AMENDED AGENDA
CITY COMMISSION MEETING
VENETIAN CENTER, 1 DOZIER COURT
MONDAY, NOVEMBER 22, 2021 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. Leesburg High School Bowling Team - State Champions!

3. PRESENTATIONS:

A. None

4. PUBLIC COMMENTS:
This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

5. CONSENT AGENDA:
Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held November 8, 2021

B. PURCHASING ITEMS:

1. Purchase request by the Information Technology Department for desktop

and laptop computers as part of the City's annual program for computer hardware replacement.

2. Purchase request by Public Works for improvements at Pat Thomas Stadium using an existing Job Order Contract with Johnson-Laux Contracting, Inc. for an amount not to exceed $400,000.00.

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to apply for, and if awarded, accept the Assistance to Firefighters Grant (AFG) from FEMA, for the purchase of a mobile air compressor system for filling breathing air cylinders, and providing an effective date.

2. Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute a natural gas service agreement between the City of Leesburg, Florida and Hanover 623 Holdings, LLC., for Phase II of the project known as Eagle Trail Landing (McElyea); and providing an effective date.

3. Resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a Post Closing Agreement between the City of Leesburg and The Villages Land Company, LLC (VLC); and providing an effective date.

4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the release of the automatic statutory reservation of Petroleum and Mineral Rights under §270.11(1), Florida Statutes (2018) on property lying in Section 17, Township 20 South, Range 24 East, Lake County, Florida, as described in this Resolution; and providing an effective date.

5. Resolution of the City Commission of the City of Leesburg, Florida authorizing the City Commission to appoint a representative and alternate to the Board of Directors of Lake Community Action Agency; and providing an effective date.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW) AVAILABLE

A. SECOND READING OF ORDINANCES

1. None

B. FIRST READING OF ORDINANCES

1. An Ordinance of the City of Leesburg, Florida, further amending the City of Leesburg Retirement Plan for General Employees, adopted pursuant to Ordinance No. 03-57, as subsequently amended; amending Section 6, Benefit Amounts and Eligibility; amending Section 10, Optional Forms of Benefits; amending Section 15, Minimum Distribution of Benefits; providing for codification; providing for severability of provisions; repealing all ordinances in conflict herewith; and providing an effective date.

C. NON-ROUTINE ITEMS

1. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Commission to adopt a downtown building redevelopment grant program, allocate a total of $1,000,000 of initial funding; and providing an effective date.

2. Resolution of the City Commission of the City of Leesburg, Florida, appointing One Member to the Greater Leesburg Community Redevelopment Agency (GLCRA) to fill a vacant remaining four-year term set to expire December 31, 2023; and providing an effective date.

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. Financial Reports as of September 2021

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

AGENDA MINUTES
CITY COMMISSION MEETING
VENETIAN CENTER, 1 DOZIER COURT
MONDAY, NOVEMBER 8, 2021 5:30 PM

1. CALL TO ORDER

The City of Leesburg Commission held a regular meeting on Monday, November 8, 2021, at the Venetian Center. Mayor Christian called the meeting to order at 5:30 p.m. with the following members present:

Commissioner Jimmy Burry
Commissioner Jay Connell
Commissioner Dan Robuck
Commissioner Mike Pederson
Mayor John Christian

Also present were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Fred Morrison, the news media, and others.

INVOCATION

Mayor Christian gave the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

Before beginning, Mayor Christian duly informed the audience that the Sunnyside cases (Annexation/Comp Plan/Rezoning) had been pulled from the agenda. They will be brought back before the Commission on the December 20th agenda. **CM Minner** pointed out that staff received a notice from the developers of Sunnyside regarding a conflict and they would not be able to make their presentation. They asked that we open the meeting and then immediately close it. We informed the developers that was not a good process because of the advertisement and the rehearing. We suggested that since they could not make it, we readvertise the second hearing which would restart the clock. The cost for that would be on the city's dime and that is about one thousand dollars. That is a lot of money, but in the large scheme of things, we need to get this done. We are in the process of re-advertising for the second hearing and it will be held on Monday, December 20, 2021.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. None

3. PRESENTATIONS:

A. Leesburg Center for the Arts Murals - Maria Stefanovic

Maria Stefanovic, Executive Director of the Leesburg Center for the Arts, stated she was present to discuss the Lake Walls Muralfest for the historical downtown Leesburg. There are seven different murals being proposed for seven different walls within the downtown area. The murals would be located on side or back streets; they would not face any main streets. A few of the buildings being recommended for the murals include the Center for the Arts, the Tropics building, the City parking garage, and the Leesburg Partnership building. The Partnerships building would be the side facing Magnolia. The Mystic Ice Cream, the Renew Day Spa, the Heritage Museum and the Water Gypsy Coffee Company are also buildings being recommended for murals. In 2018, the City Commission approved a Master Plan for the downtown where connectivity and the arts were the theme and they want to create murals which compliment the Art Festival. They would like to begin these murals and have them done within a two-week time slot beginning in March of 2022. There are prices associated with each mural and they plan to offset those costs with property owner investments, business owner investments, grants and sponsorships. They have already taken this to the Historic Preservation Board and received their approval. She is here now requesting approval from the Commission so they can move forward with this project.

Mayor Christian requested comments or questions from the Commission.

Commissioner Robuck wanted to point out that right now we do not actually know a timeline to make a decision when it comes to the Center for the Arts or the Leesburg Partnership building. We may also need to discuss the Historical Museum and the long term viability of these buildings, including what the plans may be for these buildings. He suggested starting the murals on some of the other buildings first and maybe within the next year, we will be able to figure out plans for the other buildings. **Ms. Stefanovic** stated there would be no cost to the City for this project. **Commissioner Robuck** commented that there would be no cost to the City, but there would be costs to someone somewhere. He wanted to mention this now, so maybe they would not want to spend their money right now considering these are city buildings and we do not know where they will be in the long term. **Ms. Stefanovic** asked if he thought those buildings would be there over the next three years. **Commissioner Robuck** answered the museum could be, but he was unsure about the Center for the Arts building. We have not had that conversation yet, so we do not know. **CM Minner** remarked on Commissioner Robuck's comments that this is definitely one that the Arts Center should consider because the long term viability of that building is in question. There may be some on the commission that would want to tear it down and some that may want to refurbish it. It could be one to three years for that building or it could be there forever. We will not know until we have that discussion. **Commissioner Pederson** asked if we had recently approved any money to improve the Center for the Arts building. **CM Minner** replied no, they have not improved anything outside his authority, which is fifty grand. **Mayor Christian** remarked that this may be a discussion we need to have before saying anything because he is not prepared to make a decision tonight. As Commissioner Robuck said, when we have to fix the building after they paint it, we will look like bad guys. Who knows, we may even have to tear it down or just have to paint over it because we had to replace just a portion of the building. After we do our improvements to the building, they will have to go repaint the mural. At this point do we make a decision as a Commission on what our plans or thoughts are, because in two years there will be a different Commission and there could be a different discussion at that point. He likes this idea, but before they go and paint city buildings, he would like to have someone in the city look at them so we know what the murals will look like and have the murals approved by someone in the city. **Ms. Stefanovic** responded that they put together a grant panel just for ideas and concepts from the artists. They are behind some of these ideas. The artist provides ideas and shows their styles of what would essentially compliment Leesburg and the Heritage of Leesburg by telling our story.

They put together a panel of artists, with city leaders, which included a couple of designers. They could also invite one of the commissioners to sit on this panel. The artists submit their concepts and the panel votes on them. **Mayor Christian** recommended getting someone from the community who is well diversified with issues who may look at things a little differently. There was an artist who made a mistake on one of the community buildings. Someone thought it was nice and artistic to put someone eating a watermelon, but it was found offensive by certain people within the community. His only recommendation would be for this review panel. **CM Minner** added that he has had conversations with Ms. Stefanovic. He does not think the City Commission needs or wants to review every single mural that goes up around the city. He does believe someone from the City should look at every single mural, so if one mural does become an issue, they could bring that before the Commission. This item was before the Historical Board a few months ago and they really loved the concept, and moving forward, he also thinks it is a cool concept. He asked that they keep someone from the Planning and Zoning Department in the loop. That way, someone from the city is always looking at these murals and if they have any issues with the concept, they can lasso it, and bring that concept before the Commission. **Commissioner Robuck** stated on the flipside, if we decided to keep the building it could involve improvements that could also be problematic. We could end up destroying the mural just by improving the building. If we had a timeline, that would force us to make a decision. **Ms. Stefanovic** replied that they are trying to move forward with this project by March of 2022. **Commissioner Robuck** commented that he does not have a problem with that timeline. **CM Minner** inquired if she was looking to do all the buildings on her list by March. **Ms. Stefanovic** answered that they are hoping to paint at least four of the buildings because they currently have funding for four. **CM Minner** asked what her top four choices were. **Ms. Stefanovic** answered the Center for the Arts, but that is currently not on the table. **CM Minner** said if that is what they wanted, then she needed to tell them. **Ms. Stefanovic** said they are looking at the Water Gypsy Coffee Company/Brick and Barrel building, located at 201 W. Main Street. The Renew Day Spa, located at 214 West Main Street and Mystic Ice Cream, which is located at 314 West Main Street. Lastly, is the Center for the Arts, located at 429 W. Magnolia Street. These would be their top four building choices. **Mayor Christian** said the conceptual renderings would make the area look really nice. **CM Minner** then confirmed that she wanted to start these projects in March. **Ms. Stefanovic** responded yes. **Commissioner Pederson** asked if the Leesburg Partnerships/Center for the Arts building could be placed on the next agenda. **CM Minner** said yes, that would allow him time to gather more information. It also brings up another question of whether we should keep the building, and should we keep that building, it will need significant improvements. It has already had a string of improvements which have been approved at his level over the past six to seven years. We have spent somewhere between one hundred and fifty thousand dollars to two hundred thousand dollars on that building for various roof upgrades and panel upgrades. What tripped this whole conversation is, about six months ago, a purchase order came across his desk asking for about thirty-five or fifty thousand dollars for a wish list. With his authority, he could approve up to fifty thousand dollars, but he stopped this purchase order because he thought some of the things on that list were getting pretty expensive and this was an older building. He then had a conversation with Ms. Stefanovic and Ms. Smalley about it and that he did not want to authorize a purchase order at that time and then have the Commission say the building had to be torn down. He did go back and mention to them that if they could get that purchase order number down under twenty-five thousand, that might be something he could justify. He does not know if those repairs were ever done, but he does know we put some caulk and duct tape in there and that must have been to their satisfaction, because he has not been approached since. If we are going to push that envelope because of the murals and the concept, then we need to go back and look at what that building really needs. We need to do it right or not do it at all. If we do it right, it will probably be a really big number. We may end up keeping the building because knocking it down and starting over may be an even bigger number, but it allows for other alternatives that we may want to talk about. However, before we can have that conversation, we need to see the list of what needs to be done to that building and what has already been done and where it could go. This item may not be back for the next meeting. He asked that the

Commission give him until December or January to get this item back on the agenda, so he could get everyone prepared to talk about it and push this conversation forward. **Ms. Stefanovic** mentioned that she would be happy to give anyone a tour of the building so they could see it from the inside and out. **Mayor Christian** stated that if we went to the knock-down phase would we be proposing a brand new building for two non-profits and asked if that is what they are proposing to do. **CM Minner** replied that if he was king for a day, the answer would be yes. The Partnership's home office would go where the Chamber is currently. It also has a mutual sharable room that has synergies that could still work, even under the grant of being an incubator. That would just leave all the storage that the Partnership has for their equipment and we would need a place for that. The city also needs a place because the recreational storage facility on Hall Street is a disaster. If we could somehow put a five hundred square foot building there and design a facility that could house all the equipment for both the Partnership and the City, we could have a happy marriage. The Center for the Arts building has become extremely complicated to relocate, so the impediment would be finding the Arts Center the right home. If we did, then that would open up a whole lot to where we could do something completely different. We could have a focal point in the community with different Main Street programs. There could be a lot of concepts to look at. However, all this does come with a big price tag, because finding the Arts Center a new home could cost in the millions. We have to find them the right home and that could be in the Historical Society building, but that building needs work too. This is definitely a topic we need to discuss. It will be an expensive fix, but it will provide different options and different things we could do for the downtown. We could really change the look of the downtown. He believes keeping it the same and making it work would cost at least half a million dollars. **Commissioner Pederson** asked when this item came back for discussion, could he provide all the estimates for the building? **CM Minner** responded yes, which is why he is asking for a little extra time. He would like to go back and review how much has already been spent, confirm the numbers and figure out what is wrong with the building and create a list and figure out those amounts. He was sure that the thirty-five thousand dollar purchase order he saw on his desk was just the tip of the iceberg and just a bandaid to a bigger problem. **Ms. Stefanovic** commented on getting back to the murals. She wanted to know if she was going to receive approval tonight. **CM Minner** replied that he would say yes, she would receive approval. They have three buildings that the Commission did not blink an eye on, the Renew Day Spa, Mystic Ice Cream and the Water Gypsy Coffee Company. He strongly cautioned her to not put paint on the other buildings before the Commission has their conversations. If he was in her shoes, he would start with the three buildings and the concepts that the city put a stamp on. At least that was the flavor and the census he received from the Commission.

B. Main Street East and West Complete Streets Conceptual Design Alternatives

Cliff Kelsey, Public Works Director, stated that for the past six months public works has been supporting a concept development project from FDOT inconjunction with the Lake and Sumter MPO. The contractor, HDR, is going to provide a brief overview tonight. They have met with the stakeholders, they have defined some of the requirements, and they want to brief the commission on some of the alternatives, and get commission input.

Jaime Krzeminski, HDR Engineering, said they were contracted with Lake Sumter MPO and they are working very closely with City staff on this really important and cool project on Main Street to make it work for all people. He is pretty sure everyone has heard the term complete streets before and they have actually been involved in a few complete street studies with the city prior to this one. They worked on the Dixie Avenue project a number of years ago and he believes that turned out great. They also worked on a concept for US-27, but complete streets is a project that allows for the transformation of an area, of a corridor to work for all people, people of all abilities and all ages, no matter what mode they are traveling. He wanted to provide an overview of where they are along with some of the factors they have

been considering. This project covers portions of both East and West Main Streets. On the east side, it is between Canal Street and Dixie Avenue, and on the west side, it is basically west of US-27 to County Road 468. Based on the application that the city submitted to the MPO and the funding confirmed by FDOT, some of the things we are looking at really focus on multi-model improvements. It will be things that support people who are walking and biking on these corridors, making sure that the corridor is accessible for all people. We need to look at potential modifications to intersections and traffic control in addition to landscape to make the corridor more aesthetically pleasing. We want to extend the types of improvements and enhancements that the city has already made in the core downtown area on Main Street. This project has three phases and the first one was called defining success. We are currently in the alternative assessment stage. We will then move into the concept involvement stage and we anticipate wrapping the project up at the beginning of next summer. In terms of the outreach plan, as part of the defining success and following our kickoff meeting, we had an online survey that was available to city residents and others via the city's webpage. That survey was about six weeks through July and early August. We established a project envisioning team, and this presentation is a wrapup to the defining success of that project as we begin with the alternatives. We are moving towards a public meeting in early February which will present various alternatives. We will receive feedback from the public on what they would like and what they do not like. We will find out what may need to be refined, so we can work towards getting a preferred alternative to develop a corridor concept plan. The project envisioning team consists of city staff, MPO, Lake County and other State and Regional members. It also includes FDOT and Lake Express, along with other local groups and agencies. We are making sure we get input from the business community because that is a big part of this project. The kickoff survey had fifty participants respond over that initial period. Approximately three quarters of those responding either live or work along the corridor. He was unsure of the others that responded to the survey. They may or may not travel along Main Street, but that is what is implied by the results. One question asked was how they would rate the current conditions for traveling along East and West Main Streets. This was rated on a scale of one to four, with one being poor and four being great. Walking, biking and taking a bus were on the lower performing side, while driving a car was seen as the best way to travel along the corridor today. A key question was asked about what you envision for the future of the corridor and what is the most important thing to consider. They had a number of different potential goals based on what they saw and read from their early interactions with the city. With the applications submitted for the project and looking at this area, economic prosperity was the number one goal for the project, then safety was second, accessibility and community beautification were also rated fairly high. With defining success, at the beginning of any planning study you look at the issues and conditions and what you are trying to solve. Normally, you hear about the problems and you try to define and solve them. However, they like to turn things around to see how they can define what is going on to make it a successful project. They set the stage for how to do that using the guiding principles related to what they heard from the survey and taking into account the safety of all users. Particularly related to crashes and conflicts, accessibility and connectivity, to make sure it is a useable facility and corridor for all people and that it is well connected within the downtown area. With livability, they want to make sure they are enhancing the quality of life with the types of improvements being suggested. As noted, economic prosperity is the top gogetter in terms of the most important goal. They need to make sure they have a business community that is thriving, so people will want to spend time along Main Street. With community beautification, they want to tie in the aesthetics that the city has already done. They have done a wonderful job with the section of Main Street to the east of US-27 by making the streets look great and they want to extend those types of improvements further to the east and the west. They always want to set the stage by looking at previous projects along with current activities. They have noted the direct tie in with the downtown master plan and some of the projects with their specific ties to other projects, particularly on the eastside. The MPO has adopted their 2045 long range transportation plan and there are some ties-in particularly related to the trail network. As mentioned earlier, the previous study on US-27, which was a traffic calming and complete streets concept study, basically looked at it from the southern entrance into the city

up to US-441 on how we could make improvements there to make the corridor safer and more aesthetically pleasing and better for the business community.

