

**AGENDA
CITY COMMISSION MEETING
VENETIAN CENTER, 1 DOZIER COURT
THURSDAY, SEPTEMBER 16, 2021 5:30 PM**

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

**3. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW)
AVAILABLE**

A. Public Hearing on the Proposed millage and proposed budget for Fiscal Year 2021-22.

- 1. Announce the name of the taxing authority, the rolled back rate, and the millage rate to be levied.**
- 2. Discuss the proposed aggregate millage rate.**
- 3. Request comments from the public regarding the tentative budget.**
- 4. Resolution of the City Commission of the City of Leesburg, Florida tentatively adopting 4.0192 mills as the Fiscal Year 2021-22 millage rate for the City of Leesburg, Florida, representing the current year proposed aggregate millage rate of 4.0192 which is 0.00% more than the current year rolled back rate; and providing an effective date.**
- 5. Request comments from the public regarding adoption of the tentative 2021-22 budget.**

6. Resolution tentatively adopting the Fiscal Year 2021-22 budget.
7. Announce the tentatively adopted millage rate.
8. Establish and publicly announce the date, time and place for the public hearing to finally adopt the millage rate and the Fiscal Year 2021-22 budget.

4. **ROLL CALL:**

5. **ADJOURN:**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG,
FLORIDA TENTATIVELY ADOPTING 4.0192 MILLS AS THE FISCAL YEAR
2021-22 MILLAGE RATE FOR THE CITY OF LEESBURG, FLORIDA,
REPRESENTING THE CURRENT YEAR PROPOSED AGGREGATE
MILLAGE RATE OF 4.0192 WHICH IS 0.00% MORE THAN THE CURRENT
YEAR ROLLED BACK RATE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, discussions were held during the regular commission meeting of July 12, 2021 regarding the adoption of 4.0192 mills, which is the current year rolled back rate and is a decrease from the previous fiscal year.

WHEREAS, the Commission approved the Millage rate of 4.0192 mills and authorized the City Manager to execute and submit the Certificate of Taxable Value for Fiscal Year 2021-22 to the Lake County Property Appraiser at its regular meeting Monday, July 12, 2021, and

WHEREAS, a tentative budget for Fiscal Year 2021-22 was presented to the City Commission of the City of Leesburg, Florida during workshops held July 6th, 8th and 13th, 2021, and

WHEREAS, following a review of the tentative budget as submitted, the City of Leesburg, Florida, determined that a millage rate of 4.0192 mills or the current year rolled back rate, is necessary to produce the budgetary revenue to fund budgetary operating expenditures during Fiscal Year 2021-22, and

WHEREAS, a Fiscal Year 2021-22 millage of 4.0192 mills represents the Current Year Proposed Aggregate Millage Rate which is 0.00% more than the current year rolled back rate.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Leesburg, Florida, that the tentative millage rate for the City of Leesburg, Florida, is hereby adopted at the rate of 4.0192 mills (\$4.0192 per every \$1,000 of taxable valuation) for the 2021 tax roll, which is the current year rolled back rate and a decrease from the prior year.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a special meeting held on the 16th day of September 2021.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA,
TENTATIVELY ADOPTING THE FISCAL YEAR 2021-22 BUDGET FOR THE CITY OF
LEESEBURG, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Commission of the City of Leesburg, Florida, has held several budget work sessions for the purpose of reviewing, and, where appropriate, revising the Fiscal Year 2021-22 Budget, and

WHEREAS, the provisions of Section 200.065 (2)(c), Florida Statutes, commonly known as the Truth in Millage or TRIM Bill, require that the City Commission hold a public hearing and adopt a tentative budget and millage rate for the Fiscal Year 2021-22; and,

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESEBURG, FLORIDA:

