

**AGENDA**  
**CITY COMMISSION MEETING**  
**CITY HALL, 501 W MEADOW STREET**  
**MONDAY, SEPTEMBER 23, 2024 5:30 PM**

**1. CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. PROCLAMATIONS:**

**A. None**

**3. PRESENTATIONS:**

**A. None**

**4. PUBLIC COMMENTS:**

**This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.**

**5. CONSENT AGENDA:**

**Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call**

**A. CITY COMMISSION MEETING MINUTES:**

- 1. Regular meeting held September 9, 2024**
- 2. Special meeting (Tentative Millage & Budget) held September 12, 2024**

**B. PURCHASING ITEMS:**

1. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Amendment with NFP Retirement, Inc. (fka Fiduciary First, LLC) for investment advisor services to the City's employee 401(a) Defined Contribution and 457(b) Deferred Compensation plans; and providing an effective date.**
2. **Purchase request for Advanced Roofing, Inc. to repair the Granular Roofing System to the Leesburg Recreation Center in the amount of \$75,416.35.**

**C. RESOLUTIONS:**

1. **Resolution of the City Commission of the City of Leesburg, Florida approving an Amendment to the Lease Agreement with Kids Central, Inc., to modify the Scope of Services to be provided by Kids Central, Inc., at the Leesburg Resource Center; authorizing the Mayor and City Clerk to execute the Amendment; and providing an effective date.**
2. **Resolution of the City Commission of the City of Leesburg, Florida, authorizing the City to enter into an Encroachment Agreement with Linda D. Lindsey, for the purpose of authorizing the limited continuation of the encroachments subject to terms and conditions described within; and providing an effective date.**
3. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a lease agreement between the City of Leesburg and VMAX "FOR ONE COMMUNITY", INC., for space at the Leesburg Resource Center; and providing an effective date.**
4. **Resolution of the City Commission of the City of Leesburg, Florida approving the sale of city-owned property located at 305 S. 6th Street; and providing an effective date. (Frostinburg, LLC)**

**6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:**

- A. **Public Hearing on the proposed millage and proposed budget for Fiscal Year 2024-25**
  1. **Announce the name of the taxing authority, the rolled-back rate, and the millage rate to be levied.**

2. **Discuss the proposed aggregate millage rate**
3. **Request comments from the public regarding adoption of the final millage rate**
4. **Resolution of the City Commission of the City of Leesburg, Florida finally adopting 3.4752 mills as the Fiscal Year 2024-25 millage rate for the City of Leesburg, Florida, representing the current year proposed aggregate millage rate of 3.4752 which is 7.50% more than the current year rolled back rate; and providing an effective date.**
5. **Request comments from the public regarding adoption of the final 2024-25 Budget**
6. **Resolution finally adopting the Fiscal Year 2024-25 Budget**
7. **Announce the adopted millage rate**

**B. SECOND READING OF ORDINANCES**

1. **An Ordinance of the City of Leesburg, Florida, vacating and abandoning a portion of the improved Right-of-Way of 13th Street located between Center Street and W. Main Street in Leesburg, Lake County, Florida; providing for conditions; providing for severability; and providing for an effective date.**
2. **An Ordinance of the City of Leesburg, Florida amending the City Code of Ordinances by amending Chapter 5, Section 5-6, Consumption of and open containers prohibited on public property; exceptions; amending Section 5-6.2 Consumption of or possession of alcohol in open containers near store selling alcoholic beverages; amending Chapter 18, Streets, Sidewalks, and other Public Places; providing for severability; providing for conflicts; providing for inclusion in the Code of Ordinances; and providing for an effective period and effective date.**

**C. FIRST READING OF ORDINANCES**

1. **An Ordinance of the City of Leesburg, Florida, annexing certain real property consisting of approximately 208.5 +/- acres; and being generally located east of County Road 33 and south of Lake Brite Street, and west of County Road 33 and south of Desert Lane, lying in Section 3, Township 21 South, Range 24 East, Lake County, Florida; providing that said property so annexed shall be liable for its proportionate share of the existing and future indebtedness of said city; providing that such annexed property**

shall be subject to all laws and ordinances of said city as if all such territory had been a part of the City of Leesburg at the time of passage and approval of said laws and ordinances; providing that such annexed territory shall be placed in City Commission District 3; and providing an effective date. (Lake Bright/Brighurst ANNX)

2. **An Ordinance amending the Future Land Use Map of the Comprehensive Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain property containing 208.5 +/- acres from Lake County Rural to City of Leesburg Estate Residential, for a property generally located east of County Road 33 and south of Lake Brite Street, and west of County Road 33 and south of Desert Lane, lying in Section 3, Township 21 South, Range 24 East, Lake County, Florida; and providing an effective date. (Lake Bright/Brighurst LSCP)**
3. **An Ordinance of the City of Leesburg, Florida, changing the zoning of approximately 208.5 +/- acres from Lake County A (Agriculture) to City of Leesburg PUD (Planned Unit Development), for a property generally located east of County Road 33 and south of Lake Brite Street, and west of County Road 33 and south of Desert Lane as legally described in Section 3, Township 21 south, Range 24 east, Lake County, Florida; and providing an effective date. (Lake Bright/Brighurst PUD)**
4. **An Ordinance of the City of Leesburg, Florida, annexing certain real property consisting of approximately 10.02 +/- acres; and being generally located west of U.S. Highway 27 and north of El Presidente Boulevard lying in Section 25, Township 20 South, Range 24 East, Lake County, Florida; providing that said property so annexed shall be liable for its proportionate share of the existing and future indebtedness of said city; providing that such annexed property shall be subject to all laws and ordinances of said city as if all such territory had been a part of the City of Leesburg at the time of passage and approval of said laws and ordinances; providing that such annexed territory shall be placed in City Commission District 3; and providing an effective date. (Blue Ridge Storage ANNX)**
5. **An Ordinance amending the Future Land Use Map of the Comprehensive Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain property containing 10.02 +/- acres from Lake County Urban Low Density to Leesburg General Commercial, for a property generally located west of U.S. Highway 27 and north of El Presidente Boulevard lying in Section 25, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Blue Ridge Storage SSCP)**
6. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 10.02 +/- acres from Lake County PUD (Planned Unit Development) to Leesburg PUD (Planned Unit Development) to allow a self-service storage facility, for a property generally located west of U.S.**

**Highway 27 and north of El Presidente Boulevard lying in Section 25, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Blue Ridge Storage PUD)**

- 7. An Ordinance of the City of Leesburg, Florida; creating Section 2-8 of the City's Code of Ordinances; entitled control of access to City-Owned, controlled, and leased property; establishing a process to designate facilities as public forums, limited public forums or non-public forums; establishing trespass notice for public property; providing for severability; providing for conflicts; providing for codification; and providing for an effective date.**
- 8. An Ordinance of the City of Leesburg, Florida; Amending Chapter 15, Article I "General Offenses" to create Section 15-7 Entitled "Public Camping or Sleeping" prohibiting unauthorized camping at any time within the City; providing for severability; providing for conflicts; providing for codification; and providing for an effective date.**

**D. NON-ROUTINE ITEMS**

- 1. None**

**7. INFORMATIONAL REPORTS:**

**The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.**

- A. None**

**8. CITY ATTORNEY ITEMS:**

**9. CITY MANAGER ITEMS:**

**10. ROLL CALL:**

**11. ADJOURN:**

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.**

**F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the**

**appeal is to be based." The City of Leesburg does not provide this verbatim record.**