Referring to a rendering, he showed how the areas both east and west could tie-in, because they have a nexus of many different trail connectivity both existing and planned in the future. They are looking to make sure that the projects and improvements that come out of this Main Street study will tie-in well with the proposed connectivity of that network. The US-27 project is one of the components they ended up looking at originally and they were proposing a lot of median and the potential for landscaping in the median, but they found that, because there were so many driveways and access points, it would be really difficult to propose all those different medians because people would be required to make u-turns to circulate those to get around. The traffic circulation on US-27 is not very good, so the idea they had was a little bit out of the box and that was to propose a series of roundabouts. They had three roundabouts, with the center one at Main Street, and between each roundabout there would be full median openings. The roundabouts support the u-turns that would need to be made for people accessing different sites between Yellow Jacket Way to the south and Line Street to the north. This project is something that FDOT has in their conceptual plan. They are looking for some potential opportunities to move that project forward. They are not specifically addressing that as part of this project, but it is in the background as being something that could be advanced. He provided a map of the existing land use and noted that there was a wide mix of different types of uses, from retail, residential and industrial. We need to make sure that we are accommodating all types of vehicles that use the corridor along with all types of users that would want to use the corridor. They looked at existing and historical traffic volumes. They collected traffic volume data which included a volume of vehicle classifications, along with speed data. The traffic volumes ranged from a little less than five thousand on the eastend of the corridor to about thirteen thousand on the far western portion of West Main Street. It was all very well within what we would typically expect for a two-lane facility. Historically, we looked at the volumes and noted the traffic volumes have been steady or slightly declining over the years on these sections of Main Street. From the speed perspective, on the east portion of Main Street, the speed just east of Dixie Avenue is thirty-five miles per hour and that reduces and stairsteps down to twenty miles per hour and in the section that has already been streetscaped in the downtown area that drops to fifteen miles per hour, so we have a wide variety of speeds in that area. On the west portion of Main Street it starts at thirty-five miles per hour and as you move further west it increases to forty-five miles per hour.

Referring to the rendering, he showed some statistics from four different locations where they collected speeds from. One thing they like to do is determine the total percentage of vehicles that are going at least five miles per hour over the speed limit to measure the volume of traffic that is speeding. On the western portion of the corridor, they got a reading of about a quarter of all vehicles going at least five miles over the speed limit. From a safety perspective, speed is certainly a concern. On the lower speed limit portion of east Main Street just west of Rambo Street, the posted speed is twenty-five miles per hour and they showed about a third of all vehicles were going five miles per hour above the speed limit. Referring to a map, looking at crashes from a safety perspective, he showed the density of crashes across the corridor. He stated that it was no surprise that the two intersections, US-27 and County Road 468, had the most crashes; having over a third of all the crashes in the corridor. In the last five years, the corridor had over four hundred and fifty crashes. The majority of those were property damage (73%) and 27% resulted in injury and no fatalities. Many of them were what we would typically expect with signalized intersections with rear end crashes, angles and left turns, so they were fairly typical crash patterns. Looking at the various characteristics of the roadway network, they divided the east and west portions of Main Street into three context areas and they will be using that as they move forward to look at different alternatives. Area one is a little over a mile long, located in the western portion of the corridor. It has the wider right of way at one hundred feet and higher speeds. It does not have sidewalks and it is a typical rural section with swale drainage. Moving into area two, is where we get into an urban curb and gutter section with

lower speed limits and the right of way decreases to sixty feet. Area three is all of the eastern portion with urban sections with curbs and gutters. It has mostly sidewalks on both sides of the road along with lower speeds. There is some vacant land and some of it is in the process of being developed. In area one, there are no sidewalks or curbs, but there are some areas where you can see some visibly worn paths along the roadways, so they know there is usage in this area. They know people are walking along this section of the road. They have intersections and crossings that are not ADA compliant. In area two you can see they started to pick up some onstreet parking and there are a lot of driveways in this area. In area three, this area was split up into three pieces because there are some subsections and different characteristics as you move through it. This area has some onstreet parking on one side, it also has more of an industrial area, and does not have as much lighting. Then you reach the section in the middle near Lake Street which only has a sidewalk on one side of the street. It is missing some ramps and other things, so this area has some ADA issues. There is a pretty wide street in this area. However, it is not necessarily stripped for parking but there are shoulders in this area. In the third area, there are more residential areas and they do have sidewalks on both sides. One interesting thing here is the pond near Dixie Avenue. They think there is some potential to make that more of a focal point. They could get rid of that fence and do some landscaping around that area.
Looking back at this information that was presented to set the stage and thinking back on how we define success, we want to make sure that we have a street that is safe, vehicles drive at appropriate speeds, people are provided adequate opportunities to travel along the corridor, and they can cross the corridor safely. These are some of the things they consider as they start to develop. We can look at roundabouts which provide an opportunity to not only enhance the aesthetics with some landscaping, but also slow people down. Roundabouts have proven to be a safer type of intersection compared to other types, like signals. Obviously, with street trees, that is a way to bring aesthetics. Chicanes are another way we can better manage speed and there is a potential that we could use them in some areas of the corridor. They are looking at places where they may want to include a vertical deflection, which would be a raised crosswalk or raised intersection. Those would be found closer to the downtown core area. They are looking at places where they could have islands and there are crossings that could allow people a two-stage crossing where they could wait in the median and have refuge while waiting for a gap in traffic. There are other types of traffic control they could look at to make people more visible and more aware of their speeds. There are typical types of bicycle and pedestrian improvements with sidewalks, trails and bulb-outs to narrow the crossing distances. They can use those anywhere they have onstreet parking. The next step is to start working on some preliminary alternatives. They will be working with city staff on flushing those out more and working towards a December meeting with the project visioning team where they will be going through some of the alternatives. They will be establishing some criteria to evaluate each of those alternatives and those criteria will be closely tied to those guiding principles. They will discuss some additional outreach like that public meeting in February so they can select a preferred alternative.

Commissioner Robuck wanted to know as a commission if there was anything they could be doing now to help push this forward. **Mr. Krzeminski** responded that at this point, their collaboration with staff is sufficient. Once they get to a point where they have a conceptual plan and a preferred alternative, that would be the point they would push to get funding and look for ways to get this implemented. **Commissioner Robuck** stated he knows about Dixie Avenue and that we were able to get it included when they were doing the resurfacing. Unfortunately, they had just resurfaced part of East Main Street like three weeks ago and he had not been down West Main Street to see if they had done that. **Mayor Christian** said they had not. **Commissioner Robuck** wondered if that was something we needed to look at and if we should be reaching out to them because he believes that is a County Road. If they were looking to potentially resurface, maybe we could get with the County on that. **Mr. Krzeminski** replied that would be a good step. **Commissioner Robuck** then asked the City Manager to reach out to the County on West Main Street and let them know that we are looking to resurface there and maybe we

could talk first to see if we could do something. **Mayor Christian** mentioned that Mike Woods at MPO said this was a priority. What level of priority would this fall under? Is it something that MPO is saying is a high priority? Are we still going through the steps now and what type of funding should we be looking for and is this something we should be lobbying our state legislators to help us get through? **Mr. Krzeminski** responded that the simple answer is that MPO does have some funding that can be applied for to help push this into design and construction. There are certainly other opportunities with this new infrastructure bill and there is six billion dollars in that bill for safe streets, which includes complete streets projects. **Mke Woods**, Lake~Sumter MPO, stated there is funding available for these types of projects. Once we have a project to advance, he suggested submitting it to MPO for funding consideration. The County is on our project visioning team, so they are aware and they are also a part of this project. When the resurfacing project comes up, that will be a great opportunity to save and an economical way of getting things done because the crew is already out there. Those are two opportunities and then the new infrastructure bill was passed and there will be a lot more money coming down to the local level. This is a fairly economical project and it is not going to cost a lot of money. Those things could go pretty far rather quickly.

Mayor Christian asked if US-27 was the same. **Mr. Woods** said that was an interesting project and he was happy to be working with Mr. Krzeminski and his team on that concept. They developed and innovated that project just ahead of FDOT, but that was the first project like that in the whole state and they have not forgotten about it. That is a tough corridor with about a hundred and fifteen driveways within a two-mile stretch. With all those driveways, it makes for a tough corridor to improve, maintain access and throughput. **Mayor Christian** asked that whatever they can do to help the City would be appreciated. He knows the DPW Director will do his best to coordinate with everyone.

Commissioner Robuck mentioned that you do not want to ask the State Legislature for an appropriation for roads, because all it does is take money away from one project and give it to another. They say you can use it for this project but they do not actually give you any new money. This could be accomplished just by asking the MPO to switch our priorities around, but the lobbyists love to push that because it is easy for them to say yes because it does not cost them anything.

Mayor Christian thanked the developers for their hard work and what they are doing for Leesburg.

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

Joannie Smalley, Executive Director of Leesburg Partnership, reminded everyone that Bikefest is this weekend. They really appreciated all the support they had received. The public works department has been great to work with and police and fire have already come and picked up their stuff. They are really excited, the weather looks good and they are very lucky because they have some great sponsors, like Progressive, Wayne Densch, Gator Harley, Lucky-U Cycles, Rubenstein Law and Jenkins Auto. They are all helping to make sure this event happens and they really appreciate having everyone's help and support. Please watch out for our bikers this weekend. Also, remember for the next few days we have staff out twenty-four hours a day working, so please watch out and be patient. She hoped to see everyone out there.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

Items pulled for discussion:

5.C.4 = Task Order with GAI Consultants, Inc., for professional design services for aircraft hangar buildings and associated taxilanes at the Leesburg International Airport;
5.C.6 = Creation of a fee schedule to host concerts at Pat Thomas Stadium

Commissioner Robuck moved to adopt the Consent Agenda except for 5.C.4 and 5.C.6, and Commissioner Pederson seconded the motion.

The roll call vote was:

Commissioner Connell	Yes
Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the Consent Agenda, as follows:
(Each item has its coordinated resolution number listed below the header)

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held October 25, 2021

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida approving award of Request for Proposal 210231 for Wellness Center Management Services and authorizing the City Manager to execute a Healthcare Center Service Agreement as well as associated documents required for the management of the City Employee Wellness Center; and providing an effective date.

ADOPTED RESOLUTION 10,958

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a U.S. Government Lease for Real Property, Lease Number HSBP-7119-L-IN0440, for the use of 1,800 square feet of User Fee Facility Inspection Services (FIS) General

Aviation Facility (GAF) space and parking spaces, located at the Leesburg International Airport, to be used by U.S. Customs and Border Protection; and providing an effective date.

ADOPTED RESOLUTION 10,959

2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Leesburg Fire Department to apply for, and if awarded, accept the Incumbent Worker Training (IWT) grant from Career Source Florida, for the reimbursement of training for Paramedic School, and providing an effective date.

ADOPTED RESOLUTION 10,960

3. Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute a Gas Sales Contract between the City of Leesburg and the City of Lakeland, Florida for the purpose of setting forth the terms under which Leesburg will supply Natural Gas to Lakeland for electrical power generation purposes, authorizing the City Manager and the City Attorney to fill in blanks in the agreement pertaining to the actual discount achieved, the length of the first pricing period, and the dates the agreement is executed; and providing an effective date.

ADOPTED RESOLUTION 10,961

5. Resolutions related to the Leesburg International Airport Fuel Farm Project.

a. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute Public Transportation Grant Agreement 444873-1-94-01, between the City of Leesburg and the State of Florida Department of Transportation, for the design and bidding phases of the Fuel Farm Project at the Leesburg International Airport; and providing an effective date.

ADOPTED RESOLUTION 10,962

b. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a Task Order with GAI Consultants, Inc. for professional design & bidding services related to the Fuel Farm Project at the Leesburg International Airport; and providing an effective date.

ADOPTED RESOLUTION 10,963

7. **Resolution of the City of Leesburg, Florida, accepting and approving a Quitclaim Deed from Lake County Water Authority, to the City of Leesburg, Florida, for property lying in the Official Plat of the City of Leesburg, Lake County, Florida; and providing an effective date.**

ADOPTED RESOLUTION 10,964

8. **Resolution of the City of Leesburg, Florida, accepting and approving a Warranty Deed from Aiysha Foster, to the City of Leesburg, Florida, for property lying in the official plat of the City of Leesburg, Lake County, Florida; and providing an effective date.**

ADOPTED RESOLUTION 10,965

9. **Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute a Corrective Quitclaim Deed between the City of Leesburg as Grantor, and Nakia Myles as Grantee, for the purpose of conveying the Grantee a portion of land owned by the City adjacent to the Grantee's property, to conform her lot to the size and configuration of other lots in the general area; and providing an effective date.**

ADOPTED RESOLUTION 10,966

10. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Independent Free Methodist Church, Inc., for the purpose of granting the City an Easement over the property described therein; and providing an effective date.**

ADOPTED RESOLUTION 10,967

11. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Regional Leesburg, LLC., for the purpose of granting the City an Easement over the property described therein; and providing an effective date.**

ADOPTED RESOLUTION 10,968

12. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Wal Mart Stores East, LP, for the purpose of granting the City an easement over the property described therein; and providing an effective date.**

ADOPTED RESOLUTION 10,969

13. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Boos - MCW Leesburg, LLC, for the purpose of granting the City an easement over the property described therein; and providing an effective date.

ADOPTED RESOLUTION 10,970

14. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Roland Reyes and Magdalena Reyes for the purpose of granting the City an easement over the property described therein; and providing an effective date.

ADOPTED RESOLUTION 10,971

15. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Randy Jones, Jr. and Emily Jones for the purpose of granting the City an easement over the property described therein; and providing an effective date.

ADOPTED RESOLUTION 10,972

16. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement to the City of Leesburg from Darin W. Farber and Kristi L. Farber for the purpose of granting the City an easement over the property described therein; and providing an effective date.

ADOPTED RESOLUTION 10,973

4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a Task Order with GAI Consultants, Inc., for professional design services for aircraft hangar buildings and associated taxilanes at the Leesburg International Airport; and providing an effective date.

ADOPTED RESOLUTION 10,974

Commissioner Burry introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Burry made a motion to adopt the resolution and Commissioner Robuck seconded the motion.

Mayor Christian requested comments from the Commission and the audience.

Commissioner Burry stated there was a meeting with the Airport Board where they decided it was a good idea to do some planning for hangars and one hundred and five was budgeted for that planning phase and that has been increased. Also, it looks like we are changing from t-hangars and box hangars to including some maintenance hangars. He wanted to make sure everyone was good with the new design moving forward. **Commissioner Robuck** remarked that this is what he asked for originally. The reason for that was because of the hangar he has now and when it came up for bid. There were two other candidates bidding for it and they were commercial tenants. They could not use box hangars or t-hangars because they did not meet the right codes for those. The feedback that was received from the Airport Board was the same that we have a lot of aviation businesses that need space and smaller space. In fact, one of the two candidates who put in a proposal for the hangar said they did not need one that big and the box hangars were plenty big and they did not meet codes. This could be another way for us to get businesses out there. We need to make sure we have strict standards for those businesses so they actually have airplanes in them and they are not just subsidizing rent. He was going to ask that they look at the feasibility of staging some of the commercial ones first if that works.