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2021-22 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as the budget for Fiscal Year 2021-22 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	
(Based on an assessed value of \$1,709,108,240*4.0192 Mills*95% less CRA's)	5,535,488
Other Taxes	4,815,000
Licenses and Permits	1,950,770
Intergovernmental Revenue	2,816,685
Charges for Services	1,098,666
Fines and Forfeits	165,000
Miscellaneous Revenues	908,830
Total Estimated Revenues	17,290,439
Other Financing Sources:	
Transfers from other Funds	10,281,953
Fund Balance Appropriated	956,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	28,528,392

PROPOSED APPROPRIATIONS

General Government	4,220,722
Public Safety	16,651,106
Physical Environment	120,557
Transportation	1,294,916
Economic Environment	186,964
Human Services	6,600
Culture/Recreation	4,089,846
Other Uses	118,121
Non Expenditures:	
Transfers to other Funds	1,839,560
TOTAL PROPOSED APPROPRIATIONS	28,528,392

HOUSING ASSISTANCE FUND

Miscellaneous Revenues	96,600
Other Financing Sources:	
Fund Balance Appropriated	55,098
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	151,698

PROPOSED APPROPRIATIONS

Economic Environment	151,698
TOTAL PROPOSED APPROPRIATIONS	151,698

STORMWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	1,664,182
Miscellaneous Revenues	34,858
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,699,040

PROPOSED APPROPRIATIONS

Physical Environment	1,683,905
Non Expenditures:	
Reserves- Contributions to Retained Earnings	15,135
TOTAL PROPOSED APPROPRIATIONS	1,699,040

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	229,869
(Based on an assessed value of \$60,202,740*4.0192 Mills*95%)	
Intergovernmental Revenue	334,650
Miscellaneous Revenues	2,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	567,019

PROPOSED APPROPRIATIONS

Economic Environment	365,529
Non Expenditures:	
Debt Service	100,870
Reserve for Future Use	100,620
TOTAL PROPOSED APPROPRIATIONS	567,019

CARVER HEIGHTS COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	206,256
(Based on an assessed value of \$54,018,641*4.0192 Mills*95%)	
Intergovernmental Revenue	300,276
Miscellaneous Revenues	3,750
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	510,282

PROPOSED APPROPRIATIONS

Economic Environment	237,970
Non Expenditures:	
Debt Service	96,018
Reserve for Future Use	176,294
TOTAL PROPOSED APPROPRIATIONS	510,282

US HWY 441/27 COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	554,173
(Based on an assessed value of \$145,138,213*4.0192 Mills*95%)	
Intergovernmental Revenue	806,784
Miscellaneous Revenues	15,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,375,957

PROPOSED APPROPRIATIONS

Economic Environment	149,795
Non Expenditures:	
Debt Service	892,286
Reserve for Future Use	333,876
TOTAL PROPOSED APPROPRIATIONS	1,375,957

DEBT SERVICE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfers from other Funds 1,750,006

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 1,750,006**PROPOSED APPROPRIATIONS**

Non Expenditures:

Debt Service 1,750,006

TOTAL PROPOSED APPROPRIATIONS 1,750,006**CAPITAL PROJECTS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Intergovernmental Revenue 200,000

Other Financing Sources:

Transfers from other Funds 1,375,000

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 1,575,000**PROPOSED APPROPRIATIONS**

Transportation 100,000

Culture/Recreation 1,475,000

TOTAL PROPOSED APPROPRIATIONS 1,575,000**ELECTRIC FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 63,730,376

Miscellaneous Revenues 489,218

Other Sources 520,000

Total Estimated Revenues: 64,739,594

Other Financing Sources:

Fund Balance Appropriated- Renewal & Replacement 5,210,600

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 69,950,194**PROPOSED APPROPRIATIONS**

Physical Environment 61,952,360

Non Expenditures:

Transfers to other Funds 4,652,141

Debt Service 3,345,693

TOTAL PROPOSED APPROPRIATIONS 69,950,194**GAS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 8,412,816

Miscellaneous Revenues 56,100

Other Sources 86,875

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 8,555,791**PROPOSED APPROPRIATIONS**

Physical Environment 6,900,679

Non Expenditures:

