Reisman introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

PZD Miller said this was a request from the Community Development Corporation of Leesburg for a planned development overlay (PDO) to allow for office, retail, and classroom use. The property is generally located on the west side of Mike Street and south of East Main Street. The property consists of about 0.22 acres. This property runs all the way through from Mike Street to Child's Street, which makes it a double frontage lot. The property is zoned R-3 high-density residential and the proposed uses are office, retail, and classroom. There are no negative impacts anticipated by staff. This is very similar to the PDO they did down the street. As a historical fact, this was the office of Mr. James Durdan who was the first African-American attorney in Lake County. Tiffany Portier of the CDC is in attendance to answer any questions. **Mayor Burry** asked if there were any questions.

Commissioner Berry mentioned during the first reading it was said that this use was a Medicare type business. **PZD Miller** asked if she could repeat the question. **Commissioner Berry** said at first reading the question was asked about this being a business for Medicare. **PZD Miller** said yes, this would allow for that. He could not remember if it was Medicare, but it was some type of use. From a zoning standpoint it is just office. **Commissioner Berry** inquired about classrooms and industrial. **PZD Miller** replied classrooms could be for any type of class that the CDC wanted to hold to share information with people. Whether it be financial management, running a business, or anything. That building is not very large, it would not hold a large group of people. **Commissioner Berry** said that was not very clear. **Mayor Burry** asked if there were any other questions from the commission and audience. There were none.

Commissioner Reisman made a motion to adopt the ordinance and Commissioner Berry seconded the motion.

The roll call vote was:

Commissioner Reisman	Yes
Commissioner Berry	No
Commissioner Connell	Yes
Mayor Burry	Yes

Three yeas, one nay, the Commission adopted the ordinance.

2. **An Ordinance of the City of Leesburg, Florida, amending the City Code of Ordinances, by amending Article IV, Chapter 9 - Elections; providing for five single member commissioner districts; providing for severability; providing for conflicts; and providing an effective date.**

ADOPTED ORDINANCE 24-16

Commissioner Reisman introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Commissioner Reisman made a motion to adopt the ordinance and Commissioner Connell seconded the motion.

Mayor Burry requested comments from the Commission and the audience.

CM Minner stated when the city changed to the five district seats for the City Commission there was a referendum that placed modifications to the charter. However, there are references to the City Commission seats in the city code. This ordinance transfers the referendum that is already in the charter into the pertinent sections of the city code. This item is a housekeeping item. **CA Watson** agreed. **Mayor Burry** asked if there were any other questions. There were none.

The roll call vote was:

Commissioner Berry	Yes
Commissioner Connell	Yes
Commissioner Reisman	Yes
Mayor Burry	Yes

Four yeas, no nays, the Commission adopted the ordinance.

B. FIRST READING OF ORDINANCES

1. **An Ordinance of the City of Leesburg, Florida, annexing certain real property consisting of approximately 47.68 +/- acres; and being generally located east of U.S. Highway 27 and north of Windmill Road, lying in Section 25, Township 20 South, Range 24 East, Lake County, Florida; providing that said property so annexed shall be liable for its proportionate share of the existing and future indebtedness of said city; providing that such annexed property shall be subject to all laws and ordinances of said city as if all such territory had been a part of the City of Leesburg at the time of passage and approval of said laws and ordinances; providing that such annexed territory shall be placed in City Commission District 3; and providing an effective date. (Mar-Jo Pines Sharp Properties ANNX)**

Commissioner Reisman introduced ordinances 6.B.1, 6.B.2, and 6.B.3 to be read by title only. CC Purvis read the ordinances by title only.

Mayor Burry requested comments from the Commission and the audience.