CM Minner stated for clarification that during the fiscal year 2022 budget process, the Airport Advisory Board advised us that we were not paying enough attention to meeting the need for hangars. We held a group meeting and from that meeting staff walked with the general consensus that we needed to pay more attention and construct some hangars. We even talked subsequently about how we could flipflop some funding from the state. The directive from this body as encouraged by the Advisory Board was to pull cash money from the Airport Fund, which was sitting at two point two to three million dollars to start the design process, so that these projects would be ready to go and we could easily fliplop as we cycled with state grant money. The Airport Manager started that process and that is where the budget numbers came from. The budget was the initial swag from our consultants on how much it was going to cost to design this. We put that on the sticker and that became the process, so that number was always an out of cash number. As we advised the Airport Board, the Airport Board said wait, we love that, but we also need to look at the maintenance hangar concept. That is where it became a t-hangar, box hangar and maintenance hangar project. The original concept that we had as a directive from this body was to go forth and get a design concept for hangars, which we did. That initial concept was for twenty-eight t-hangars, which would basically be in the open space from the bottom of the hill up to the hill at 441 from the existing hangars to the entryway of Echo towards the east. They would construct four lateral buildings, each to include either seven box hangars or fourteen t-hangars. They presented the rough construction cost estimate of about three million dollars to the Airport Board. This will be constructed as we go and as we receive money, but it will be designed now and that is one hundred and five thousand dollars. That was when the Airport Board asked to see some modifications and to put in some maintenance hangars, which is where that swag came from. The first building would be seven box hangars and the next two buildings would include fourteen t-hangars. Then there would be one row of four maintenance hangars and the maintenance hangars would be a little bigger, about sixty by sixty. There is more construction involved because of the type of businesses that may end up there. The design concept for the maintenance hangars increased the cost estimate to one twenty nine eight forty. The three million was the unofficial estimate for construction. He guessed the maintenance hangars would probably kick that up a little more to around three twenty-five. It should not be in abundance of approval. The way they wrote up the presentation was with the recommendation from the Airport Advisory Board approving as is. Meaning that we are going to engage and go with one twenty nine and design the concept with twenty eight t-hangars, seven box hangars and four maintenance hangars. Mind you, that can be flexible as we get into designing. We could flipflop some of it because that is the way it was designed in the initial concept that came from our consultants. We want to be able to build from the top to the bottom, so we do not interrupt the construction. There are also some of the bigger maintenance hangars which will have the bigger airplanes, so we want to keep those closer to the tarmacs. Those will be at the bottom of the hill versus the top of the hill. As we move more into designing we can tighten

that up, but the recommendation is to move forward as the Airport Board advised. As appropriations and grant funding become available, they can shift stuff around. After accomplishing the fuel farm, they believe some more money may become available during the summertime where we can shift that around. They are looking at about six months for designing, so as we get towards the end of the design stage we will be back hopefully with some grant monies that can be shifted around.

Commissioner Pederson remarked he was happy to see this moving forward in a positive direction. The only question he had was about the maintenance hangars and if we had to size those today or if there was a way to build them where there is some flexibility down the road. **CM Minner** replied that he does not see any problems with the size issues. He believes sixty by sixty with the upgrades to the facilities is a marketable product. We have a waiting list and we know which planes want a t-hangar or a corporate hangar. The maintenance hangars are a different animal, so that will be an RFP process and they will go out for bid so we get the best top dollar. **Commissioner Pederson** wondered if the interior walls had to be installed now or could we wait until someone came along to put them up. Will the walls be permanent on the interior or could we take a wall down? He wanted to put this out there for discussion. **CM Minner** replied there would be plenty of processes and reviews. He is sure the Airport Board will have input as the consultants move forward. **Commissioner Pederson** said in summary he would hate to define four thirty-six hundred dollar units right now. Maybe we need to mix them up, before moving down the road.

Commissioner Burry asked in comments whether he heard that these would be located on a hill, so if someone asked him if it is good to put planes on a hill there would be no issues. A taxing airplane is usually on a flat surface. **CM Minner** answered that the hill he referred to is not Mount Everest, there is a slight incline from Airport Drive to 441. He should not have referred to it as a hill. He also refers to the Dixie retention pond as the Grand Canyon. For clarification, we are not talking about a major hill. It is a slight incline and no airplane is going to slide off of it. **Commissioner Burry** remarked that he understood, but wanted to make sure that there would be no problems and that we would not be moving a lot of dirt. **CM Minner** answered that it was a good location and it is also one of the only available locations. He believes it is more about where we can put it on the property, with the size of the aircraft from the taxiway to the back, and how we could prioritize construction.

The roll call vote was:

Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Connell	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the resolution.

6. Resolution of the City Commission of the City of Leesburg, Florida creating a fee schedule to host concerts at Pat Thomas Stadium; and providing an effective date.

ADOPTED RESOLUTION 10,975

Commissioner Pederson introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made a motion to adopt the resolution and Commissioner Pederson seconded the motion.

Mayor Christian requested comments from the Commission and the audience.

Commissioner Connell stated he would like further clarification on this item. He does not see any issues with giving this a try, but he wanted to make sure first and for most that this would stay a baseball field. We will not be canceling any Lightening Games or Leesburg High School baseball games because of a booked concert. **CM Minner** commented that this concept came from the Commission and from the community. It was encouraged to make Pat Thomas more of a multi-use facility and not just for baseball. Having said that, baseball is and will be the number one priority in the summertime for the high school and the intercollegiate league that runs from June to August, which leaves basically nine months out of the year for the facility to be used in a different manner. The Recreation Director is completely onboard and his number one concern about this being a multi-use concept is the turf. There would be a bunch of different setups that they could do if they did concerts or venues where they used the grandstands. If the stage were out in the infield, it could be over the pitching mound or the home plate or it could be something bigger that is out over the second base area. We have had it setup in the past that way and our existing portable stage works really well because you do not have to chop down the pitching mound. Our number one thing there is that we want to make sure the turf is okay. We are going into this with the caution that the fee schedule is setup for five hundred dollars a day. The Recreation Director examined the market and that is just a poke at what we could get for a multi-use facility, but we are going to start the bidding there. If this becomes useable and we have success, we would look at wrenching that number up. We also started at a high deposit number of two thousand dollars, so if we do have issues with the turf, that could help fix that. That is where the mindset thought was on this. We would continue to use this facility for baseball and examine the multi-use component for Pat Thomas. That would also justify some of the funds that are being put into updating that facility this fiscal year. **Commissioner Connell** asked if we were to do this, would all the seating be in the grandstand or would there be cases where people would be seated on-field? **CM Minner** answered that it could go either way and it would depend on the event. Initially, we thought everything would be turned towards the grandstands or the infield area. The entertainment would be playing towards the grandstands. It would also depend on numbers, but they are worried about the turf. The number one thing is to keep the people in the grandstands while trying to get a multi-use field, knowing that baseball is still a priority. He understands that trepidation, but he thinks we owe it to get maximum use of this facility to bring people to Venetian Gardens. We need to use all the facilities there and get as many people down to the area as we can. **Commissioner Pederson** remarked that he started to touch on his question, but five hundred dollars a day seemed awfully low to him. He thinks the cost of cleaning that area after an event would cost more. He does not see how five hundred dollars could cover that. **CM Minner** responded that he cannot argue with that number, but we need to encourage use there before jacking up that number. **Mayor Christian** agreed with the City Manager and the sentiment that for three months out of the year this is a great facility for baseball, but it could be used for so much more. Like many other communities, they do use their baseball field stadiums for other events and we have one of the best in Lake County. He would also like us to look at the usage fees, because five hundred dollars may be okay for some groups, but the Chamber of Commerce uses it for their Teacher Appreciation event. He would not want us to tell the Chamber to give us two thousand dollars for a deposit and charge them five hundred dollars for an event that we are giving them to sponsor. To him that would be counterproductive. We will be giving you money to sponsor the event and then charging you five hundred dollars and two thousand dollars for a security deposit. We also need to look at our non-profits in the community that may want to use this facility. He knows we have a local promoter who has been approached, but if we are going to be charging fifty dollars to get into a concert that is one thing, but if we do a community event that is another. That is something we need to look at because that will also be something to bring people to

Venetian Gardens. Whether it be Teacher Appreciation Day or something else, it will be good for the City of Leesburg, so we need to give the City Manager the permission to look at who is renting the facility. If it will be good for the City and it will not mess the turf, he should be able to look at waiving some of those fees to make sure we have the proper usage. Also, while we are doing the design, we need to make sure that the Leesburg logo is prominent, so when people are taking pictures or selfies and posting them on social media, Leesburg is seen all around the world. It will make this facility and the City of Leesburg look extra special. **CM Minner** said approving this resolution is essentially telling staff to go market this facility as a multi-use. That does not mean that the Eagles will be playing a concert, but it does signal to the community that we are going to use this as a multi-use concept. We will put that facility on the website as a multi-use facility right next to the Venetian Center. It will put it in the Recreation Director's mind that this is another place for him to market. We will have the Recreation Director market the facility, but he knows this is a baseball stadium and the usage will be scheduled around the construction improvements. **Commissioner Connell** wanted to know if we have a rendering of what the elevations are. **CM Minner** replied they do not, but he will get one for them because they are still haggling about the improvements and how they are organized and falling into the budget. **Commissioner Robuck** stated that he does not have a problem with the five hundred dollar fee because hopefully these events will generate value for the community by bringing people into Leesburg that would not otherwise come in. He is okay with starting the deposit at two thousand, but with the improvements, if anything, he worries, that it is a little too low. He wants to make sure that we are covered. We do not have to ask for a tremendous amount in advance because they could get it back. A high deposit ensures that you have quality events and people that are financially sound. Another thing is, do we require insurance when people rent these types of facilities? He rents the fair grounds for their contractor events each year and they have to supply them with different things, so he was wondering what we require. **CM Minner** answered that we do require insurance based on different levels, but the Recreation Director deals with those details. **RD Rima** stated part of that is dealt with when they go through the special events process. Any special event that goes on in the City of Leesburg has to have a million dollar liability. Then, if they get into vehicles, there is a million dollars for vehicles and for participants. It is a million dollars per event as part of that special event process. **Mayor Christian** wanted to know that with what happened in Houston, do we have any kind of limitations or standing on the overflow of crowds with security with the special events process? Are we going to make sure that people are adhering to what they say when they put it on that application? **RD Rima** replied that part of the special event process goes to the special event committee, which Lt. Romanelli is the representative for the police department. On that application they have to state whether they are using our police department or if they are using their own security. All that information goes through Lt. Romanelli and they do not signoff on that unless they are comfortable with the safety that has been put in place. If a concert gets to the level of what they would like it to be, they will have to look into an emergency plan like they make for Bikefest where they get the Police, Fire, and everyone together and we will come up with a full safety plan. **CM Minner** wondered about that five hundred dollar deposit number. What would trigger the Commission to review that? **RD Rima** answered that there would be a thirty thousand spectator number that triggers coming back, but if we start getting large concerts there are other ways we could look at that and would need to come back. If they are looking at twenty thousand people, then we could charge them a dollar per ticket on top of the deposit. The level of concerts that we are talking about right now are not going to trigger that, but if it does take off, then we will come back and look at how we could make this better for the City of Leesburg. **Mayor Christian** asked about security. Do we give them the option to use our police department or do they have their own security? **RD Rima** replied yes, they can select their own security but that is only if our police department is comfortable with that. If it is a large event, they will have our police department. They may have some of their own security but they will have our police department involved in that as well. It will be very similar to what we do at Bikefest. We do not have enough police to be around every aspect of Bikefest, so they bring in other people. **Mayor Christian** stated he is more comfortable with doing concerts, but especially at night, they

should have to hire one of our police officers to be on duty if they have chosen to have their own security. Being on the side of caution in today's world, it happens, people are not as truthful and they may not know that. He may put a flier out and it could be on social media, so we are not just hitting the City of Leesburg folks, we are hitting the entire region. We have to be cautious because a lot of outside people could come in and it could be overwhelming and we have to be prepared for what may happen. He would like everyone to keep an eye on that to make sure we do not get caught off guard. **RD Rima** agreed and he is trying to think of a medium to large-sized event, especially one that would have alcohol where we have not had our own police department there. They have always been there. A lot of times they can select their own security. It is usual for the fishing tournament and the security makes sure no one gets on the boats. **Commissioner Pederson** wanted to know what the capacity was at Pat Thomas stadium in the grandstands. **RD Rima** replied that the grandstand's capacity is about twenty-five hundred to twenty-seven hundred. If you extend down the third base side where the cement bleachers are, you could add another thousand there and if you go down to the first base bleacher side, you could add a couple hundred there. It just depends how far out you put the stage and whether or not people are on the actual playing surface itself. One thing about Pat Thomas is, there is a lot of foul ball space, so behind home plate you could get four to five hundred people if the stage was set up right on home plate. You would not even be on the playing surface. **Commissioner Connell** questioned whether they had the proper license and insurance to be allowed to sell alcohol at those concerts. **RD Rima** stated that would be part of the review process. They have to select whether or not they will be selling alcohol and if they do, that triggers other things they will have to look into. We have to make sure they get their license through the state and that is a whole other process. **Commissioner Connell** said he is fine with that. He then wanted to know if they would have access to the concession stand. **RD Rima** replied that they would not. There is currently a contract with the Booster Club where they are the only ones allowed in the concession stand. If they are looking at using that concession stand, that would be something we need to discuss. **Commissioner Connell** asked if they had the proper license to sell alcohol they could. However, we are not going to let them into the concession to prepare food, correct? **RD Rima** answered they would have to hire vendors to come in. **Commissioner Connell** then said unless the Booster Club wanted to do it as a fundraiser themselves. **RD Rima** agreed.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Connell	Yes
Commissioner Robuck	Yes
Mayor Christian	Yes

Five yeas, no nays, the Commission adopted the resolution.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW) AVAILABLE

A. SECOND READING OF ORDINANCES

1. None

B. FIRST READING OF ORDINANCES:

1. None

C. NON-ROUTINE ITEMS:

1. None

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. None

8. CITY ATTORNEY ITEMS:

CA Morrison had nothing to report tonight.

9. CITY MANAGER ITEMS:

CM Minner had nothing further tonight.

10. ROLL CALL:

Commissioner Pederson had no further comment.

Commissioner Burry had no further comment.

Commissioner Robuck had no further comment.

Commissioner Connell had no further comment.

Mayor Christian stated there would be a big event tomorrow. **CM Minner** pointed out that he forgot to mention tomorrow's big event. It starts at ten thirty and will run through lunch. They are having a top off event even though there are a couple other improvements left that need to be addressed. After the windows, the refurbishment project on the Turnpike Wastewater facility will be just about finished. If you can make it great, Travis Rima will be there along with a couple of the Commissioners. This is a significant event for the city because this is the fun stuff. It is 4.5 mgd and before you know it we will be back asking for 6.0 mgd. **Mayor Christian** jokingly commented that this is the stuff that keeps the city running that no one seems to care about until it messes up. **CM Minner** laughingly said as long as we keep the toilets working. **Mayor Christian** remarked that he had nothing further for tonight.

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

The meeting adjourned at 6:45 p.m.

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.B.1.

Meeting Date: November 22, 2021

From: Mike Thornton, (Purchasing Manager), Tino Anthony , (IT Director)

Subject: Purchase request by the Information Technology Department for desktop and laptop computers as part of the City's annual program for computer hardware replacement.

Staff Recommendation:
Staff recommends approval of the purchase request to Staples Technology for a total amount of $106,618.50.

Analysis:
Each year the City Information Technology (IT) Department budgets for the replacement of some of the City's desktop and laptop computers. This is the first round of the annual replacement of those computers qualifying for replacement. The City operates on a 5-year replacement plan for the majority of the City's desktop and laptop computers. The City has specified Dell brand equipment for the models and qualities listed below.

The rugged models will be for use by police officers in the field. The City currently uses standard business laptop models in police cars and they are not meeting the longevity requirements in that application. The rugged laptops have features that will provide for a longer life in this application.

Item Description	Quantiy	Unit Price	Extended Price
Dell Optiplex 5090 Micro Desktop	27 Each	$686.55	$18,536.85
Dell Latitude 5420 Business Laptop	60 Each	$848.84	$50,930.40
Dell Latitude 5420 Rugged Laptop	25 Each	$1,486.05	$37,151.25
			$106,618.50

Procurement Analysis:
This purchase is being made using the State of Florida Department of Management Services (DMS) contract 43211500-WSCA-15-ACS for Computer Equipment, Peripherals, and Services. Florida Statute permits the use of state contracts by local municipalities as an alternative to issuing their own formal solicitation. Procurement staff recommends use of the state contract as the more efficient and expeditious method to procure this commodity.

Options:
1. Approve the purchase to Staples Technology for an amount of $106,618.50; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
Funds are budgeted and available for this purchase in the 2021-22 fiscal year.

Account No.	001-1633-513.51-81
Requisition	53884
Budget	$106.617.00
Available	$106,617.00

Submission Date and Time: 11/17/2021 2:25:56 PM

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.B.2.

Meeting Date: November 22, 2021

From: Mike Thornton, (Purchasing Manager), Cliff Kelsey, (Public Works Director)

Subject: Purchase request by Public Works for improvements at Pat Thomas Stadium using an existing Job Order Contract with Johnson-Laux Contracting, Inc. for an amount not to exceed $400,000.00.

Staff Recommendation:
Staff recommends approval of the purchase request by Public Works using an existing Job Orderr Contracting Agreement with Johnson-Laux Construction, LLC., for an amount of $400,000.00.

Analysis:
The purpose of this purchase is to make improvements to Pat Thomas Stadium, located in Venetian Gardens. The improvements generally consist of the following items. City staff, Pat Thomas Stadium Stakeholders, and Johnson-Laux Construction met on November 17, 2021 to finalize the list of improvements. The cost at that time was approximately $402,000.00. City staff have directed Johnson-Laux to review the improvements and rework any necessary items to bring the total cost of improvements to under $400,000.00.

