AGENDA MINUTES
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, SEPTEMBER 22, 2025 5:30 PM

1. CALL TO ORDER

The City of Leesburg Commission held a regular meeting on Monday, September 22, 2025, at Leesburg City Hall. Mayor Reisman called the meeting to order at 5:47 pm with the following members present:

Commissioner Allyson Berry
Commissioner Jimmy Burry
Commissioner Jay Connell
Commissioner Mike Pederson
Mayor Alan Reisman

Also present were City Manager (CM) Al Minner, Budget Director (BD) Brandy McDaniel, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Grant Watson, Deputy City Clerk (DCC) Anna Rottermond, the news media, and others.

INVOCATION

The invocation and the pledge of allegiance was given at the Carver Heights Montclair Area Community Redevelopment Agency held prior to this meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. GFWC International Day of Service to End Domestic and Sexual Violence

Mayor Reisman read a proclamation proclaiming Saturday, September 27, 2025, as the General Federation of Women's Clubs (GFWC) International Day of Service to End Domestic and Sexual Violence in the City of Leesburg and encouraged all citizens to support local efforts to assist victims in finding the help and healing they need.

Barbara Howell of the GFWC thanked the mayor and commission for the proclamation. They are proud to have been serving the City of Leesburg for over one hundred and fifteen years.

3. PRESENTATIONS:

A. None

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Please note that issues raised during this time will not be discussed in detail during the current meeting. They will either be referred to the appropriate staff or scheduled for consideration at a future City Commission Meeting. Each speaker is allocated three minutes to provide their comments. Kindly adhere to this time limit to ensure equal opportunity for all participants and to support the efficient conduct of the meeting. Thank you!

Lisa Hayden of 35121 Dennis Road, Leesburg said that on Friday, Louise and Alan Chen, Ray Hayden, along with Gary Custer by phone, met with Commissioner Burry, City Manager Al Minner, Assistant City Manager Robert Hicks, and Public Works Manager Cliff Kelsey to discuss concerns regarding the Treasure Trove development and their 120 petition. Tonight, they were there to respectfully ask the commission to support their efforts in two areas. First, stormwater calculations, Alan Chen has identified possible discrepancies in the Treasure Trove's runoff values and retention pond calculations. Some values appear to have changed during the ERP process without explanation. They were seeking clarifications on whether these calculations were accurate. Secondly, accumulative impacts. Current regulations treat each development in isolation without considering the combined impact of multiple approved projects within the same watershed. They believe regulatory changes are needed to ensure accumulative values are properly considered during St. John's ERP review. They were requesting a letter of support from the city commission to help elevate their concerns before the decision makers. She noted, that the city commission had received an email from Alan Chen. She provided each commissioner with three pages that highlighted the information that was in the email.

Robert Boliek of 1206 South 8th Street, Leesburg, said at the last assembly of the commission he witnessed commissioners disparaging the Shuffleboard Club members, and he was there to express his concerns. First, there are forty of the ninety members that have Leesburg addresses. These folks are passionate about their sport and they value exercise and camaraderie. They take pride in the facilities that were provided for them. They bring recreational tourism to Leesburg with six tournaments annually with one hundred plus participants and estimates of $200,000 of annual income to the community. However, more importantly, these people are no different from anyone else. People like Frank Derochie, first sergeant, retired from the US Army, twenty years in the military, fifteen years as a volunteer firefighter and ten years as a general contractor. Richard Ingram, retired Lieutenant Colonel of the US Air Force, twenty years specializing in ICBM operations. Rick and Ann Tallman, factory workers and business owners. Carol Helfer, a retired teacher who taught physically handicapped children for thirty years in the Akron public school system. George Snyder, is a ninety-three-year-old who served ten years in the Air Force, twenty years of active duty in the Naval Air Reserve, and then went on to retire from Lockheed Martin after twenty-two years as a logistics manager and engineering manager. Alan Dronsfield, a twenty-five-year independent welding contractor building nuclear generating stations, pyrochemical plants, refineries, pipelining, and another twenty-five years as an over-the road specialized truck driver traveling to forty-nine states in the US and every providence in Canada. These people are CPAs, veterans, teachers, IT managers, business owners, judicial assistants, factory workers, bankers, dental assistants, federal government investigators, nurses, food research scientists, and truck drivers. They are normal people with a passion for shuffleboard. He said he appreciated the mayor's request for decorum among the citizens during the commission meetings, but he would appreciate it if he would extend that same request to other commissioners. **Commissioner Pederson** said he and Mr. Boliek are neighbors and friends. However, he was frustrated with the information because it was not always completely accurate. He wanted the audience to know that city staff went through the membership list. When he asked, he was told that they had already done it. They went through the list of seventy-three members, and yes, although there may be forty Leesburg addresses, only seven of the members actually live within the city limits. All the others live in unincorporated Lake County, so that did have an impact on his vote.