PZD Miller stated the property is generally located east of US 27 and north of Windmill Road. There is a

PUD zoning on the eastern and southern portions of this property, which encompass about one hundred acres. The goal of this proposal is to add forty-seven plus or minus acres. There are properties to the east and south currently under a PUD zoning. That PUD zoning was done in 2022, under Ordinance 22-46. The property under this annexation and comprehensive plan application is forty-seven acres. Referring to a drawing, he said the gray area represented the city limits of Leesburg and the white area represented Lake County. Essentially, the effort is to fill in an enclave. The request is to change a future land use designation from Lake County Rural to City of Leesburg Estate-Residential to match the adjoining properties. It would go from ninety-nine acres to one hundred and forty-seven plus or minus acres. Under the permitted uses in the PUD, everything would be detached single-family residential. There are three lot sizes, fifty, sixty, and seventy, and there is a good mix of the lot sizes. The fifty-foot lots are 37%, sixty-foot lots are 33%, and seventy-foot lots are 29%, with a total of 402 units. That includes the previous property to the south and the east of 271 units. They would add some lots to the development, but the density would remain the same at 2.7 units per acre. All lots are required to have architectural standards with a minimum house size of 1,800 square feet. They will have two car garages with a twenty-five-foot front setback. There are gutter requirements for any lot with less than fifteen feet in between the structures. They require dark sky lighting, two trees in each yard and 35% open space. There are access points along US 27 and stub out accesses to the north and east to allow for internal connectivity. There would be a roundabout on the property on the side where the old power line easement runs through. There would be 1.85 acres or about 80,000 square feet reserved for recreational activities, including a swimming pool, dog park, trail system, and a children's playground. All other requirements are the standard PUD requirements, which include the protection of wetlands, restrictions on the types of grass for less water usage, and requirements for working with FDOT and Lake County for any and all necessary transportation improvements. If there are any questions, he would be happy to answer. **Commissioner Connell** mentioned that he did not have any questions, but he had some comments. **Mayor Burry** said they would get into the comments, but he wanted to take public comments first.

Luke M. Classon of Appian Engineering, LLC., 2221 Lee Road, Suite 27, Winter Park said he was there to answer any questions. He agreed with everything the Planning and Zoning Director said. He appreciated all the hard work his department has done with this project. His client Pulte Homes was originally going to move forward with the project, but there were some wastewater capacity concerns and delays. During the delay with the wastewater capacity, they were able to pick up this additional piece of property. They would like to take the exact same PUD and add the additional forty-seven acres to it. **Mayor Burry** asked if there were any questions for the petitioner. There were none. He asked for public comments.

Mario Nappa of 27548 Stoney Brook Drive said he lives about a mile and a half north of where this development will go. He was opposed to this development due to the increase in traffic. It will bring more traffic to an already congested network of roads. This is a real safety hazard. The health and safety of the residents of Leesburg in this area hang in the balance with every new development that is approved. For 2024, Florida ranked second, behind Texas, as the state with the most car related fatalities. The year before, we were number one. There was a fatality about a mile or so north of Windmill Road earlier this year where a motorist ran over a cyclist. The roads are already congested, and we do not need another two hundred and seventy-one homes. We already have thirty-three thousand homes on the books. That number will go up next month when the city approves the Secret Promise deal. **CM Minner** stated part of that was incorrect. Secret Promise was a DRI that was approved back in the early 2000s for six thousand eight hundred units. The action the commission will take next month ostensively changes Secret Promise to The Villages. The numbers are already included, and the number is thirty thousand not thirty-three thousand, but it was close. The Secret Promise action next month will not change the unit numbers. **Mr. Nappa** said the original Secret Promise had a lot of commercial development and The

Villages would have very little commercial development and about eight thousand homes. There will be an additional one thousand five hundred homes over what was originally planned for Secret Promise. He was invited to attend a safety workshop held by FDOT on February 26th and his recommendation to them was to put a moratorium on new developments, rezoning, and annexations until proper infrastructure is in place. The results of that meeting will be announced in the middle of May. Whether the philosophy gets adopted is up to the commission. You have the power to put a moratorium in place to put a hold on rezoning and annexations. The city should not put existing residents' lives at risk. **Mayor Burry** asked for any other public comment. There was none.