Painting & Netting

- Pressure wash all existing painted walls, and the ceiling of the stadium
- All exterior stucco / block walls will receive 1 coat of primer and 2 coats of paint
- Paint the exterior face of all exterior doors and frames. Paint all the fascia, soffits (except pre-finished metal soffits), gutter and down spout, metal columns, beams, handrails, and the riser walls in the bleacher section
- The ceiling and the metal beams at the stadium will be painted in the same color
- Remove the existing safety backstop netting at the stadium. Furnish and install new #42 1-3/4”x 1-3/4” square knotted nylon netting
- Remove and replace Hardie Board siding on front face of the press box
- Remove and replace wood paneling around press-box
- Remove existing window AC unit
- Frame out wall where existing AC unit was located
- Remove and replace the drywall in the press-box
- Remove and replace existing wood base

- Paint the interior and exterior of the press box.

Signage

- Remove existing lettering on the front side of the main stadium
- Repaint and reinstall the existing lettering; “PAT THOMAS STADIUM” “BUDDY LOWE FIELD”
- New City of Leesburg seal logo sign installed on the front side of the main stadium

Decorative Fence at Stadium Entrance

- Utility locating to be done for the new fence
- Remove the existing chain-link fence
- Install a new 6’ decorative aluminum fence

Columns at Stadium Entrance

- Engineering services for the concrete footers, CMU and brick columns
- Poured concrete footers
- CMU and brick columns with a precast concrete cap
-

New Flag Poles and Lighting

- Remove and dispose of existing flagpole
- Remove and relocate two concrete light poles with up-lighting to new location
- Provide three new flagpoles, one 35’ and two 30’
- Provide four new concrete lighting poles to match existing
- Provide new up-lighting fixtures

Fence, Railing & Concrete Stairs

- Remove existing chain-link fence on top of the concrete grandstand and by the press box
- Remove the existing railing on the concrete grandstands
- New aluminum fencing to match the perimeter entrance with pickets located on the top and sides of the
- concrete grandstands and on both sides of the press box, where existing fence is located
- Repair spalling at concrete grandstands along with repairing the concrete block as necessary
- New poured-in-place concrete stairs on concrete grandstands where the new railings are to be installed and, on the sides
- New fence will have a similar appearance to the Venetian Center and perimeter fence at the entrance of the
- stadium. The proposed fence near the press box and along the perimeter of the concrete grandstands will be welded aluminum in lieu of fastened steel. The railings will be welded aluminum
- No work to the railings is to be done on the main stadium. Original black pipe railings to remain

- Repointing the concrete block on the entire concrete grandstand is excluded. We have only included minor repairs for block work
- There will be no initial step on the walkway of the concrete grandstands

Archway Entrance Sign

- Archway sign to be constructed based upon the rendering sent to JLC on November 1, 2021

Procurement Analysis:
The City has an existing Agreement with Johnson-Laux Construction, Inc. to provide construction services using the Job Order Contracting method. The Pat Thomas Stadium project will be delivered using the Job Order Contracting (JOC) method and the existing Agreement between the City and Johnson-Laux Construction, LLC.

Options:
1. Approve the purchase request by the Public Works Department to Johnson-Laux Construction, LLC. for the amount not to exceed $400,000.00; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
Funds are specifically budgeted and available for these improvements.

Account No.	031-8125-572.63-10
Project No.	310081
WF No.	WF1380267 / 001
Requisition	54022
Budget	$400,000
Available	$400,000

Submission Date and Time:

PAT THOMAS STADIUM

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.C.1.

Meeting Date: November 22, 2021

From: Joseph Mera, (Deputy Fire Chief)

Subject: Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to apply for, and if awarded, accept the Assistance to Firefighters Grant (AFG) from FEMA, for the purchase of a mobile air compressor system for filling breathing air cylinders, and providing an effective date.

Staff Recommendation:
Staffs recommends applying and acceptance, if awarded, the Assistance to Firefighters Grant from FEMA for the purchase of a mobile air compressor system for filling breathing air cylinders.

Analysis:
The purpose of this grant project is to purchase a mobile air compressor for the purpose of filling breathing air cylinders under the Assistance for Firefighters Grant through FEMA. This grant is a 90/10 matching grant with the COL portion being 10%. The cost of the grant is not to exceed $250,000 with the COL portion not to exceed $25,000

Procurement Analysis:
N/A

Options:
1. Approve the application and acceptance of the AFG Grant from FEMA for the purchase of a mobile air compressor; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
The total cost of the mobile air compressor is not to exceed $250,000. The Federal share, if awarded, is $225,000 (90%) and the City of Leesburg match is $25,000 (10%) which is available in the current budget. If approved, a budget adjustment will be processed to add the Federal funds to the current budget.

Account No.	001-0000-331-2200
Project No.	AFG002

Submission Date and Time: 11/17/2021 2:27:27 PM

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO APPLY FOR, AND IF AWARDED, ACCEPT THE ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FROM FEMA, FOR THE PURCHASE OF A MOBILE AIR COMPRESSOR SYSTEM FOR FILLING BREATHING AIR CYLINDERS, AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute an agreement with FEMA, for the application of the Assistance to Firefighters Grant (AFG).

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held on the 22nd day of November 2021.

_____
Mayor

ATTEST:

_____
City Clerk

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.C.2.

Meeting Date: November 22, 2021

From: Robert Thilmony, (Gas Director)

Subject: Resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute a natural gas service agreement between the City of Leesburg, Florida and Hanover 623 Holdings, LLC., for Phase II of the project known as Eagle Trail Landing (McElyea); and providing an effective date.

Staff Recommendation:
Staff recommends approval of a Gas Service Agreement with Hanover 623 Holdings, LLC.

Analysis:
Hanover 623 Holdings, LLC., is developing a subdivision located off Number 2 Road in Leesburg, known as Eagle Trail Landing. Section 22-7 of the Code of Ordinance requires the owner to utilize natural gas for 80% of the planned 124 units within this phase of the development. The estimated cost of the infrastructure, which will be fully funded by the developer, is $209,666.58.

Procurement Analysis:
N/A

Options:
1. Approve the Gas Service Agreement with Hanover 623 Holdings LLC; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
Developer will place construction funds totaling $209,666.58 in an escrow account sufficient to fully fund the project. A budget adjustment will be processed to add these funds to the current budget.

Account No.	042-0000-223-3100
WF No.	WF1375341/1

Submission Date and Time: 11/17/2021 2:28:49 PM

RESOLUTION

A RESOLUTION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A GAS SERVICE AGREEMENT BETWEEN HANOVER 623 HOLDINGS, LLC., AND THE CITY OF LEESBURG, FLORIDA, FOR THE PLANNED SUBDIVISION LOCATED IN LEESBURG, FLORIDA, KNOWN AS EAGLE TAIL LANDING (MCELYEA) PHASE 2; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED by the City Commission of the City of Leesburg, Florida, that:

The Mayor and City Clerk of the City of Leesburg, Florida, are hereby authorized to execute a Gas Service Agreement between Hanover 623 Holdings, LLC., and the City of Leesburg, for the planned subdivision located in Leesburg, Florida, known as Eagle Tail Landing (McElyea) Phase 2.

THIS RESOLUTION shall become effective upon its passage and adoption according to law.

PASSED AND ADOPTED at the regular meeting of the City Commission of the City of Leesburg, Florida, held on the _____ day of _____, 2021.

THE CITY OF LEESBURG

By: _____
Mayor

ATTEST:

_____
City Clerk

GAS SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this____day of _____, 2021 by and between the City of Leesburg, Florida, a municipal corporation organized under the laws of the State of Florida, located at 501 W. Meadow Street, Leesburg, Florida, 34748, (hereinafter referred to as "City"), and Hanover 623 Holdings, LLC, A Florida limited liability company. 605 Commonwealth Ave Orlando, Fl 32803 (hereinafter jointly referred to as "Owner"), sometimes collectively referred to as "Party" or "Parties".

WITNESSETH:

WHEREAS, Owner is developing a subdivision located in Leesburg, Florida, known as Eagle Tail Landing (McElyea) Phase 2. (hereafter referred to as the "Development"), in accordance with the master plan for the Development on file with the City; and

WHEREAS, Section 22-7 of the Code of Ordinances of the City of Leesburg, Florida, requires that Owner utilize natural gas within the Development; and

WHEREAS, the City has agreed to provide natural gas service to the Development under the terms and conditions set forth below.

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements contained herein, the receipt and sufficiency of which are hereby acknowledged, City and Owner do agree as follows:

1. The City shall, subject to the provisions of this Agreement, supply natural gas service which shall include main, service and meter installations, to the Development. Owner shall be responsible for installing and connecting all natural gas appliances to the outlet of City gas meters. A map of the Development is attached as Exhibit "A" to this Agreement and by reference is made a part hereof. City shall provide such natural gas service from the supply line, including the gas meter.

2. Owner shall ensure that not less than eighty percent (80%) of the planned one hundred twenty four (124) units within the Development are equipped with:

A. A natural gas water heater; and

B. A natural gas furnace or Hydro-heat.

3. The Parties understand that the City is relying upon the assurances from Owner as the primary consideration for the execution of this Agreement.

4. The Owner is obligated to pay the full cost of the infrastructure required to serve the Development and the cost of the services, meters, appurtenances and installation, which will be performed by the City. The Owner's estimated costs of the infrastructure to be funded by Owner as set forth below, is Two hundred and nine thousand six hundred sixty six dollars and fifty eight cents. ($209,666.58). Prior to construction, Owner shall place in escrow with the City, funds equal to that estimate to be used to pay for the construction as it proceeds. Notwithstanding inclusion of this estimate herein, Owner shall be obligated to pay the full cost of the infrastructure required to serve the Development.

5. The City will contract for, or at its option, have done by in house personnel, the actual installation of the infrastructure. The City will follow all legal requirements for bidding and award of the contract. If at any time the City reasonably anticipates that the cost of construction will exceed the original estimate, it shall notify Owner in writing as soon as practicable. In turn, Owner shall within 15 days of such notice, place into the escrow account an amount sufficient to cover the increased costs of the construction. If Owner fails to place the additional funds into the escrow account, the City at its option may halt construction of the infrastructure until Owner deposits the additional funds, together with any other costs incurred as a result of the cessation of construction, into the escrow account.

6. Owner agrees to pay any and all costs that City incurs in the collection of any unpaid reimbursement fees from Owner, including reasonable attorney's fees and court costs and any attorney fees and costs for appellate proceedings, efforts to collect any judgment entered in favor of the City, and in any proceedings in receivership, bankruptcy or insolvency.

7. If the developer fails to pay the funds required under this agreement or otherwise defaults under the terms of this agreement, the city is not obligated to install the natural gas infrastructure in the

development and may terminate this agreement. In addition, the city may suspend issuance of any and all permits for construction within the development until such time as the developer has paid the amount due and the natural gas service agreement has been reinstated.

8. The City shall both own and maintain the natural gas system, up to and including the natural gas meter, within the Development. The natural gas system from the outlet of the gas meter to the appliance utilizing the natural gas shall be maintained by the Owner or homeowner.

9. The Owner shall grant to the City all easements needed to install the natural gas pipelines within the Development, including minimum five foot (5') side lot easements, and shall dedicate those easements to the perpetual use of the City and its successors in interest for the purpose of laying, maintaining, repairing and replacing the natural gas pipelines. In addition, the Owner shall provide a location and easement, agreed to by the City for the purpose of installation of any necessary regulator stations and all associated equipment.

10. The Owner shall locate natural gas service meters on the side of each building in a manner to allow for two buildings to be serviced by one service line wherever possible. The City may require that these services be located on the same side of the building as the electric or water service.

11. The City shall bear responsibility for installing all gas piping and other gas infrastructure, up to and including the meters, necessary to supply the natural gas service reflected in this Agreement. Owner and City will share trench space, which will be dug by the Owner's water and or electric utility contractor at no charge to the City. Each unit within the development will be individually metered.

12. The City shall provide, when requested, individual residential unit hookups to the natural gas system within the Development. The City shall ensure that such service is provided at the same rates and on the same terms as those provided to other natural gas customers of the City within a comparable service area. The Parties understand that any and all hookup fees, meter charges and impact fees shall be paid by the residential customers at the time service is hooked up to the home.

13. The Parties agree that the laws of the State of Florida shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it. The parties agree that in the event of any litigation arising under or construing this Agreement, venue shall lie only in Lake County, Florida.

14. The Parties understand and agree that this Agreement sets forth the entire understanding between the parties and supersedes and takes precedence over any and all prior negotiations, representations and agreements, oral or written, all of which are deemed to have merged into this Agreement and to have been extinguished thereby, except to the extent they are specifically set forth herein. Each party warrants, for the benefit and reliance of the other, that it has not entered into this Agreement in reliance on or on the basis of any promise, undertaking, representation or agreement of the other party, except as specifically set forth within the four corners of this instrument, and the parties mutually waive and disclaim any and all rights, remedies and causes of action which may otherwise exist, based wholly or partly on any such promise, undertaking, representation or agreement of the other party, except as specifically set forth within the four corners of this instrument.

15. This Agreement may be assigned to any successor of the Owner, but only with prior, written consent from the City. However, this Agreement may not be partially assigned, or assigned separately from title to all remaining lots not yet transferred to third parties intending to use the lot for personal residential purposes.

16. The Parties understand and agree that this Agreement may not be amended orally, by implication, by course of conduct, or in any manner other than by way of a written instrument approved by the Leesburg City Commission and duly executed by both parties hereto.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date herein above written.

CITY OF LEESBURG

BY: _____
Mayor

ATTEST:

_____
City Clerk

Approved as to form and content:

_____
City Attorney

Hanover 623 Holdings, LLC

BY: _____
Stephen Orosz, President

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.C.3.

Meeting Date: November 22, 2021

From: Al Minner, (City Manager)

Subject: Resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a Post Closing Agreement between the City of Leesburg and The Villages Land Company, LLC (VLC); and providing an effective date.

Staff Recommendation:
Approve Resolution executing a Post Closing Agreement between the City of Leesburg and The Villages Land Company, LLC (VLC).

Analysis:

Procurement Analysis:
N/A

Options:
1. Approve Resolution as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
None

Submission Date and Time:

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE A POST CLOSING AGREEMENT BETWEEN THE CITY OF LEESBURG AND THE VILLAGES LAND COMPANY, LLC (VLC); AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute a Post Closing Agreement with The Villages Land Company, LLC (VLC), whose address is 3619 Kiessel Road, The Villages, Florida 32163.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held on the 22nd day of November 2021.

_____
Mayor

ATTEST:

_____
City Clerk

POST CLOSING AGREEMENT

THIS POST CLOSING AGREEMENT ("**Agreement**") is between **THE VILLAGES LAND COMPANY, LLC**, a Florida limited liability company whose address is 3619 Kiessel Road, The Villages, FL 32163 ("**VLC**") and **CITY OF LEESBURG, FLORIDA**, a Florida municipal corporation, whose address is 501 W. Meadow Street, Leesburg, Florida 34748 ("**COL**" and together with VLC, the "**Parties**" and each, a "**Party**"). The "**Effective Date**" of this Agreement November 15, 2021

RECITALS

A. Of even date herewith, VLC acquired from COL certain real property ("Closing"), more particularly described in the legal description attached to this Agreement as ***Exhibit "A"*** (the "**Property**").

B. At this time, VLC and COL wish to enter into this Agreement according to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Recitals and Exhibits**. The recitals set forth above and attached exhibits are specifically incorporated in and made part of this Agreement by reference.

2. **Closing Contingencies**. As a condition to Closing, at or prior to Closing, COL agreed to clear all easements or other rights of third parties in and to the driveway within the Property. The parties agree that a new driveway, which aligns with Meggison Road and ties back into the existing driveway at the boundary of the Property, shall be constructed on the Property at the sole cost of VLC. VLC shall continuously grant legal and practical access in accordance with COL's development code to adjacent properties owned by 470 Leesburg LLC, Southeast Soils, Inc., and COL. If the new driveway is built to COL road specifications, upon completion of construction of the new driveway/road alignment and if requested by VLC, COL shall accept dedication of the new road.

3. **Construction, Jurisdiction, and Venue**. This Agreement shall be construed according to the laws of the State of Florida. Jurisdiction and venue for any action hereunder shall lie with the circuit court where the Property is located.

4. **Assignability.** Neither Party shall assign this Agreement or any rights or obligations hereunder except with the prior written consent of the other Party.

5. **Attorneys' Fees.** In the event either Party shall be in default under this Agreement, or if any dispute shall arise between the Parties concerning the interpretation of this

Agreement, and if an action shall be brought in connection therewith in which it shall be finally (with no further appeal being available due to the expiration of appeal periods or otherwise) determined that either Party was in default, or that the court agrees with one Party's interpretation of the disputed provision of this Agreement, the Party determined by the court to be in default, or with whose interpretation of this Agreement the court does not agree, shall pay to the other Party all attorneys' fees and litigation expenses incurred or paid by the other Party in connection therewith.

6. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

7. **Signatures by Facsimile or Digital Execution**. It is the intent and agreement of the parties hereto that the signatures, initials and handwritten or typewritten modifications to this Agreement shall be as legally binding upon the parties if in the form of a facsimile or digital execution (such as scanning and emailing) as if the original signatures, initials, and modifications were present on the documents in the hands of each party. Neither party shall assert the statute of frauds, nor unenforceability or invalidity of this Agreement, or any addendum or modification of this Agreement, because of the use of facsimile or digital copies and not originals in any litigation.