5. CONSENT AGENDA:
Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

Commissioner Berry moved to adopt the Consent Agenda as presented, and Commissioner Burry seconded the motion.

The roll call vote was:
Commissioner Connell Yes
Commissioner Burry Yes
Commissioner Pederson Yes
Commissioner Berry Yes
Mayor Reisman Yes

Five yeas, no nays, the Commission adopted the Consent Agenda, as follows:
(Each item has its coordinated resolution number listed below the header)

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held September 8, 2025

2. Meeting on Tentative Millage Rate and FY 26 Budget Approval held September 11, 2025

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Fire Department to purchase of one (1) Physio-Control LifePak 35 Cardiac Monitor/Defibrillator; and providing an effective date.

ADOPTED RESOLUTION 12,123

2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Construction Services Agreement with Bulldog Sitework, LLC for the construction of the South Street Stormwater Improvement Project; and provide an effective date.

ADOPTED RESOLUTION 12,124

3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Construction Services Agreement with Bulldog Sitework, LLC for the construction of the Lake Robinhood Stormwater Improvement Project; and provide an effective date.

ADOPTED RESOLUTION 12,125

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from the School Board of Lake County, for the purpose of granting the City an easement over the property described therein; and providing an effective date.

ADOPTED RESOLUTION 12,126

2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Electric Service Agreement between the City of Leesburg and Bravo Investments of Florida, LLC., regarding electric service to a development known as the Marshall Drive Project; and providing an effective date.

ADOPTED RESOLUTION 12,127

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

During Public Hearings and Non-Routine Items, the Commission requests that those in attendance respect the process and maintain order. As such, in accordance with Robert's Rules of Order, please refrain from speaking out, cheering, or applauding during these proceedings. Your cooperation helps ensure a fair and respectful hearing.

A. Public Hearing on the proposed millage and proposed budget for Fiscal Year 2025-26

Mayor Reisman polled the commission to see if they were interested in the PowerPoint presentation that was provided at the last meeting. With a nod of their heads, the commission decided to bypass the presentation.

1. Announce the name of the taxing authority, the rolled-back rate, and the millage rate to be levied.

BD McDaniel announced the name of the taxing authority, the City of Leesburg, Florida. The current year rolled back rate is 3.3131. The proposed millage rate of 3.4752 is 4.89% higher than the current year rolled back rate, and the millage rate to be levied is 3.4782 mills per $1,000.

2. Discuss the proposed aggregate millage rate

BD McDaniel said on July 14, 2025, the Commission approved the tentative millage rate of 3.4752 mills per $1,000. This is the same rate as the prior fiscal year. Whereas, the proposed budget was developed using 3.4752 mills per $1,000 and the tentative millage rate was approved at the September 11, 2025, meeting. Therefore, the tentative millage rate of 3.4752 mills per $1,000 represents a 4.89% increase from the current year rolled back rate, which is attributable to additional expenses and is a tax increase under TRIM guidelines.

3. Request comments from the public regarding adoption of the final millage rate

Mayor Reisman requested comments from the public. There were none.

4. Resolution of the City Commission of the City of Leesburg, Florida finally adopting 3.4752 mills as the Fiscal Year 2025-26 millage rate for the City of Leesburg, Florida, representing the current year proposed aggregate millage rate of 3.4752 which is 4.89% more than the current year rolled back rate; and providing an effective date.

ADOPTED RESOLUTION 12,128

Commissioner Pederson introduced the resolution ordinance to be read by title only. CC Purvis read the resolution by title only.

Commissioner Pederson made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Mayor Reisman requested comments from the Commission and the audience.

Commissioner Connell stated that they should go with the rolled back rate. **Mayor Reisman** asked if there were any further comments. There were none.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Berry	Yes
Commissioner Connell	No
Mayor Reisman	Yes

Four yeas, one nay, the Commission adopted the resolution.

5. Request comments from the public regarding adoption of the final 2025-26 Budget

Mayor Reisman asked if there were any comments regarding the adoption of the final 2025-26 budget. There were none.

