

**AGENDA**  
**CITY COMMISSION MEETING**  
**CITY HALL, 501 W MEADOW STREET**  
**MONDAY, JANUARY 13, 2025 5:30 PM**

**1. CALL TO ORDER**

**2. PROCLAMATIONS:**

**A. Martin Luther King, Jr. Day**

**3. PRESENTATIONS:**

**A. See Click Fix by Sonja Shaffer, Helpdesk Manager**

**4. PUBLIC COMMENTS:**

**This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.**

**5. CONSENT AGENDA:**

**Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call**

**A. CITY COMMISSION MEETING MINUTES:**

- 1. Regular meeting held December 16, 2024**
- 2. Organizational meeting held January 6, 2025**

**B. PURCHASING ITEMS:**

- 1. Purchase Request for Commission approval for Brightview Landscape Services to maintain seven (7) city areas for the amount of \$582,818.77.**
- 2. Purchase Request approval for computer equipment from High**

**Performance Technologies using Florida State Contract 43210000-23-NASPO-ACS.**

- 3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a contract amendment extending an existing contract with Dukes Root Control; and providing an effective date.**
- 4. Purchase Request to approve the purchase of a one (1) year Microsoft licensing agreement for the amount of \$84,811.47 from SHI International using State of Florida Contract # 43230000-23-NASPO-ACS.**
- 5. Purchase Request for renewal approval of a one (1) year software maintenance plan in the amount of \$91,200.00 from Bluewater Systems, Inc dba Perconti.**
- 6. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to approve a change order for an existing contract with Rostan Solutions, LLC, for a total of \$169,029.40; and providing an effective date.**
- 7. Purchase request for three (3) 2025 Ford F-150 XL Super Cab X1K vehicles to replace other vehicles in the total amount of \$119,661.00 from Duval Ford, contract holder for the Florida Sheriffs Association light vehicle, contract FSA 24-VEL-32.**
- 8. Purchase request for two (2) 2025 Ford F-250 Super Cab vehicles to replace other vehicles in the total amount of \$113,894.00 from Duval Ford, contract holder for the Florida Sheriffs Association light vehicle, contract FSA 24-VEL-32.**

**C. RESOLUTIONS:**

- 1. Resolution of the City Commission of the City of Leesburg, Florida approving the release of the City of Leesburg's statutorily reserved interests in phosphate, minerals, metals, and petroleum in, on, or under the parcel of property being conveyed to Blurock Development, LLC; authorizing the Mayor and City Clerk to execute a deed releasing such reserved interests; and providing an effective date.**
- 2. Resolution of the City Commission of the City of Leesburg, Florida, approving a Proportionate Share Agreement entered into by and between the School Board of Lake County, Florida, TLC DR Holdings LLC, and the City of Leesburg, Florida, to allow for payment of Lake County School Impact Fees; and providing an effective date. (Lakewood Reserve**

**Proportionate Share)**

3. **Resolution of the City Commission of the City of Leesburg, Florida approving an Interlocal Collection Agreement between the City of Leesburg and the Lake County Tax Collector; and providing an effective date.**
4. **Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the First of three new As-Needed Municipal Support Agreements with Willdan Engineering, Inc.; and providing an effective date.**
5. **Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the Second of three As-Needed Municipal Support Agreements with Bureau Veritas North America, Inc.; and providing an effective date.**
6. **Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the Third of three As-Needed Municipal Support Agreements with Proclaim Engineering Inc.; and providing an effective date.**

**6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:**

**A. SECOND READING OF ORDINANCES:**

1. **None**

**B. FIRST READING OF ORDINANCES:**

1. **An Ordinance of the City of Leesburg, Florida, annexing certain real property consisting of approximately 77.5 +/- acres; and being generally located south of CR 33, west of US Highway 27, and north of CR 48, lying in Sections 14 & 15, Township 20 South, Range 24 East, Lake County, Florida; providing that said property so annexed shall be liable for its proportionate share of the existing and future indebtedness of said city; providing that such annexed property shall be subject to all laws and ordinances of said city as if all such territory had been a part of the City of Leesburg at the time of passage and approval of said laws and ordinances; providing that such annexed territory shall be placed in City Commission District 3; and providing an effective date. (Leatherleaf ANNX)**
2. **An Ordinance amending the Future Land Use Map of the Comprehensive**

**Plan of the City of Leesburg, changing the Future Land Use Map Designation of certain real property consisting of approximately 77.5 +/- acres; and being generally located south of CR 33, west of US Highway 27, and north of CR 48, lying in Sections 14 & 15, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Leatherleaf LSCP)**

3. **An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 77.5 +/- acres from Lake County A (Agriculture) to City of Leesburg PUD (Planned Unit Development) to allow for 235 detached single-family residences, 48 paired villas, plus 120,000 square feet of amenities, medical office, office, and retail sales and service, for a property generally located south of CR 33, west of US Highway 27, and north of CR 48, lying in Sections 14 & 15, Township 20 South, Range 24 East, Lake County, Florida; and providing an effective date. (Leatherleaf PUD)**

**C. NON-ROUTINE ITEMS:**

1. **None**

**7. INFORMATIONAL REPORTS:**

**The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.**

- A. None**

**8. CITY ATTORNEY ITEMS:**

**9. CITY MANAGER ITEMS:**

**10. ROLL CALL:**

**11. ADJOURN:**

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.**

**F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.**