8. **Amendments**. No amendment hereto is effective unless made in writing and signed by both Parties.

EXECUTED as of the date(s) written below.

"**COL"**

CITY OF LEESBURG, FLORIDA,
a Florida municipal corporation

By: _____
Name: _____
Title: _____

Dated this ____ day of _____, 2021

"**VLC**"

THE VILLAGES LAND COMPANY, LLC,
a Florida limited liability company

BY TVL COMPANY, LLC, a Florida limited liability company, its Manager

By: _____
Name: _____
Title: _____

Dated this ___ day of _____, 2021

SKETCH FOR DESCRIPTION
(NOT A FIELD SURVEY)

EXHIBIT "A"
SHEET 01 OF 02

LEGAL DESCRIPTION

A PORTION OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1093, PAGE 476, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, SAID LANDS LYING WITHIN SECTION 17, TOWNSHIP 20 SOUTH, RANGE 24 EAST, LAKE COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 17; THENCE RUN SOUTH 89°24'17" EAST, ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 17, A DISTANCE OF 128.15 FEET; THENCE DEPARTING SAID NORTH LINE, RUN SOUTH 00°35'43" WEST, A DISTANCE OF 50.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 470 (A 100 FOOT WIDE PUBLIC RIGHT-OF-WAY PER FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP, SECTION 11670-2601) AND THE POINT OF BEGINNING; THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE THE FOLLOWING TWO (2) COURSES AND DISTANCES: 1) THENCE RUN SOUTH 89°24'17" EAST, A DISTANCE OF 1371.42 FEET TO A POINT OF CURVATURE OF A 1096.40 FOOT RADIUS CURVE, CONCAVE TO THE SOUTH, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 79°30'54" EAST AND A CHORD LENGTH OF 376.62 FEET; 2) THENCE RUN EASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 19°46'47", AN ARC DISTANCE OF 378.50 FEET; THENCE DEPARTING SAID SOUTH RIGHT-OF-WAY LINE, RUN SOUTH 02°05'38" EAST, A DISTANCE OF 424.83 FEET; THENCE RUN NORTH 79°06'44" WEST, A DISTANCE OF 375.69 FEET; THENCE RUN NORTH 82°34'21" WEST, A DISTANCE OF 241.03 FEET; THENCE RUN NORTH 25°13'16" WEST, A DISTANCE OF 353.53 FEET; THENCE RUN NORTH 89°24'17" WEST, A DISTANCE OF 251.69 FEET; THENCE RUN SOUTH 76°06'40" WEST, A DISTANCE OF 83.70 FEET TO A POINT ON A 910.00 FOOT RADIUS NON-TANGENT CURVE, CONCAVE TO THE WEST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 13°28'14" WEST AND A CHORD LENGTH OF 391.61 FEET; THENCE RUN SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 24°51'03", AN ARC DISTANCE OF 394.69 FEET TO A POINT OF REVERSE CURVATURE OF A 790.00 FOOT RADIUS CURVE CONCAVE TO THE EAST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 02°23'07" EAST AND A CHORD LENGTH OF 748.60 FEET; THENCE RUN SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 56°33'45", AN ARC DISTANCE OF 779.89 FEET TO A POINT OF NON-TANGENCY; THENCE RUN SOUTH 82°39'55" WEST, A DISTANCE OF 99.56 FEET; THENCE RUN NORTH 31°31'47" WEST, A DISTANCE OF 693.99 FEET; THENCE RUN NORTH 32°11'10" WEST, A DISTANCE OF 50.00 FEET TO THE SOUTHEAST CORNER OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 4895, PAGE 332, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA AND A POINT OF CURVATURE OF A 525.00 FOOT RADIUS CURVE, CONCAVE TO THE EAST, BEING SUBTENDED BY A CHORD BEARING OF NORTH 15°52'16" WEST AND A CHORD LENGTH OF 294.96 FEET; THENCE ALONG THE EAST LINE OF SAID LANDS THE FOLLOWING TWO (2) COURSES AND DISTANCES: 1) THENCE RUN NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 32°37'48", AN ARC DISTANCE OF 298.99 FEET TO A POINT OF TANGENCY; 2) THENCE RUN NORTH 00°26'37" EAST, A DISTANCE OF 226.37 FEET TO THE NORTHEAST CORNER OF SAID LANDS; THENCE DEPARTING EAST LINE OF SAID LANDS, RUN NORTH 89°23'51" WEST, ALONG THE NORTH LINE OF SAID LANDS, A DISTANCE OF 39.47 FEET TO A POINT ALONG THE RIGHT-OF-WAY TO LAKE COUNTY PER OFFICIAL RECORDS BOOK 3316, PAGE 54, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; THENCE DEPARTING NORTH LINE OF SAID LANDS, RUN NORTH 00°35'43" EAST, ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAINING 18.34 ACRES, MORE OR LESS.

JEREMY D. HALLICK
License Number 6715
STATE OF FLORIDA
Professional Surveyor and Mapper

JEREMY D. HALLICK, FLORIDA LICENSED SURVEYOR & MAPPER
FLORIDA REGISTRATION NO. 6715

GENERAL NOTES:

1. REPRODUCTIONS OF THIS SKETCH ARE NOT VALID WITHOUT THE ORIGINAL OR ELECTRONIC SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.
2. THIS SKETCH PREPARED FOR DESCRIPTION PURPOSES ONLY AND DOES NOT REPRESENT A FIELD SURVEY. SKETCH IS SUBJECT TO REVISION UPON COMPLETION OF A BOUNDARY SURVEY.
3. BEARINGS ARE BASED ON THE FLORIDA STATE PLANE COORDINATE SYSTEM, EAST ZONE, NORTH AMERICAN DATUM OF 1983 WITH 2011 ADJUSTMENT. AS A REFERENCE FOR THIS SKETCH, THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 17, TOWNSHIP 20 SOUTH, RANGE 24 EAST AS BEING SOUTH 89°24'17" EAST..

SEE SHEET 2 FOR SKETCH

CFB | CLYMER FARNER BARLEY
4450 NE 83RD ROAD - WILDWOOD, FL 34785
(352) 748-3126 LB4709

DRAWING NAME: S:\SURVEY NEW\SURVEY\LAKE\LEESBURG SPRAY FIELD SOUTH\DWG\LEESBURG SPRAY FIELD SOUTH SURSKETCH_REV1.DWG :01 8.5 X 11 12/16/2020 11:07 AM BY: JHALLICK
PDF 8.5 x 11 : _PLOTSW (25) Black.ctb

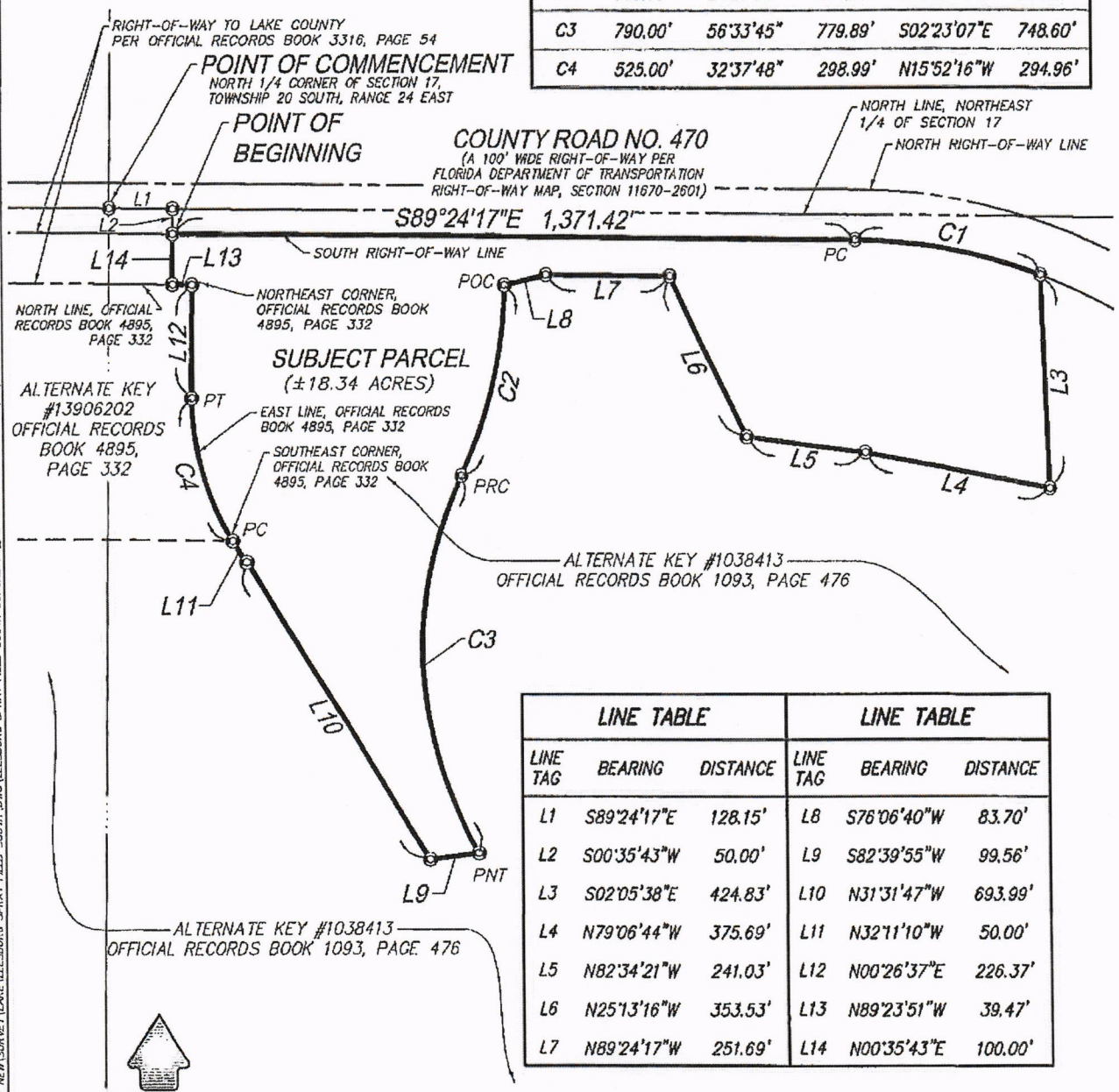
SKETCH FOR DESCRIPTION
(NOT A FIELD SURVEY)

EXHIBIT " A "
SHEET 02 OF 02

LEGEND:

LB	= LICENSED BUSINESS
POC	= POINT ON CURVE
PC	= POINT OF CURVATURE
PT	= POINT OF TANGENCY
PRC	= POINT OF REVERSE CURVATURE
PNT	= POINT OF NON-TANGENCY
L#	= REFERENCE TO LINE TABLE
C#	= REFERENCE TO CURVE TABLE
⊕	= CHANGE IN DIRECTION

CURVE TABLE					
CURVE TAG	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	1096.40'	19°46'47"	378.50'	S79°30'54"E	376.62'
C2	910.00'	24°51'03"	394.69'	S13°28'14"W	391.61'
C3	790.00'	56°33'45"	779.89'	S02°23'07"E	748.60'
C4	525.00'	32°37'48"	298.99'	N15°52'16"W	294.96'



LINE TABLE			LINE TABLE		
LINE TAG	BEARING	DISTANCE	LINE TAG	BEARING	DISTANCE
L1	S89°24'17"E	128.15'	L8	S76°06'40"W	83.70'
L2	S00°35'43"W	50.00'	L9	S82°39'55"W	99.56'
L3	S02°05'38"E	424.83'	L10	N31°31'47"W	693.99'
L4	N79°06'44"W	375.69'	L11	N32°11'10"W	50.00'
L5	N82°34'21"W	241.03'	L12	N00°26'37"E	226.37'
L6	N25°13'16"W	353.53'	L13	N89°23'51"W	39.47'
L7	N89°24'17"W	251.69'	L14	N00°35'43"E	100.00'

SEE SHEET 1 FOR DESCRIPTION

CFB CLYMER FARNER BARLEY
4450 NE 83RD ROAD - WILDWOOD, FL 34785
(352) 748-3126 LB4709

PDF 8.5 x 11 : _FBPSM 12X5 Block.ctb
DRAWING NAME: S:\SURVEY NEW\SURVEY\LAKE\LEESBURG SPRAY FIELD SOUTH\DWG\LEESBURG SPRAY FIELD SOUTH SURSKETCH_REV1.DWG -02 SKETCH 12/16/2020 11:08 AM BY: JHALLOCK

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.C.4.

Meeting Date: November 22, 2021

From: Andi Purvis, (City Clerk)

Subject: Resolution of the City Commission of the City of Leesburg, Florida, authorizing the release of the automatic statutory reservation of Petroleum and Mineral Rights under §270.11(1), Florida Statutes (2018) on property lying in Section 17, Township 20 South, Range 24 East, Lake County, Florida, as described in this Resolution; and providing an effective date.

Staff Recommendation:
Staff recommends adoption of the proposed resolution to release the statutory reservation of mineral rights.

Analysis:
Previously, at its June 14, 2021 meeting, the Commission adopted Resolution 10,864 authorizing the sale of 18.34 acres of property, south of CR 470, to The Villages Land Company, LLC.
The proposed resolution will authorize release of those automatic reservations because the property is in close proximity to existing and anticipated residential and commercial uses, is within the Bugg Springs Protection Area and therefore unsuitable for mining operations, and is in an area not know to contain any exploitable mineral resources.

Procurement Analysis:
N/A

Options:
1. Approve Resolution as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
None

Submission Date and Time: 11/17/2021 2:36:54 PM

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING THE RELEASE OF THE AUTOMATIC STATUTORY RESERVATION OF PETROLEUM AND MINERAL RIGHTS UNDER §270.11(1), FLA. STAT. (2018) ON PROPERTY LYING IN SECTION 17, TOWNSHIP 20 SOUTH, RANGE 24 EAST, LAKE COUNTY, FLORIDA, AS DESCRIBED IN THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

That, based on the petition of the prospective purchaser of the property, the City Commission of the City of Leesburg, Florida, authorizes and directs the Mayor and City Clerk to release the automatic, statutory reservation of petroleum and mineral rights under §270.11(1), Fla. Stat. (2018), on the property lying in Section 17, Township 20 South, Range 24 East, Lake County, Florida, as described below, pursuant to the contract for sale and purchase between The City of Leesburg, Florida, and The Villages Land Company, LLC:

A PORTION OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1093, PAGE 476, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, SAID LANDS LYING WITHIN SECTION 17, TOWNSHIP 20 SOUTH, RANGE 24 EAST, LAKE COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 17; THENCE RUN SOUTH 89º24'17" EAST, ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 17, A DISTANCE OF 128.15 FEET; THENCE DEPARTING SAID NORTH LINE, RUN SOUTH 00º35'43" WEST, A DISTANCE OF 50.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 470 (A 100 FOOT WIDE PUBLIC RIGHT-OF-WAY PER FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP, SECTION 11670-2601) AND THE POINT OF BEGINNING,. THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE THE FOLLOWING TWO (2) COURSES AND DISTANCES: 1) THENCE RUN SOUTH 89º24'17" EAST, A DISTANCE OF 1371.42 FEET TO A POINT OF CURVATURE OF A 1096.40 FOOT RADIUS CURVE, CONCAVE TO THE SOUTH, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 79º30'54" EAST AND A CHORD LENGTH OF 376.62 FEET; 2) THENCE RUN EASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 19º46'47", AN ARC DISTANCE OF 378.50 FEET; THENCE DEPARTING SAID SOUTH RIGHT-OF-WAY LINE, RUN SOUTH 02º05'38" EAST, A DISTANCE OF 424.83 FEET; THENCE RUN NORTH 79º06'44" WEST, A DISTANCE OF 375.69 FEET; THENCE RUN NORTH 82º34'21" WEST, A DISTANCE OF 241.03 FEET; THENCE RUN NORTH 25º13'16" WEST, A DISTANCE OF 353.53 FEET; THENCE RUN NORTH 89º24'17" WEST, A DISTANCE OF 251.69 FEET; THENCE RUN SOUTH 76º06'40" WEST, A DISTANCE OF 83.70 FEET TO A POINT ON A 910.00 FOOT RADIUS NON-TANGENT CURVE, CONCAVE TO THE WEST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 13º28'14" WEST AND A CHORD LENGTH OF 391.61 FEET; THENCE RUN SOUTHERLY ALONG SAID

CURVE THROUGH A CENTRAL ANGLE OF 24º51'03", AN ARC DISTANCE OF 394.69 FEET TO A POINT OF REVERSE CURVATURE OF A 790.00 FOOT RADIUS CURVE CONCAVE TO THE EAST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 02º23'07" EAST AND A CHORD LENGTH OF 748.60 FEET; THENCE RUN SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 56º33'45", AN ARC DISTANCE OF 779.89 FEET TO A POINT OF NON-TANGENCY; THENCE RUN SOUTH 82º39'55" WEST, A DISTANCE OF 99.56 FEET; THENCE RUN NORTH 31º31'47" WEST, A DISTANCE OF 693.99 FEET; THENCE RUN NORTH 32º11'10" WEST, A DISTANCE OF 50.00 FEET TO THE SOUTHEAST CORNER OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 4895, PAGE 332, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA AND A POINT OF CURVATURE OF A 525.00 FOOT RADIUS CURVE, CONCAVE TO THE EAST, BEING SUBTENDED BY A CHORD BEARING OF NORTH 15º52'16" WEST AND A CHORD LENGTH OF 294.96 FEET; THENCE ALONG THE EAST LINE OF SAID LANDS THE FOLLOWING TWO (2) COURSES AND DISTANCES: 1) THENCE RUN NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 32º37'48", AN ARC DISTANCE OF 298.99 FEET TO A POINT OF TANGENCY; 2) THENCE RUN NORTH 00º26'37" EAST, A DISTANCE OF 226.37 FEET TO THE NORTHEAST CORNER OF SAID LANDS; THENCE DEPARTING EAST LINE OF SAID LANDS, RUN NORTH 89º23'51" WEST, ALONG THE NORTH LINE OF SAID LANDS, A DISTANCE OF 39.47 FEET TO A POINT ALONG THE RIGHT-OF-WAY TO LAKE COUNTY PER OFFICIAL RECORDS BOOK 3316, PAGE 54, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; THENCE DEPARTING NORTH LINE OF SAID LANDS, RUN NORTH 00º35'43" EAST, ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING.