6. Resolution finally adopting the Fiscal Year 2025-26 Budget

ADOPTED RESOLUTION 12,129

Commissioner Pederson introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Pederson made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Mayor Reisman requested comments from the commission and the audience. There were none. He stated they needed to make a motion to amend and approve the Greater Leesburg CRA and the Carver Heights CRA modified budgets from the prior meetings.

Commissioner Pederson made a motion to amend the Carver Heights CRA budget by adding $150,000 for the master plan update and the Greater Leesburg CRA budget for $15,100 for the DLBA infusion. Commissioner Burry seconded the motion.

Mayor Reisman asked if there were any further comments. There were none.

The roll call vote was:

Commissioner Pederson	Yes
Commissioner Berry	Yes
Commissioner Connell	No
Commissioner Burry	Yes
Mayor Reisman	Yes

Four yeas, one nay, the Commission approved the amendments.

Mayor Reisman stated they now needed to vote on the final budget.

The roll call vote was:

Commissioner Berry	Yes
Commissioner Connell	No
Commissioner Burry	Yes
Commissioner Pederson	Yes
Mayor Reisman	Yes

Four yeas, one nay, the Commission adopted the resolution.

7. Announce the adopted millage rate

BD McDaniel announced the adopted millage rate represents the current year's proposed aggregate millage rate of 3.4752 mills per $1,000.

B. SECOND READING OF ORDINANCES:

1. None

C. FIRST READING OF ORDINANCES:

1. An Ordinance of the City of Leesburg, Florida, changing the zoning on approximately 0.40 +/- acres from City R-2 (Medium Density Residential) to C-3 (Highway Commercial) to correct a 'spot zoning', for a property generally located east of Cloud Street and south of E Main Street, lying in Section 26, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (937 E Main Mellone RZ)

Commissioner Burry introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Mayor Reisman asked the city attorney to perform the swearing-in ceremony. **CA Watson** asked for anyone wishing to provide testimony on agenda item number 6.C.1 to stand and raise their right hand. He swore them in. **Mayor Reisman** requested comments from the Commission and the audience.

PZD Miller said this was a .4-acre site. It is generally located on the south side of East Main and east of Cloud Street. It is located right across from the public works facility that is located on East Main. The request was to change the zoning from R-2 Medium Density to C-3 Highway Commercial. It would clean up the zoning in the area, and it would be consistent with surrounding property. Right now, as it sits, it is R-2, and it is surrounded by C-3 and industrial, so essentially, this is spot zoning. He was unsure about why it was this way, but it had been for years. They received no negative comments from the public, Lake County School Board, Lake County Public Works or anyone else. Again, this is a straight rezoning to make it consistent, and the future use is consistent with the zoning in the area. **Commissioner Burry** wanted to know more about the residential property beside it. **PZD Miller** responded that the other residential buildings beside it are zoned C-3 and this one is zoned R-2. He could not recall what the history was about that. **Commissioner Burry** said there were Habitat homes, and he wanted to know if those were not residential. **PZD Miller** stated the zoning would be commercial, but the C-3 Highway Commercial does allow for single-family residential. It looks confusing, but it really needs to be cleaned up and nothing will really change.

Commissioner Berry wanted to know when they would do spot zoning. **PZD Miller** replied that they should never do one. This one had been there for a long time, and he did not recall or remember why, but he would not do a spot zoning. **Commissioner Berry** pointed out that there were two houses there heading towards South East Street. **PZD Miller** agreed, and both houses are zoned C-3, so why this one got a spot zoning was beyond him. It has been there a long time. He did not know about it until the request came in. **Commissioner Berry** asked if this was the location with the tractor trailers that are back on the sides. There are two or three of them. **PZD Miller** agreed. **Commissioner Berry** then asked how code enforcement would handle that because the goal was to remove trucks, RVs and food trucks out of residential areas. **PZD Miller** responded that if it went to C-3, tractor trailers would be allowed because that is commercial zoning. If it stays at R-2, they would not be allowed. It was a difficult one, and he did not know how it got to be R-2, it had been that way for a long time. However, it should not be R-2, it should be C-3. **Commissioner Berry** asked about the surrounding area. There is the former Cutrale building, a public works building and commercial buildings on the side, along with a church before the residential areas on Lake and Magnolia. What will happen when another industry comes in? Will we have to rezone again when residential areas are already there? **PZD Miller** replied that the C-3 zoning allows for residential. He did not understand why it was put into the R-2 zoning to begin with. Doing that absolutely created a spot zoning, and that should not be done. When this was brought to his attention. He informed them that this would need to be rezoned into C-3, because that is what it needs to be. If there was an issue regarding the trucks, then that would be dealt with separately. As it sits today, the R-2 zoning does not allow for trucks, but the C-3 zoning would. **CM Minner** inquired if the petitioner was seeking the rezoning or staff? **PZD Miller** responded that it was the petitioner seeking to rezone. **CM Minner** wanted to know if there was a specific determination for why they were seeking a rezoning? **PZD Miller** replied that he imagined it was due to the trucks. However, he could ask. Turning the zoning into commercial would allow for the trucks to be there. **Commissioner Pederson** said that right across the street they have that industrial area, which was Cutrale, so he looks at this as being an industrial and heavy commercial corridor. **Commissioner Berry** mentioned that there are two houses there. Two beautiful houses that are not that old. What happens if the Cutrale property is no longer used as industrial? What if it becomes residential? Would we have to rezone again? **PZD Miller** replied potentially. They have to be dealt with on a case-by-case basis and that is the issue. **Mayor Reisman** asked if there were any other commission comments. There were none. He stated this item would lay over until the October 13th meeting.