Commissioner Connell said he touched on slowing down growth a few meetings ago. Growth has gotten out of control. There is a difference between smart growth and out-of-control growth. We already have thirty thousand available lots in the city. How much more do we need to annex? If we look at the factors of the latest concurrency report from the school board, the high school is already at 90% capacity and the elementary schools are at 80% and that does not count the thirty thousand lots approved already in the city. How much more can we add? Our transportation infrastructure is terrible. We cannot support the lots already in the city and there is more development that has already been approved. The current roads cannot support that type of traffic. From South Leesburg, if you want to go downtown here, there is only one route, there is only one choice, and it is a two-lane road. The traffic is horrible and all we do is add more and more lots. We really need to take a step back and put a pause on this. It seems like every other year we are adding sewer capacity for millions and millions of dollars, or we are applying to increase the consumption use permit for more water. How much more can we add? We already have plenty of work that needs to be done with the thirty thousand lots. We really need to rethink the growth issue. Even though we are not voting on this tonight, he wanted to throw it out as food for thought. **Mayor Burry** asked if there were any other comments. There were none. He stated this item would come back before the commission for a second reading on June 10th.

2. **An Ordinance amending the Future Land Use Map of the Comprehensive Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain property containing 47.68 +/- acres from Lake County Rural Transition to City Estate Residential, for a property generally located east of U.S. Highway 27 and north of Windmill Road, lying in Section 25, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Mar-Jo Pines Windmill Sharp Properties SSCP)**

3. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 147.40 +/- acres from City of Leesburg PUD (Planning Unit Development) to City of Leesburg PUD (Planned Unit Development) to allow for a single-family residential development for a property generally located east of U.S. Highway 27 and north of Windmill Road, lying in Sections 25, 36, and 30, Township 20 South, Ranges 24 and 25 East, Lake County, Florida; and providing an effective date. (PUD Mar-Jo Pines Windmill Sharp Properties)**

C. NON-ROUTINE ITEMS

1. **None**

7. INFORMATIONAL REPORTS:
The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. None

8. CITY ATTORNEY ITEMS:

CA Watson had no items to report on.

9. CITY MANAGER ITEMS:

A. Leesburg Bikefest Update

CM Minner stated at the last meeting, Commissioner Reisman requested an update for Bikefest. However, before he got into that, he wanted to revisit why item 5.B.1 was pulled. That was a piggyback contract through FMPA for consulting with Quantum. The GE contract we entered into when we went to the smart grid years ago is set to expire December 31, 2026; not quite two years from now. In essence, as a level of review, GE has quasi put us on notice that they will most likely not seek renewal of that contract. If we were to exit that contract early, that would probably make them happy. Long story short, GE does not want to service meters anymore. Essentially, measuring electric consumption is not a business endeavor they wish to continue in the future. We are one of their last remaining municipal electric utility customers. In any case, we are charged with the review of that situation and one path that our Electric Director wanted to go down was to get some consulting help to start reviewing and preparing for a large RFP to seek a marketplace request for proposals on how to replace the GE contract. As we slowly move into that, we put a team together that consists of the Electric Director, IT Director, Finance Director, and himself. Obviously, the three directors are doing the heavy lifting, and he is the sounding board for reviewing what is going on. In short, we think there may be some other options through a sub-consultant from GE to help us replace these meters in the future. We are optimistic that this will be a reasonable approach. One that hopefully provides an overlap and a seamless transition from GE. We will be working on that over the next couple of months, and before we move down that road into a fuller consulting expense, we put that request on hold. The truth of the matter is he pulled it last month and failed to pull it this month. That one slipped by him during the agenda review. He was confident that the city was headed down the right path.