This release is granted because the property is in close proximity to existing and anticipated residential and commercial uses, is within the Bugg Springs Protection Area and therefore unsuitable for mining operations, and is in an area not known to contain any exploitable mineral resources.

THIS RESOLUTION shall become effective upon its passage and adoption according to law.

PASSED AND ADOPTED at the regular meeting of the City Commission of the City of Leesburg, Florida, held on the 22nd day of November 2021.

THE CITY OF LEESBURG, FLORIDA

BY: _____
JOHN CHRISTIAN, Mayor

ATTEST: _____
J. ANDI PURVIS, City Clerk

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 5.C.5.

Meeting Date: November 22, 2021

From: Al Minner, (City Manager)

Subject: Resolution of the City Commission of the City of Leesburg, Florida authorizing the City Commission to appoint a representative and alternate to the Board of Directors of Lake Community Action Agency; and providing an effective date.

Staff Recommendation:
Staff recommends retaining Mayor John Christian as the representative and Commissioner Jimmy Burry as the alternate. Should the Commission wish to appoint new representatives, this item will need to be "pulled" from the consent agenda.

Analysis:
For the past several years, Lake Community Action Agency (LCAA) has selected the City of Leesburg to represent the Public Sector on their Board of Directors. An alternate may also be selected to represent the Public Sector in the appointee's absence.

LCAA recently submitted a request asking the City to choose the appointee and alternate for calendar year 2022. This action must occur during an official meeting of the City of Leesburg and the results must be recorded in the official minutes of that meeting. The selection information is due back to LCAA no later than December 10, 2021.

Mayor John Christian is the City's current representative and Commissioner Jimmy Burry is the alternate.

Procurement Analysis:
N/A

Options:
1. Reappoint Mayor Christian as representative and Commissioner Burry as alternate to serve on the LCAA Board of Directors; or
2. Appoint a new representative and/or alternate to serve on the LCAA Board of Directors; or
3. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

None

Submission Date and Time: 11/17/2021 2:38:34 PM

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE CITY COMMISSION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE BOARD OF DIRECTORS OF LAKE COMMUNITY ACTION AGENCY; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT for the term beginning January 2022, Mayor John Christian is appointed as the City of Leesburg representative to the Lake Community Action Agency Board of Directors; and Commissioner Jimmy Burry is appointed as the alternate to the Lake Community Action Agency Board of Directors.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held on the 22nd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Local, State &Federally Funded
An Equal Opportunity Employer

James H. Lowe, CCAP
Executive Director

LAKE COMMUNITY ACTION AGENCY, INC.
"Helping People, Help Themselves"
501 North Bay Street - Eustis, Florida 32726
(352) 357-5550 - (352) 357-3497 - (352) 357-7070
FAX (352) 483-2298 - http://www.lakecaa.org/

November 5, 2021

RECEIVED
NOV 15 2021
CITY MANAGER'S OFFICE

City Manager Al Minner
501 W. Meadow Street
P.O. Box 490630
Leesburg, FL 34749-0630

Dear City Manager Al MInner:

The City of Leesburg has been selected again this year to help represent the Public Sector of the Lake Community Action Agency, Inc., Board of Directors.

We also take this opportunity to thank you for the invaluable service of Mayor John H. Christian on our board. Mayor Christian may continue for another year if he remains an elected official or perhaps you may wish to nominate another person.

According to our by-laws a public official who is appointed can appoint someone to serve in his/her absence. These representatives need not be public officials themselves, but they shall have full authority to act for the public official when he/she cannot attend board meeting.

It is our desire that responsible leaders from businesses, public officials, education, industry, labor, religion, significant minority groups, and other major activities and interest join with us in the challenging work of helping people attain self-sufficiency.

Your elected member will be presented as a nominee to the LCAA Board of Directors on the last Wednesday, January 26, 2022 Board Meeting at 5:30 pm at 501 N. Bay Street, Eustis, FL 32726.

Please complete and return the enclosed form no later than December 10, 2021. Thank you.

Sincerely,

Lake Community Action Agency Inc.
James H. Lowe, Executive Director
John Christian II, President

Lake Community Action Agency, Inc.
501 N. Bay Street
Eustis, Florida 32726

CERTIFICATION OF NOMINATION TO LCAA BOARD OF DIRECTORS

THIS FORM FOR GROUP ONE ONLY: PUBLIC OFFICIALS

Date: _____

_____

(Name of City, Agency, or Activity)

We hereby nominate _____ to serve on the Board of Directors of Lake Community Action Agency, Inc.

Tenure Year begins on January 2022

Signature:_____

Name & Title:_____ (Type or Print)

Nominee's Address and Telephone Numbers:

_____

_____

_____

Telephone Numbers: Home_____Work_____

Cell_____

Email Address:_____

Fax Number:_____

This certifies that the person named was elected by members of the above organization as a nominee to the Lake Community Action Agency, Inc., Board of Directors.

The election was held during an official meeting of the organization and the results were recorded in the official minutes.

.....

Please return this completed form to: Lake Community Action Agency, Inc.
501 N. Bay Street
Eustis, Florida 32726

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 6.B.1.

Meeting Date: November 22, 2021

From: Al Minner, (City Manager)

Subject: An Ordinance of the City of Leesburg, Florida, further amending the City of Leesburg Retirement Plan for General Employees, adopted pursuant to Ordinance No. 03-57, as subsequently amended; amending Section 6, Benefit Amounts and Eligibility; amending Section 10, Optional Forms of Benefits; amending Section 15, Minimum Distribution of Benefits; providing for codification; providing for severability of provisions; repealing all ordinances in conflict herewith; and providing an effective date.

Staff Recommendation:
Approve the City Ordinance, which amends the General Employees Retirement Plan, Adopted pursuant to Ordinance No. 03-57.

Analysis:
Please review the attached letter from the Law Firm of Christiansen & Dehner, P.A., dated September 30, 2021 regarding amending Sections 6, 10, and 15. As per the letter, these changes are due to recent changes to the IRC (Internal Revenue Code). The changes have been approved by the City of Leesburg General Employees Board of Trustees for consideration and adoption by the City Commission.

Procurement Analysis:
N/A

Options:
1. Approve amending the Ordinance as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
None

Submission Date and Time:

ORDINANCE NO. 21-____

AN ORDINANCE OF THE CITY OF LEESBURG, FURTHER AMENDING THE CITY OF LEESBURG RETIREMENT PLAN FOR GENERAL EMPLOYEES, ADOPTED PURSUANT TO ORDINANCE NO. 03-57, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 6, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 10, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 15, MINIMUM DISTRIBUTION OF BENEFITS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA;

SECTION 1: That Ordinance No. 03-57, adopting the amended and restated City of Leesburg Retirement Plan for General Employees, as subsequently amended, is further amended to amend Section 6, Benefit Amounts and Eligibility, subsection 7., Required Distribution Date, to read as follows:

* * * * *

7. Required Distribution Date.

The Member's benefit under this Section must begin to be distributed to the Member no later than ~~April 1 of the calendar year following the later of the calendar year in which the Member attains age seventy and one-half (70½) or the calendar year in which the Member terminates employment with the City~~ the Member's required beginning date, as provided under Section 15.

* * * * *

SECTION 2: That Ordinance No. 03-57, adopting the amended and restated City of Leesburg Retirement Plan for General Employees, as subsequently amended, is further amended to amend Section 10, Optional Forms of Benefits, subsection 5.E., to read as follows:

* * * * *

E. The Member's benefit under this Section must begin to be distributed to the Member no later than ~~April 1 of the calendar year following the later of the calendar year in which the Member attains age seventy and one-half (70½) or the calendar year in which the Member terminates employment with the City~~ the Member's required beginning date, as provided under Section 15.

* * * * *

SECTION 3: That Ordinance No. 03-57, adopting the amended and restated City of Leesburg Retirement Plan for General Employees, as subsequently amended, is further amended to amend Section 15, Minimum Distribution of Benefits, subsections 2.A., and 2.B.(1), to read as follows:

* * * * *

2. A. Required Beginning Date. The Member's entire interest will be distributed, or begin to be distributed, to the Member no later than the Member's required beginning date ~~which shall not be later than April 1 of the calendar year following the later of the calendar year in which the Member attains age seventy and one-half (70 ½) or the calendar year in which the Member terminates employment with the City~~. For a Member who attains age seventy and one-half (70 ½) prior to January 1, 2020, the Member's required beginning date is April 1 of the calendar year following the later of (i) the calendar year in which the Member attains age seventy and one-half (70 ½) or (ii) the calendar year in which the Member terminates employment with the City. For a Member who attains age seventy and one-half (70 ½) on or after January 1, 2020, the Member's required beginning date is April 1 of the calendar year following the later of (i) the calendar year in which the Member attains age seventy-two (72) or (ii) the calendar year in which the Member terminates employment with the City.

* * * * *

2. B. (1) If the Member's surviving spouse is the Member's sole designated beneficiary, then distributions to the surviving spouse will begin by December 31 of the calendar year immediately following the calendar year in which the Member died, or by a date on or before December 31 of the calendar year in which the Member would have attained age 70 ½, (or age 72 for a Member who would have attained age 70 ½ after December 31, 2019) if later, as the surviving spouse elects.

* * * * *

SECTION 4: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Leesburg.

SECTION 5: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 6: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 7: That this Ordinance shall become effective upon its adoption.

PASSED AND ADOPTED AT A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, HELD ON THE____DAY OF _____, 2021.

_____
Mayor-Commissioner, John Christian

ATTEST:

_____
City Clerk

dm/lsb/gen/06-21-21.ord

Law Offices
Christiansen & Dehner, P.A.

Scott R. Christiansen

63 Sarasota Center Blvd. Suite 107
Sarasota, Florida 34240
941-377-2200
Fax 941-377-4848

H. Lee Dehner
(1952-2019)

September 30, 2021

Via E-Mail: CityManager@Leesburgflorida.gov

Mr. Al Minner, City Manager
City of Leesburg
Post Office Box 490630
Leesburg, Florida 34749-0630

Re: Leesburg Retirement Plan for General Employees - Ordinance Amending Pension Plan

Dear Mr. Minner:

As you know, I represent the Board of Trustees of your Leesburg Retirement Plan for General Employees. Enclosed please find a proposed ordinance amending the City of Leesburg Retirement Plan for General Employees which has been approved by the Board for consideration and adoption by the City Commission. This ordinance amends Section 6, Benefit Amounts and Eligibility, Section 10, Optional Forms of Benefits, and Section 15, Minimum Distribution of Benefits to provide for recent changes to the IRC changing the required distribution age from 70½ to age 72.

By copy of this letter to the Board's actuary, Foster & Foster, Inc., I am requesting that they provide you with a letter indicating that there is no cost associated with the adoption of this ordinance.

If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the City Commission, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,

Scott R. Christiansen

SRC/dm
Enclosure

E-Copy: Patrick Donlan, with enclosure

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 6.C.1.

Meeting Date: November 22, 2021

From: Al Minner, (City Manager)

Subject: Resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Commission to adopt a downtown building redevelopment grant program, allocate a total of $1,000,000 of initial funding; and providing an effective date.

Staff Recommendation:
Approve a resolution adopting a downtown redevelopment grant and establish a grant funding allocation from the CRA, Wastewater Fund and Electric Fund in an amount totaling $1,000,000.

Analysis:
Through the adoption of the Downtown Master Plan of 2020, the City Commission made it a priority to promote multi-use concepts for multi-story buildings in historic downtown buildings. Currently, many downtown buildings have code enforcement issues, infrastructure service restrictions and are becoming harbors of homelessness and blight. Redeveloping these buildings is difficult because of code regulations and the enormous cost to retrofit historic buildings. However, the private market is showing signs of interest, but fire suppression and utility service upgrade costs prevent full-scale renovation. By offering up to $250,000 per building, the City can entice redevelopment. Redevelopment will then return the City's investment by bringing additional commerce to downtown, thereby, fostering a better economic climate which will mitigate homelessness, increase downtown commerce and promote the ambience the Downtown Master Plan and Comprehensive Plan seeks.

$250,000 is the maximum grant amount because it is the highest estimated threshold for making water, sewer, electric and fire suppression improvements. With a small target district, approximately 10 buildings are identified which can be renovated into multi-story/multi-use facilities. At this amount, if issued, the grant program has the potential to entice redevelopment for approximately half of the target area.

Procurement Analysis:
N/A

Options:
1. Approve resolution as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
Funding is established by allocating cash reserves and unallocated expenses as follows:

FUND	AMOUNT
Downtown CRA Reserved Cash	$ 100,000
Downtown CRA FY 22 Unallocated Cash	$ 100,000
Wastewater Fund Reserve Cash	$ 400,000
Electric Fund Reserve Cash	$ 400,000
TOTAL INITIAL OUTLAY	**$ 1,000,000**

Submission Date and Time:

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING THE CITY COMMISSION TO ADOPT A DOWNTOWN BUILDING REDEVELOPMENT GRANT PROGRAM, ALLOCATE A TOTAL OF $1,000,000 OF INITIAL FUNDING; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT CITY COMMISSION adopts and approves the attached downtown building redevelopment grant program and allocates a total of $1,000,000 of initial funding.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held on the 22nd day of November 2021.

_____
Mayor

ATTEST:

_____
City Clerk

City of Leesburg, Florida

Downtown Leesburg Building Redevelopment Grant

Information & Application

DOWNTOWN LEESBURG BUILDING REDEVELOPMENT GRANT

PURPOSE

The City of Leesburg's Downtown Building Redevelopment Grant is designed to encourage private investment which renovates selected multi-story and multi-use historic buildings located in Leesburg's historic downtown. The program may provide as much as $250,000 per renovation project. Funds may be appropriated annually by the City Commission (and respective CRA Board) and funding shall be available on a first come first serve basis. However, the program is subject to the availability of funds, as determined by the City Commission (or CRA Board).

Grants must support the goals of the City Commission and be in compliance with corresponding building signage, architectural standards, the Downtown Master Plan (Adopted March 2020) and other City regulations.

Applicants are reminded that grant awards are discretionary in nature and should not be considered an entitlement by the applicant. All grant criteria contained herein are guidelines for awards and successful applicants may receive any amount up to the maximum award. Should an application meet all grant criteria, a grant may or may not be awarded at the City Commission's discretion due to a number of circumstances such as funding limitations, competing applications, and/or competing priorities.

SECTION 1: ELIGIBILITY REQUIREMENTS

Downtown Redevelopment Grants are available to businesses and/or building owners that are located within the target district, as specified in Exhibit "A".

Applications will not be accepted from property owners (and tenants of the property owners) who are delinquent on their property taxes. Applicants must not have any outstanding code liens or code violations that cannot be remedied with grant this assistance.

Priority will be made to private investors and multi-use concepts which are hindered because of building regulations imposed by the City or public infrastructure service irregularities. Multi-Use concepts must include any permitted commercial or professional use with a residential component. For example, the redevelopment project will have a commercial component on the ground floor with residential uses on upper floors. Or a professional use on the ground floor with residential use on the upper floors. Or any combination thereof that has a residential component.

SECTION 2: ELIGIBLE IMPROVEMENTS

Downtown Redevelopment grants shall provide matching funds for fire suppression systems (including sprinklering, walls, windows, doors and fire escapes), upgrading electrical service (both customer and service provider sides of the meter) and water/waste water improvements on the customer's side of the meter. Illustrative improvements include but are not limited to:

- Upgrading the electric service panel
- Upgrading the provider's or customers electric service
- Interior electric modifications
- Installation of fire suppression systems
    - Sprinkler Systems
    - Fire Walls
    - Windows/Doors
    - Panic Hardware
    - Fire Escapes
- Sewer service line relocation or modification
- Sewer main lining
- Service relocations

SECTION 3: AVAILABLE FUNDING AND REIMBURSMENT REQUIREMENT

The City shall fund this program from various sources to include, the Downtown Leesburg CRA; Water Fund; Wastewater Fund; and, the Electric Fund. Any grant amounts awarded will be paid on a reimbursement basis after a Certificate of Occupancy has been issued by the Leesburg Building Department or after improvements have passed inspection by the Building Department.