2. An Ordinance of the City of Leesburg, Florida consenting to the inclusion of the City of Leesburg, Florida, within the Countywide Municipal Service Taxing Unit for the provision of Ambulance and Emergency Medical Services, as adopted by the Board of County Commissioners of Lake County, Florida; providing for the city to be included within said M.S.T.U. for a specific term of years; providing for conflicts; and providing an effective date.

Commissioner Pederson introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Mayor Reisman requested comments from the Commission and the audience.

Commissioner Burry asked about the efforts of the county to have a JPA. How would the JPA affect this? Would it in any way nullify this agreement, or would it play a role in the JPA? **CM Minner** explained that, technically, a JPA or ISBA could cover this type of situation, but it probably will not. The JPA conversations that the city had with the county did not involve ambulance services. This ordinance is standard operating procedure. We have done it ad nauseam and, because the city is a municipal corporation and the county is providing a municipal service, it has a special taxing unit for it. It is a carryon so that the municipal corporations in the county participate in ambulance services. The county has a certificate of necessity that was issued by the state. So, all transport when it is associated with ambulance services is done through the county on an annual basis. We renew the MSTU that the county adopts every year and that is all they are doing. Our incorporated residents are part of the ambulance district, so we are required to approve this ordinance on an annual basis. **Commissioner Pederson** remarked that this would be a one-year extension. **CM Minner** agreed. The county has asked the city to do multiple-year extensions, but that gives them a little more flexibility to modify the millage rate without seeking a response from the municipal partners. That is why we have opted to do it annually. **Mayor Reisman** asked if there were any other commission or public comments. There were none. He stated this item would lay over until the October 13th meeting.

3. An Ordinance of the City of Leesburg, Florida, amending Section 7-170 of the City of Leesburg Code of Ordinances, amending the existing Facade, Sign and Landscape Grant Program, expressing purpose, eligible locations;

creating an application process and criteria; setting forth requirements and conditions; implementing procedures; repealing conflicting ordinances; providing a savings clause; and providing for an effective date.

Commissioner Burry introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Mayor Reisman requested comments from the Commission and the audience. There were none. He stated this item would lay over until the October 13th meeting.

4. **An Ordinance of the City of Leesburg, Florida regulating City of Leesburg Water and Wastewater Capacity Impact Fees; providing for legislative findings and intent; adopting a Water and Wastewater System Impact Fee Study dated September 4, 2025, as amended; Amending Chapter 22 - 'Utilities' of the Code of Ordinances relating to Water and Wastewater Utility Impact Fees; providing for codification and scrivener's errors; providing for conflicts; providing for a savings clause; providing for severability; and providing an effective date.**

Commissioner Pederson introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only.

Mayor Reisman requested comments from the Commission and the audience. There were none. He stated this item would lay over until October 13th.

D. NON-ROUTINE ITEMS:

1. **Resolution of the City Commission of the City of Leesburg, Florida, appointing three members to the Leesburg Planning Commission; and providing an effective date.**

ADOPTED RESOLUTION 12,130

Commissioner Pederson introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Pederson made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Mayor Reisman requested comments from the Commission and the audience.