Transfers to other Funds 802,871

Debt Service 352,241

Reserves- Contributions to Retained Earnings 500,000

TOTAL PROPOSED APPROPRIATIONS 8,555,791

WATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	447,102
Charges for Services	9,166,981
Miscellaneous Revenues	102,241
Other Sources	375,000
Total Estimated Revenues:	10,091,324

Other Financing Sources:

Fund Balance Appropriated- Renewal & Replacement	2,105,000
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	12,196,324
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PROPOSED APPROPRIATIONS

Physical Environment	8,756,435
Non Expenditures:	
Transfers to other Funds	1,108,156
Debt Service	1,536,405
Reserves- Contributions to Retained Earnings	795,328

TOTAL PROPOSED APPROPRIATIONS	12,196,324
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WASTEWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	1,069,817
Charges for Services	12,687,901
Miscellaneous Revenues	262,939
Total Estimated Revenues	14,020,657

Other Financing Sources:

Fund Balance Appropriated- Renewal & Replacement	1,830,000
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	15,850,657
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PROPOSED APPROPRIATIONS

Physical Environment	10,919,266
Non Expenditures:	
Transfers to other Funds	987,324
Debt Service	2,579,210
Reserves- Contributions to Retained Earnings	1,364,857

TOTAL PROPOSED APPROPRIATIONS	15,850,657
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SOLID WASTE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	4,614,620
Miscellaneous Revenues	27,472
Other Financing Sources:	
Fund Balance Appropriated	462,788

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	5,104,880
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PROPOSED APPROPRIATIONS

Physical Environment	4,316,309
Non Expenditures:	
Transfers to other Funds	788,571

TOTAL PROPOSED APPROPRIATIONS	5,104,880
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AIRPORT FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	19,288
Intergovernmental Revenue	2,527,400
Charges for Services	225,000
Miscellaneous Revenues	1,168,563
Total Estimated Revenues	3,940,251

Other Financing Sources:

Fund Balance Appropriated	321,344
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	4,261,595
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PROPOSED APPROPRIATIONS

Transportation	4,261,595
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TOTAL PROPOSED APPROPRIATIONS	4,261,595
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POLICE PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	227,475
Miscellaneous Revenues	1,735,914

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,963,389
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PROPOSED APPROPRIATIONS

General Government	1,222,000
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Non Expenditures:

Reserves- Contributions to Fund Balance	741,389
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TOTAL PROPOSED APPROPRIATIONS	1,963,389
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FIRE PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	152,264
Miscellaneous Revenues	1,524,721

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,676,985
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PROPOSED APPROPRIATIONS

General Government	1,515,000
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Non Expenditures:

Reserves- Contributions to Fund Balance	161,985
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TOTAL PROPOSED APPROPRIATIONS	1,676,985
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GENERAL EMPLOYEE'S PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Miscellaneous Revenues	3,245,409
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,245,409
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PROPOSED APPROPRIATIONS

General Government	3,020,000
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Non Expenditures:

Reserves- Contributions to Fund Balance	225,409
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TOTAL PROPOSED APPROPRIATIONS	3,245,409
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HEALTH INSURANCE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	7,077,925
Miscellaneous Revenues	422,075

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	7,500,000
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PROPOSED APPROPRIATIONS

General Government	7,500,000
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TOTAL PROPOSED APPROPRIATIONS	7,500,000
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WORKERS' COMPENSATION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	659,550
Miscellaneous Revenues	12,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	672,050

PROPOSED APPROPRIATIONS

General Government	618,302
Non Expenditures:	
Reserves- Contributions to Fund Balance	53,748
TOTAL PROPOSED APPROPRIATIONS	672,050

RISK MANAGEMENT FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	876,886
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	876,886

PROPOSED APPROPRIATIONS

General Government	876,886
TOTAL PROPOSED APPROPRIATIONS	876,886

FLEET SERVICES FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	2,679,955
Miscellaneous Revenues	25,000
Total Estimated Revenues	2,704,955
Other Financing Sources:	
Transfers from other Funds	1,012,174
Fund Balance Appropriated	192,050
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,909,179