SECTION 4: GRANT APPLICATION PROCESS, DEADLINE AND APPROVAL

Applications will be accepted on a first come, first served basis.

As long as the funding is available, grant applications shall be accepted by the Office of the City Manager. No specific deadline will be imposed and the grant program will be administered on a rolling basis.

All applications and funding awards must be reviewed and approved by the City Commission.

SECTION 5: FSL GRANT ELLIGIBILITY

Application to the Leesburg Sign, Façade and Landscape Grant Program is still available to those applicants who seek, receive or who may have been denied funding to the Downtown Redevelopment Grant. All rules and regulations still apply to both grants.

SECTION 6: RANKING CRITERIA

The following selection criteria may be used to review and rate applications for the Downtown Building Redevelopment Grant Program. Criteria are derived from the goals and objectives of the City's adopted Downtown Master Plan Redevelopment Plan and current Comprehensive Plan. Criteria are weighted with a maximum score of 100 points.

A. **Multi-Use Concepts** (Up to 30 Points) – Degree to which the proposed project enhances the multiple uses in historic buildings such as commercial, professional and residential uses.

B. **Conformity to City Regulations and Redevelopment Goals** (Up to 25 Points) – Degree to which the proposed project promotes the character of Historic downtown Leesburg and promotes redevelopment goals through the use of urban design principles, site design, architecture, materials, color, landscaping and other visual elements.

C. **Removal of Slum and Blight and Positive Impact to Neighborhood** (Up to 25 Points) – Degree to which the proposed project upgrades or eliminates substandard structures, code violations and/or eliminates non-conforming uses, as well as achieving the redevelopment goals of the City of Leesburg.

D. **Historic Preservation and Materials** (Up to 15 Points) – Degree to which the proposed project promotes the historic character of Leesburg, through historic preservation, adaptive re-use of historic structures, site design, architecture, materials, landscaping and other visual and physical amenities.

E. **Previous Grant Assistance** (Up to 5 Points) – Applicants who have not been awarded the grant in the previous two years are eligible for five (5) points.

SECTION 7: GRANT PROCESS

A. Applicant submits application form to the Office of the City Manager
B. City Manger and applicant consolation of project concepts
C. City Manager recommendation to the city Commission
D. City Commission review, comment and grant award
E. Formal grant agreement approved by Applicant and City Commission
F. Applicant makes improvements
G. Improvements are inspected and approved by City
H. Awarded grant amount is issued to applicant

DISCLAIMER:

No warranties or guarantees are expressed or implied by the description of, application for, or participation in the Downtown Building Redevelopment Grant Program. The applicant is advised to consult with licensed architects, engineers, or building contractors before proceeding with final plans or construction. Once a building received the maximum funding amount, it shall no longer be ellible for further grant funding.

DOWNTOWN LEESBURG BUILDING REDEVELOPMENT GRANT

Exhibit "A"

Any Multi-Story Building with the Red Highlighted Box is Eligible to Apply for Downtown Redevelopment Grant

DOWNTOWN LEESBURG BUILDING REDEVELOPMENT GRANT

Exhibit "B" Application

1. Project Location

Address of Property to be Improved:_____

Assessor Parcel Number(s):_____

Name of Business(es) in Project:_____

2. Applicant Information

Name:_____

Mailing Address:_____

City:_____ State:_____ Zip:_____

Phone:_____

Email:_____

Do you own, rent or ease the subject property?_____

*If you are not the owner, the owner will need to co-sign the application.

3. Description of Proposed Improvements:_____

_____

_____

_____

_____

4. Estimated Costs of Project

Please attach a detailed cost estimated for the total project and estimates of improvement which are eligible to be funded with this grant.

City of Leesburg
Lake Front City

Agenda Memorandum

Item No: 6.C.2.

Meeting Date: November 22, 2021

From: Andi Purvis, (City Clerk)

Subject: Resolution of the City Commission of the City of Leesburg, Florida, appointing One Member to the Greater Leesburg Community Redevelopment Agency (GLCRA) to fill a vacant remaining four-year term set to expire December 31, 2023; and providing an effective date.

Staff Recommendation:
Staff recommends the City Commission appoint one member to the Greater Leesburg CRA Board to fill a vacancy for a remaining four-year term.

Analysis:
The Greater Leesburg CRA Board consists of seven regular members; five of whom are the City Commissioners and the other two members are appointed by the City Commission from members of the public who reside in, or engage in business within the boundaries of the agency.

Commissioner Jasmine Felix resigned her position in September 2021, creating a vacancy on the board.

Public notice seeking citizens willing to serve on the board was advertised on Social Media per Commission direction. Three applications have been received and are attached for Commission review.

Mr. Darin Akkerman - Superintendent with Perry-McCall
Mr. Alan Reisman - Project Manager with Brainerd/Firehawk Helicopters
Mr. Dalton Shahan - Strategic Business Consultant with Oasis

Procurement Analysis:
N/A

Options:
1. Appoint one member to the GLCRA; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:
N/A

Submission Date and Time: 11/17/2021 2:40:34 PM

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, APPOINTING ONE MEMBER TO THE GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY (GLCRA) TO FILL A VACANT REMAINING FOUR-YEAR TERM SET TO EXPIRE DECEMBER 31, 2023; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the City Commission hereby appoints _____ as a member to the Greater Leesburg Community Redevelopment Agency (GLCRA) to fill the vacant remaining four-year term set to expire December 31, 2023.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held on the 22nd day of November 2021.

_____
Mayor

ATTEST:

_____
City Clerk

City of Leesburg
Appointed Boards & Commission Application

Date: 10/15/2021

Name: Darin Akkerman Home Phone: (850) 687-8919

Mailing Address:
717 Boylston Street Leesburg fl. 34748

Home Address:
717 Boylston Street Leesburg fl. 34748

Business Name & Type:
Perry-Mccall

Business Address:
6104 South Gazebo Park Place Jacksonville, Florida 32257

Business telephone number: (850) 687-8919 ext. _____

Position: Superintendent

Education, Training or Experience related to the activities of the Advisory Body to which appointment is sought:

A)Undergraduates Cert. Project Management B) 14 Years experience as a superintendent Overseeing Multiple projects individually exceeding 100 million dollars. C) I have been a resident of Leesburg for over 3 years now and I have a vested interest in seeing our town continue its path towards innovation, increased infrastructure and overall expansion.

Professional Organizations/Memberships:

Have you served on a city board or committee in the past? No

If yes, Dates Served _____

Name of Board or committee:

____ Library Board ____ Historic Preservation Board ____ Planning Commission

__✓__ Greater Leesburg CRA ____ Carver Heights & Vicinity CRA

____ Fire Department Pension Board of Trustees ____ General Employees Retirement Board of Trustees

____ Police Department Pension Board of Trustees ____ Other(Specify):

_____

I will attend meetings in accordance with the adopted policies of the City of Leesburg. If at any time my business or professional interests conflict with the interests of the Advisory Body, I will not participate in such deliberations.

DARIN AKKERMAN 10-15-21

Signature of Applicant Date

Return to: City Clerk's Office City of Leesburg P.O. Box 490630 Leesburg, FL, 34739-0630

PRINT ONLY For information of how to use this form, Contact: City Clerk

Recd CC
10-7-21

City of Leesburg

Appointed Boards & Commission Application

Date: 10/05/2021

Name: Alan Reisman Home Phone: 3525161255

Mailing Address:
916 Willow Dr. Leesburg, FL 34748

Home Address:
916 Willow Dr. Leesburg, FL 34748

Business Name & Type:
Brainerd/ Firehawk Helicopters

Business Address:
8850 Airport Blvd. Leesburg, FL 34788

Business telephone number: 3525161255 ext. _____

Position: Project Manager

Education, Training or Experience related to the activities of the Advisory Body to which appointment is sought:

I work as a project manager and I serve on the Leesburg Area Chamber of Commerce Board. I'm very involved in and around Leesburg volunteering for multiple organizations. I feel like the Greater Leesburg CRA would be a great next step in continuing to make Leesburg a great place to live and work.

Professional Organizations/Memberships:

Leesburg Area Chamber of Commerce Board Member

Have you served on a city board or committee in the past? Yes

If yes, Dates Served Currently serving on the AAB

Name of Board or committee:

____ Library Board ____ Historic Preservation Board ____ Planning Commission

✓ Greater Leesburg CRA ____ Carver Heights & Vicinity CRA

____ Fire Department Pension Board of Trustees ____ General Employees Retirement Board of Trustees

____ Police Department Pension Board of Trustees ____ Other(Specify):

I will attend meetings in accordance with the adopted policies of the City of Leesburg. If at any time my business or professional interests conflict with the interests of the Advisory Body, I will not participate in such deliberations.

Alan Reisman
Signature of Applicant

10/6/21
Date

Return to: City Clerk's Office City of Leesburg P.O. Box 490630 Leesburg, FL, 34739-0630
PRINT ONLY For information of how to use this form, Contact: City Clerk

City of Leesburg
Appointed Boards & Commission Application

Date: 07/22/2021

Name: Dalton Shahan Home Phone: 816-854-9391

Mailing Address:
29430 Caspian St. Leesburg, FL

Home Address:
29430 Caspian St. Leesburg, FL

Business Name & Type:
Oasis - strategic business consulting, Employee relations, payroll, HR, Risk, benefits

Business Address:

Business telephone number: 816-854-9391 ext. _____

Position: Strategic business consultant

Education, Training or Experience related to the activities of the Advisory Body to which appointment is sought:

FL Real estate license (practicing residential real estate), Prior position on the board of directors for the Asian Real Estate Association in Tampa, experience as an industrial project management engineer

Professional Organizations/Memberships:

Leesburg Chamber of Commerce, Florida Restaurant and Lodging Association

Have you served on a city board or committee in the past? No

If yes, Dates Served _____

Name of Board or committee:

____ Library Board ____ Historic Preservation Board ____ Planning Commission

____ Greater Leesburg CRA ____ Carver Heights & Vicinity CRA

____ Fire Department Pension Board of Trustees ____ General Employees Retirement Board of Trustees

____ Police Department Pension Board of Trustees ____ Other(Specify):

I will attend meetings in accordance with the adopted policies of the City of Leesburg. If at any time my business or professional interests conflict with the interests of the Advisory Body, I will not participate in such deliberations.

Dalton Shahan 07/22/2021

Signature of Applicant Date

Return to: City Clerk's Office City of Leesburg P.O. Box 490630 Leesburg, FL, 34739-0630

OFFICE USE ONLY For information of how to use this form, Contact: City Clerk

Miscellaneous Accounts Receivable Customers With Unpaid Balances
Prepared by Finance
September 30, 2021

CURRENTLY WORKED BY PROVIDING DEPARTMENT OR FINANCE

001 Fund				
Blastos, Alexander		Marina Rent		647.92
				647.92
013 Fund				
Calhoun, Contessa	Working with Housing Dept	Housing Rent	$	1,126.00
			$	**1,126.00**
041 Fund				
Stiglianese, Margaret		Damage to City Property	$	381.26
			$	**381.26**
048 Fund				
Greenslade, John		Airport Rent	$	615.65
			$	**615.65**

001 FUND TOTAL	**$**	**647.92**
013 FUND TOTAL	**$**	**1,126.00**
41 FUND TOTAL	**$**	**381.26**
48 FUND TOTAL	**$**	**615.65**
	$	**2,770.83**

Total	**$**	**2,770.83**

Expected write offs as of Sep 30, 2021

Every September, the Finance Director informs the Commission the dollar amount of customer accounts to be written off. Listed below are the amounts for the prior fiscal years and how the City is trending for fiscal years 2019 and 2020.

Fiscal Write Off Year	Projected Written Off		Actual Written Off	Add'l Amount Collected
2019-2020	$ 284,281		666,005	381,724
2018-2019	342,912		284,276	(58,636)
2017-2018	394,427		268,001	(126,426)
2016-2017	345,913		314,552	(31,361)
2015-2016	491,091		440,511	(50,580)
2014-2015	431,543		364,023	(67,519)
2013-2014	292,507		258,246	(34,261)
2012-2013	280,544	*	216,319	(64,225)
2011-2012	380,227	*	341,414	(38,813)

Projected
Fiscal year 2020 - Month by Month
10/01/19- 09/30/20

Month	Amount Written Off	Number of Accounts Commercial	Number of Accounts Residential	Average Account Balance Commercial	Average Account Balance Residential
October	$ 19,944	1	77	142.21	257.17
November	31,154	4	86	128.78	326.26
December	36,983	0	96	0.00	385.24
January	37,762	6	101	259.66	358.46
February	26,751	3	80	326.45	322.14
March	19,023	5	68	267.03	256.20
April	32,336	4	81	316.00	383.60
May	21,442	5	53	268.40	379.22
June	17,783	3	64	432.26	257.60
July	17,863	3	51	1,371.46	269.58
August	7,320	0	29	0.00	252.40
September	15,920	2	35		
Accounts to be written off*	$ 284,281	36	821		
Prior Yr to Date	$ 342,912	47	887		
difference - () negative	$ 58,631	11	66		

Projected
Fiscal year 2020 - Month by Month
10/01/20- 09/30/21

Month	Amount Written Off	Number of Accounts Commercia	Number of Accounts Residential	Average Account Balance Commercia	Average Account Balance Residential
October	$ 19,918	3	53	511.79	346.85
November	41,356	6	79	247.65	504.69
December	36,068	3	77	546.70	445.82
January	40,881	4	77	107.41	530.92
February	41,591	2	85	333.51	481.46
March	24,850	1	51	28.37	496.43
April	29,628	2	62	84.85	475.14
May	15,228	1	45	1,033.28	315.45
June	23,799	2	64	220.87	364.96
July	12,964	1	54	86.00	238.48
August	12,097	3	34	1,915.35	186.80
September	8,661	1	41	212.09	206.09
Accounts to be writte	$ 307,042	29	722		
Prior Yr to Date	$ 284,281	36	821		
difference - () negative	$ 22,761	(7)	(99)		

City of Leesburg, Florida
Report of Receipts and Disbursements by Fund
For the Period Beginning On Oct. 1, 2020 and Ending on Sep 30, 2021

Prepared by: Finance Department

	Fund Name	Adopted Budget	Receipts: Revenues Amount	Receipts: Non-Revenue Receipts * Amount	Receipts: Total Receipts Amount	Receipts: Total Receipts Percentage	Budget Balance
001	**General Fund**	$ 32,948,732	$ 22,326,525	$ 10,880,645	$ 33,207,170	101%	($ 258,438)
	Special Revenue Funds						
013	Housing Assistance	138,166	73,657	0	73,657	53%	64,509
021	Debt Service Fund	1,616,170	0	1,613,347	1,613,347	100%	2,823
031	Capital Projects Fund	15,002,325	3,753,328	717,985	4,471,313	30%	10,531,012
132	Local Option Sales Tax	1,877,603	2,333,828	0	2,333,828	124%	(456,225)
121	Police Forfeiture Fund	7,000	620	0	620	9%	6,380
122	Police Education Fund	6,000	4,684	0	4,684	78%	1,316
133	Gas Tax	1,203,665	720,523	0	720,523	60%	483,142
141	Police Impact Fees	117,124	265,710	0	265,710	227%	(148,586)
142	Fire Impact Fees	0	24,076	0	24,076	0%	(24,076)
143	Recreation Impact Fees	0	211,375	0	211,375	0%	(211,375)
151	Building Fund	1,422,241	946,262	52,440	998,702	70%	423,539
	Community Redevelopment Agencies						
016	Greater Leesburg CRA Fund	717,458	545,763	0	545,763	76%	171,695
017	Carver Heights CRA Fund	475,897	415,174	0	415,174	87%	60,723
018	Highway 27/441 CRA Fund	1,271,165	1,194,461	0	1,194,461	94%	76,704
	Total General Governmental Funds	56,803,546	32,815,987	13,264,417	46,080,404	81%	10,723,142
	Enterprise Funds						
014	Stormwater Utility Fund	1,918,213	1,628,911	0	1,628,911	85%	289,302
041	Electric Utility Fund	80,883,287	60,589,457	663,105	61,252,562	76%	19,630,725
042	Gas Utility Fund	8,070,520	7,459,275	275,932	7,735,207	96%	335,313
043	Water Utility Fund	12,051,750	9,495,535	194,358	9,689,893	80%	2,361,857
044	Wastewater Utility Fund	50,294,896	16,391,151	0	16,391,151	33%	33,903,745
046	Sanitation Services Fund	4,781,079	4,546,994	0	4,546,994	95%	234,085
048	Airport Fund	9,932,602	7,280,774	0	7,280,774	73%	2,651,828
	Internal Service Funds						
064	Health Insurance Fund	9,317,877	8,465,585	1,000,000	9,465,585	102%	(147,708)
065	Workers' Compensation Insurance Fund	1,660,100	722,661	0	722,661	44%	937,439
066	Risk Management Fund	896,801	836,353	0	836,353	93%	60,448
510	Fleet Maintenance Fund	4,687,380	2,838,676	1,610,439	4,449,114	95%	238,266
	Pension Trust Funds						
061	Municipal Police Retirement Trust Fund	1,908,772	6,142,657	0	6,142,657	322%	(4,233,885)
062	Municipal Firemen's Retirement Trust Fund	1,635,047	5,675,028	0	5,675,028	347%	(4,039,981)
063	General Employees' Retirement Fund	3,335,414	9,006,235	0	9,006,235	270%	(5,670,821)
	Total All Funds	$ 248,177,284	$ 173,895,279	$ 17,008,251	$ 190,903,530	77%	$ 57,273,754

* Interfund Charges and Transfers, Developer Contributions, and Debt Proceeds

NOTE - Amounts may not sum due to rounding.