PZD Miller said the planning commission is a nine-member board. There are seven regular members and two alternate members. This year they have two members' terms expiring. The expirations are for commission members Ze'Shieca Carter and John O'Kelley. They also have a member leaving due to health reasons, Stewart Kaplan. They need three members to have a full commission. They would have enough members to make a quorum, but they need three people appointed to that commission. They received four applicants; Ze'Shieca Carter and John O'Kelley have both reapplied. They also have

Christopher Redding and Shaun Robertson, who have applied. **Mayor Reisman** thanked him for that information. He asked if any of the applicants were present. **PZD Miller** said no. Mr. O'Kelley had to go to Tallahassee and Ms. Carter had personal business. They had talked about this at their last planning commission meeting. They called Mr. Redding, but he did not know what the outcome was. **Mayor Reisman** asked if there were any recommendations? **Commissioner Burry** said he would like Mr. O'Kelley be given consideration since he was familiar with Leesburg, and he worked in the building world. **Mayor Reisman** asked if they would need a motion for each candidate? **CA Watson** said that would be fine.

Commissioner Burry made a motion to reappoint John O'Kelley to the planning commission, and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Connell	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Berry	Yes
Mayor Reisman	Yes

Five yeas, no nays, the Commission approved Mr. O'Kelley's appointment.

Mayor Reisman asked if there were any other recommendations or nominations? He pointed out that Mr. Redding also applied to the historic preservation board, so they may want to appoint him to that board.

Commissioner Berry made a motion to reappoint Ze'Shieca Carter to the planning commission and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Berry	Yes
Commissioner Connell	Yes
Mayor Reisman	Yes

Five yeas, no nays, the Commission approved Mrs. Carter's appointment.

Commissioner Burry made a motion to appoint Shaun Robertson to the planning commission and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Pederson	Yes
Commissioner Berry	Yes
Commissioner Connell	Yes
Commissioner Burry	Yes
Mayor Reisman	Yes

Five yeas, no nays, the Commission approved Mr. Robertsons's appointment and adopted the resolution.

2. Resolution of the City Commission of the City of Leesburg, Florida, appointing three members to the Leesburg Historic Preservation Board;

and providing an effective date.

ADOPTED RESOLUTION 12,131

Commissioner Burry introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Pederson made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Mayor Reisman requested comments from the Commission and the audience.

PZD Miller said the Historic Preservation Board has nine members. There are two alternates and seven regular members. Right now they are very low on members. The only members they have are the Chairperson, Sanna Henderson, the Vice Chairperson, Vicky Lagerfeld and Mark Plymale, who is a member. A quorum for the historic board is considered by a majority of the members, so we are safe there. However, we are down on members because two members moved outside the city, one left for health reasons and one just never showed up. Five people applied, two of them reside outside the city limits, so they cannot be considered. The city advertised on the website and social media.

Commissioner Burry nominated Christopher Redding and John Moyer to the Historic Preservation Board, and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Berry	Yes
Commissioner Connell	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Mayor Reisman	Yes

Five yeas, no nays, the Commission adopted the resolution.

7. INFORMATIONAL REPORTS:
The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. Financial Reports as of July 2025

Mayor Reisman asked if there were any questions about the financial reports. There were none.

8. CITY ATTORNEY ITEMS:

CA Watson had no items to address.

9. CITY MANAGER ITEMS:

CM Minner had no items to comment on.

10. ROLL CALL:

Commissioner Pederson had nothing to comment on.

Commissioner Berry had no further comment.

Commissioner Connell had no comment.

Commissioner Burry had nothing to comment on.

Mayor Reisman stated that the Lone Oak ribbon cutting will be held on September 24th. This Thursday is the Chamber breakfast and that starts at 7 am. The Leesburg Special Events has the Fiesta En La Plaza this Friday. On October 7th in the town center, we will be holding the National Night Out with the Leesburg Police Department. He hoped to see everyone there. Then, on Friday, October 10th, we have the Leesburg Recreation Scholarship Golf Tournament and that same evening is the Discover Leesburg event downtown.

He also wanted to let everyone know that he had attended a couple of the shows at the Melon Patch. It was their first show of the season, and they had nine different shows, which brought in one thousand six hundred and sixty-nine people to the downtown. That is really cool. People that have never been to our downtown are exploring our restaurants and shops. We saw an increase on those nights and a lot of people liked what was happening.

Commissioner Burry said he meant to say something about the meeting they had on Friday. It was a very productive meeting. They were looking at Treasure Trove and some of the other developments on CR 44. He wanted to tell the residents that he supports their efforts to find the answers to the questions about the accumulative effects of multiple developments when St. John's issues their ERPs. He would also like to know the questions on the changes in the runoff values because that seemed to be pretty significant without any supporting evidence. It is a good idea for them to find out what the answers are.

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

With a motion by Commissioner Pederson and a second by Commissioner Burry, the meeting adjourned at 6:24 p.m.