PROPOSED APPROPRIATIONS

General Government	2,897,005
Non Expenditures:	
Transfers to other Funds	1,012,174
TOTAL PROPOSED APPROPRIATIONS	3,909,179

DISCRETIONARY SALES TAX FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	2,298,165
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,298,165

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	2,298,165
TOTAL PROPOSED APPROPRIATIONS	2,298,165

GAS TAX FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	580,000
Intergovernmental Revenue	175,080
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	755,080

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	755,080
TOTAL PROPOSED APPROPRIATIONS	755,080

BUILDING PERMITS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	990,000
Charges for Services	6,500
Miscellaneous Revenues	10,000
Other Sources	33,050
Total Estimated Revenues	1,039,550

Other Financing Sources:

Fund Balance Appropriated	426,977
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,466,527
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PROPOSED APPROPRIATIONS

Public Safety	1,466,527
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TOTAL PROPOSED APPROPRIATIONS	1,466,527
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POLICE FORFEITURE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	5,000
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	5,000
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PROPOSED APPROPRIATIONS

Public Safety	5,000
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TOTAL PROPOSED APPROPRIATIONS	5,000
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POLICE EDUCATION RECEIPTS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	6,000
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	6,000
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PROPOSED APPROPRIATIONS

Public Safety	6,000
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TOTAL PROPOSED APPROPRIATIONS	6,000
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POLICE IMPACT FEES FUND

Other Financing Sources:

Fund Balance Appropriated	10,500
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	10,500
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PROPOSED APPROPRIATIONS

Non Expenditures:

Transfers to other Funds	10,500
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TOTAL PROPOSED APPROPRIATIONS	10,500
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FIRE IMPACT FEES FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	250
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TOTAL ESTIMATED REVENUE AND OTHER RECEIPTS	250
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PROPOSED APPROPRIATIONS

Non Expenditures:

Transfers to other Funds	250
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TOTAL PROPOSED APPROPRIATIONS	250
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RECREATION IMPACT FEES FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	181,000
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TOTAL ESTIMATED REVENUE AND OTHER RECEIPTS	181,000
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PROPOSED APPROPRIATIONS

Non Expenditures:

Transfers to other Funds	181,000
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TOTAL PROPOSED APPROPRIATIONS	181,000
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ALL FUNDS

ESTIMATED REVENUES AND OTHER RECEIPTS

Ad Valorem Taxes	6,525,786
Other Taxes	8,072,904
Licenses and Permits	4,476,977
Intergovernmental Revenue	7,160,875
Charges for Services	112,901,358
Fines and Forfeits	165,000
Miscellaneous Revenues	10,143,690
Other Sources	1,014,925
Total Estimated Revenues	150,461,515
Other Financing Sources:	
Transfers from other Funds	14,419,133
Fund Balance Appropriated- Renewal & Replacement	9,145,600
Fund Balance Appropriated	2,617,007
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	176,643,255

ALL FUNDS (cont.)

PROPOSED APPROPRIATIONS

General Government	21,869,915
Public Safety	18,128,633
Physical Environment	94,649,511
Transportation	5,656,511
Economic Environment	1,091,956
Human Services	6,600
Culture/Recreation	5,564,846
Other Uses	118,121
Non Expenditures:	
Transfers to other Funds	14,435,792
Debt Service	10,652,729
Reserve for Future Use	610,790
Reserves- Contributions to Fund Balance	1,182,531
Reserves- Contributions to Retained Earnings	2,675,320
TOTAL PROPOSED APPROPRIATIONS	176,643,255

SECTION II.

This resolution shall become effective immediately upon its passage and adoption by the by the Leesburg City Commission.

PASSED AND ADOPTED at a special meeting of the City Commission of the City of Leesburg, Florida held the 16th day of September 2021.

Mayor

ATTEST:

City Clerk