Moving to Bikefest, he put a spreadsheet in the agenda packet. A lot of things are moving forward in a positive direction. If you recall, back in October we made an allocation from cash of half a million dollars, and we set that aside for Bikefest. The purpose was for half a million out and a half a million in. It could be a little more plus or minus. We will know more after Bikefest. He provided an expense report for Bikefest and the expenses to-date are $337,450 of the $500,000. Our revenue is $273,900. We have not spent the full amount, and we have recovered about half of that amount in revenue. We are hanging in there with most of the numbers. The biggest revenue item is vendor novelty, and we will get a cut on those sales. We are hopeful that it fills in the rest of the bucket, so we break even. He also provided a spreadsheet for alcohol sales. Alcohol sales show a marginal profit of about $6,000. He believed this was a good approach on the cost of alcohol. However, the biggest issue we are facing is insurance for alcohol. We are working with Brown and Brown and Lassiter Ware. He was confident that we would have insurance before Bikefest comes. However, he was not comfortable with the cost of insurance. We could purchase insurance that has very good liability coverage and good protection, but the expense for that insurance for one weekend is about $80,000. We have received some really great quotes of about $20,000 for insurance, but that coverage protection is horrible and not something he would recommend. We will continue to work through this to get the best insurance and coverage for the least expenditure. It will most likely be the week before the event when we make the internal call to either go expensive or find something good. In the packet he provided is the expensive quote to show the worst-case scenario. It does show a break even in alcohol sales and if novelties come up, we are looking at breaking even. We received $100,000 from The Partnership back in the fall, and after they closed out their books they sent another $150,000. So, all together they gave us $250,000. He asked the Budget Director to put that money into a reserve account to be used for special events. If we go over, that is where the money will come from versus taking it from the general fund. We have a $250,000 cushion from the Partnership after they came in and asked us to take over. That money was part of the consideration for closing down the shop. Financially, that is where we are. The biggest struggle right now is with insurance. If we go with more conventional insurance, we will be able to pull the trigger and get it done in a couple of days because it will be underwritten quickly. We will have insurance for Bikefest, but it may cost between $80,000 and $100,000.

The last document he included in the packet was a highlight of the shows. It shows the bands and the schedule of the events. The Special Events Manager, along with the Recreation Director, have done a great job getting this organized and working with all the vendors. The Chamber continues to work to get the alcohol and sales set up. We are moving rapidly towards Bikefest, and it will be here in a couple of weeks. It should go off very well. It basically comes down to the last few vendor items and insurance. **Mayor Burry** asked about the insurance and if they have to make that call at the next meeting? **CM Minner** answered no, they should not have to make that call because they gave him the authority to spend up to $100,000 on Bikefest. As long as the insurance does not go over, it will not have to come back before the commission. He was pretty confident that it would not. The latest quote he saw was for $80,000, and it provided good coverage. The Finance Department team constantly works with Brown and Brown and Lassiter Ware. He was confident that we would have insurance, and it would be within his spending authority. **Commissioner Reisman** said since we will have the numbers this year, next year we should have numbers for an RFP to see about a third party doing it. That way we can look at all the options. **CM Minner** responded duly noted. He anticipated having this all laid out in the budget before the budget workshops. There would be a separate Bikefest section, so we would know before dealing with the budget in July. We will know what the numbers were along with the profit/loss. His goal, assuming positive, is that everyone will love Bikefest, and they will want the city to continue doing Bikefest. He will have a Bikefest section in the budget and at that time they can talk about all the issues.

10. ROLL CALL:

Commissioner Berry had no comment.

Commissioner Connell had no further comment.

Commissioner Reisman stated the Leesburg Chamber of Commerce put on a very successful Fish Fry last Thursday. It was a great event. It is a staple for our community. Also, he has had a few people reach out to him regarding some issues and concerns. He directed them to the city's website to fill out the citizen request. He has received a lot of thanks regarding the public works and police department. They told him that the staff had been addressing the issues. He looks forward to seeing everyone at Bikefest. He gave a huge thank you to the special events department and all city departments who have helped to make this event successful.

Mayor Burry said we had some concerned citizens at a previous meeting, and they were concerned about what was happening on Pine Street. There are some things happening there over in the next three weeks. They will see more activity, sidewalks will be poured, and the electricity will be run underground instead of overhead. Those things are moving forward. It is getting better, so please bear with us. It will be beautiful when it is done.

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

With a motion by Commissioner Reisman and a second by Commissioner Berry, the meeting adjourned at 6:22 p.m.