City of Leesburg, Florida
Report of Receipts and Disbursements by Fund
For the Period Beginning On Oct. 1, 2020 and Ending on Sep 30, 2021

Prepared by: Finance Department

Fund Name	Disbursements				Excess of Receipts Over (Under) Disbursements
	Adopted Budget	Amount	Percentage	Budget Balance	
General Fund	$ 32,948,732	$ 27,707,619	84%	$ 5,241,113	$ 5,499,551
Special Revenue Funds					
Housing Assistance	138,166	129,242	94%	8,924	(55,584)
Debt Service Fund	1,616,170	1,613,091	100%	3,079	257
Capital Projects Fund	15,002,325	8,215,715	55%	6,786,610	(3,744,403)
Local Option Sales Tax	1,877,603	1,867,750	99%	9,853	466,078
Police Forfeiture Fund	7,000	0	0%	7,000	620
Police Education Fund	6,000	6,027	100%	(27)	(1,342)
Gas Tax	1,203,665	1,203,665	100%	0	(483,142)
Police Impact Fees	117,124	120,149	103%	(3,025)	145,561
Fire Impact Fees	0	440	0%	(440)	23,636
Recreation Impact Fees	0	10,360	0%	(10,360)	201,015
Building Fund	1,422,241	1,294,144	91%	128,097	(295,442)
Community Redevelopment Agencies					
Greater Leesburg CRA Fund	717,458	495,754	69%	221,704	50,009
Carver Heights CRA Fund	475,897	171,928	36%	303,969	243,246
Highway 27/441 CRA Fund	1,271,165	548,349	43%	722,816	646,111
Total General Governmental Funds	56,803,546	43,384,233	76%	13,419,313	2,696,171
Enterprise Funds					
Stormwater Utility Fund	1,918,213	1,200,115	63%	718,098	428,796
Electric Utility Fund	80,883,287	60,593,761	75%	20,289,526	658,801
Gas Utility Fund	8,070,520	6,158,191	76%	1,912,329	1,577,016
Water Utility Fund	12,051,750	7,871,190	65%	4,180,560	1,818,703
Wastewater Utility Fund	50,294,896	10,255,765	20%	40,039,131	6,135,387
Sanitation Services Fund	4,781,079	4,402,683	92%	378,396	144,310
Airport Fund	9,932,602	2,467,071	25%	7,465,531	4,813,703
Internal Service Funds					
Health Insurance Fund	9,317,877	8,431,737	90%	886,140	1,033,848
Workers' Compensation Insurance Fund	1,660,100	1,739,495	105%	(79,395)	(1,016,834)
Risk Management Fund	896,801	836,843	93%	59,958	(490)
Fleet Maintenance Fund	4,687,380	4,158,179	89%	529,201	290,935
Pension Trust Funds					
Municipal Police Retirement Trust Fund	1,908,772	1,134,022	59%	774,750	5,008,636
Municipal Firemen's Retirement Trust Fund	1,635,047	1,479,489	90%	155,558	4,195,540
General Employees' Retirement Fund	3,335,414	2,925,517	88%	409,897	6,080,718
Total All Funds	$ 248,177,284	$ 157,038,291	63%	$ 91,138,993	$ 33,865,239

City of Leesburg, Florida
Report of Receipts and Disbursements by Fund
For the Period Beginning On Oct 1, 2019 and Ending on Sep 30, 2020

Prepared by: Finance Department

	Fund Name	Adopted Budget	Receipts: Revenues Amount	Receipts: Non-Revenue Receipts * Amount	Receipts: Total Receipts Amount	Receipts: Total Receipts Percentage	Budget Balance
001	**General Fund**	$ 32,454,975	$ 16,396,065	$ 10,593,887	$ 26,989,952	83%	$5,465,023
	Special Revenue Funds						
013	Housing Assistance	118,252	94,929	0	94,929	80%	23,323
021	Debt Service Fund	1,535,199	0	1,535,199	1,535,199	100%	0
031	Capital Projects Fund	15,732,567	301,794	5,630,222	5,932,016	38%	9,800,551
132	Local Option Sales Tax	2,931,586	2,014,588	0	2,014,588	69%	916,998
121	Police Forfeiture Fund	16,890	2,203	0	2,203	13%	14,687
122	Police Education Fund	6,000	4,463	0	4,463	74%	1,538
133	Gas Tax	1,235,101	677,596	407,976	1,085,572	88%	149,529
141	Police Impact Fees	35,000	177,242	0	177,242	506%	(142,242)
142	Fire Impact Fees	-	18,199	0	18,199	0%	(18,199)
143	Recreation Impact Fees	242,000	137,909	0	137,909	57%	104,091
151	Building Fund	1,342,782	1,072,835	34,100	1,106,935	82%	235,847
	Community Redevelopment Agencies						
016	Greater Leesburg CRA Fund	547,948	433,241	78,120	511,361	93%	36,587
017	Carver Heights CRA Fund	464,849	328,869	0	328,869	71%	135,980
018	Highway 27/441 CRA Fund	830,765	801,552	0	801,552	96%	29,213
	Total General Governmental Funds	57,493,914	22,461,484	18,279,504	40,740,988	71%	16,752,926
	Enterprise Funds						
014	Stormwater Utility Fund	2,905,913	1,822,879	542,538	2,365,417	81%	540,496
041	Electric Utility Fund	87,507,478	59,290,246	580,617	59,870,864	68%	27,636,614
042	Gas Utility Fund	8,446,865	7,312,922	111,544	7,424,466	88%	1,022,399
043	Water Utility Fund	10,834,911	9,609,513	991,810	10,601,323	98%	233,588
044	Wastewater Utility Fund	39,411,493	13,674,015	638,022	14,312,036	36%	25,099,457
046	Sanitation Services Fund	4,386,337	4,679,005	0	4,679,005	107%	(292,668)
048	Airport Fund	9,336,853	2,065,603	0	2,065,603	22%	7,271,250
	Internal Service Funds						
064	Health Insurance Fund	6,703,169	6,083,348	0	6,083,348	91%	619,821
065	Workers' Compensation Insurance Fund	764,825	703,670	0	703,670	92%	61,155
066	Risk Management Fund	775,160	777,547	0	777,547	100%	(2,387)
510	Fleet Maintenance Fund	5,847,493	3,276,733	1,434,939	4,711,672	81%	1,135,821
	Pension Trust Funds						
061	Municipal Police Retirement Trust Fund	1,757,739	3,201,965	0	3,201,965	182%	(1,444,226)
062	Municipal Firemen's Retirement Trust Fund	1,693,576	3,649,037	0	3,649,037	215%	(1,955,461)
063	General Employees' Retirement Fund	3,388,808	2,708,512	0	2,708,512	80%	680,296
	Total All Funds	$ 241,254,534	$ 141,316,478	$ 22,578,975	$ 163,895,453	68%	$ 77,359,081

NOTE - Amounts may not sum due to rounding.

* Interfund Charges and Transfers, Developer Contributions, and Debt Proceeds

City of Leesburg, Florida
Report of Receipts and Disbursements by Fund
For the Period Beginning On Oct 1, 2019 and Ending on Sep 30, 2020

Prepared by: Finance Department

Fund Name	Disbursements				Excess of Receipts Over (Under) Disbursements
	Adopted Budget	Amount	Percentage	Budget Balance	
General Fund	$ 32,454,975	$ 29,114,575	90%	$ 3,340,400	($ 2,124,623)
Special Revenue Funds					
Housing Assistance	118,252	122,494	104%	(4,242)	(27,565)
Debt Service Fund	1,535,199	1,535,057	100%	142	142
Capital Projects Fund	15,732,567	5,005,246	32%	10,727,321	926,770
Local Option Sales Tax	2,931,586	2,362,083	81%	569,503	(347,495)
Police Forfeiture Fund	16,890	9,890	59%	7,000	(7,687)
Police Education Fund	6,000	5,851	98%	149	(1,388)
Gas Tax	1,235,101	827,125	67%	407,976	258,447
Police Impact Fees	35,000	23,336	67%	11,664	153,907
Fire Impact Fees	0	240	0%	(240)	17,959
Recreation Impact Fees	242,000	248,780	103%	(6,780)	(110,871)
Building Fund	1,342,782	924,538	69%	418,244	182,397
Community Redevelopment Agencies					
Greater Leesburg CRA Fund	547,948	460,856	84%	87,092	50,505
Carver Heights CRA Fund	464,849	348,588	75%	116,261	(19,719)
Highway 27/441 CRA Fund	830,765	505,129	61%	325,636	296,422
Total General Governmental Funds	57,493,914	41,493,787	72%	16,000,127	(752,800)
Enterprise Funds					
Stormwater Utility Fund	2,905,913	1,083,797	37%	1,822,116	1,281,619
Electric Utility Fund	87,507,478	57,482,576	66%	30,024,902	2,388,288
Gas Utility Fund	8,446,865	5,780,501	68%	2,666,364	1,643,965
Water Utility Fund	10,834,911	7,752,806	72%	3,082,105	2,848,518
Wastewater Utility Fund	39,411,493	9,899,243	25%	29,512,250	4,412,793
Sanitation Services Fund	4,386,337	4,197,179	96%	189,158	481,827
Airport Fund	9,336,853	2,212,733	24%	7,124,120	(147,130)
Internal Service Funds					
Health Insurance Fund	6,703,169	6,536,452	98%	166,717	(453,105)
Workers' Compensation Insurance Fund	764,825	511,893	67%	252,932	191,777
Risk Management Fund	775,160	775,160	100%	0	2,387
Fleet Maintenance Fund	5,847,493	4,367,542	75%	1,479,951	344,130
Pension Trust Funds					
Municipal Police Retirement Trust Fund	1,757,739	1,117,842	64%	639,897	2,084,123
Municipal Firemen's Retirement Trust Fund	1,693,576	1,435,071	85%	258,505	2,213,965
General Employees' Retirement Fund	3,388,808	2,993,480	88%	395,328	(284,968)
Total All Funds	$ 241,254,534	$ 147,640,061	61%	$ 93,614,473	$ 16,255,391

CITY OF LEESBURG
CASH AND INVESTMENTS BY FUND
9/30/2021

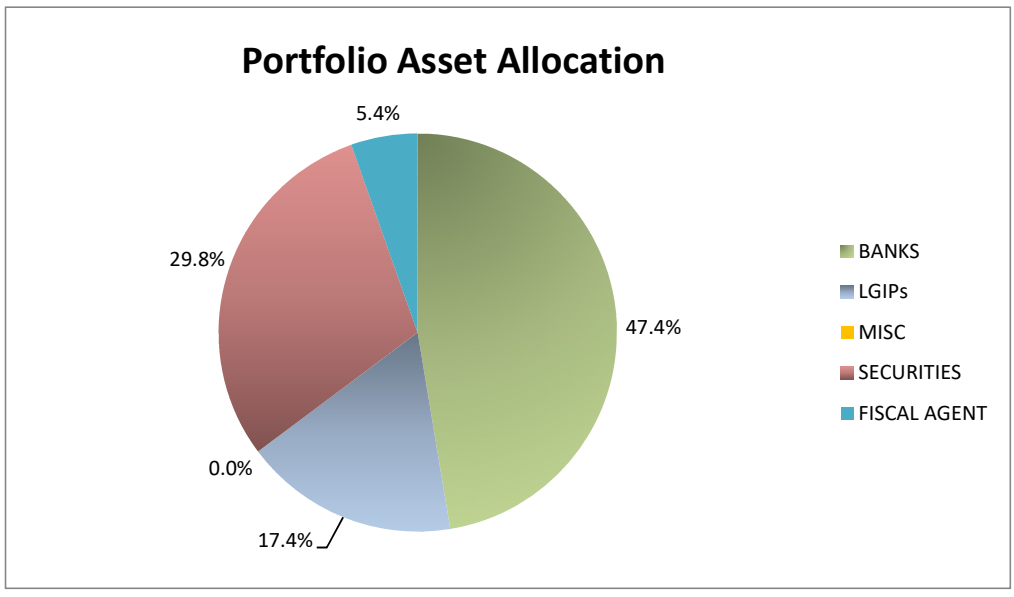
POOLED CASH & INVESTMENTS		TOTAL	GENERAL FUND	SPECIAL REVENUE FUNDS GROUP	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUND	ELECTRIC UTILITY FUND	GAS UTILITY FUND	WATER UTILITY FUND	WASTEWATER TREATMENT FUND	COMMUNICATION FUND	SANITATION SERVICES FUND	STORM WATER FUND	AIRPORT FUND	BUILDING PERMITS FUND	INTERNAL SERVICE FUNDS GROUP
OPERATING CASH		$ 81,731,379.67	$13,791,384.13	$4,853,965.84	$ (87,211.22)	$ 637,195.35	$ 16,267,524.78	$ 3,543,387.20	$ 6,672,312.81	$ 17,903,019.65		$ 2,361,699.79	$3,048,891.23	$3,792,499.41	$ 2,338,691.76	$ 6,608,018.94
RESTRICTED CASH																
	CUSTOMER DEPOSITS	6,307,358.63					4,707,283.97	1,039,004.60	555,720.06	2,190.00		3,160.00				
	RENEWL & REPLCMNT	14,967,279.95	1,122,352.63	10,333.32			3,507,335.86	919,999.98	2,546,338.80	5,646,392.20		850,000.00				364,527.16
	BOND/NOTE SINKING FUND	7,968,550.67		141,777.44			5,985,005.65	0.21	(0.32)	1,841,767.69						
	INFRASTRUCTURE DEVELOPMENT															
	SIGN GRANT & HUD SHIP															
	HWY 441/27 CRA - Restricted Surplus	600,000.00		600,000.00												
	IMPACT FEES	5,863,343.34							1,324,588.11	4,538,755.23						
	OTHER RESTRICTED CASH	7,677,986.48	3,155,707.00	72,239.68		4,017,175.70										
	DEVELOPER CONTRIBUTIONS	2,615,076.92					2,608,847.52	6,229.40								
	RATE STABILIZATION	771,540.00					771,540.00									
SUBTOTAL OF RESTRICTED CASH		46,771,135.99	4,278,059.63	824,350.44		4,017,175.70	17,580,013.00	1,965,234.19	4,426,646.65	12,029,105.12		853,160.00				364,527.16
TOTAL POOLED CASH		$128,502,515.66	$ 18,069,443.76	$ 5,678,316.28	$ (87,211.22)	$ 4,654,371.05	$ 33,847,537.78	$ 5,508,621.39	$ 11,098,959.46	$ 29,932,124.77	$ -	$ 3,214,859.79	$ 3,048,891.23	$ 3,792,499.41	$ 2,338,691.76	$ 6,972,546.10
NON-POOLED RESTRICTED CASH																
	CASH WITH FISCAL AGENT	7,401,704.35		94,059.92	1,271,123.29		2,203,383.77	288,338.19	1,290,672.77	2,254,126.41						
	DEPOSITORY TRUST ACCOUNT															
	DEP-WELLS FARGO															
SUBTOTAL NON-POOLED CASH		7,401,704.35		94,059.92	1,271,123.29		2,203,383.77	288,338.19	1,290,672.77	2,254,126.41						
TOTAL POOLED CASH AND INVEST		$135,904,220.01	$18,069,443.76	$ 5,772,376.20	$1,183,912.07	$4,654,371.05	$36,050,921.55	$5,796,959.58	$12,389,632.23	$32,186,251.18		$3,214,859.79	$3,048,891.23	$3,792,499.41	$2,338,691.76	$6,972,546.10

INDIVIDUAL SPECIAL REVENUE FUNDS

POOLED CASH & INVESTMENTS		SPECIAL REVENUE FUNDS TOTAL	HOUSING ASSISTANCE FUND	GREATER LEESBURG CRA FUND	CARVER HEIGHTS CRA FUND	HIGHWAY 441/27 CRA FUND	POLICE FORFEITURE FUND	POLICE EDUCATION FUND	DISCRETIONARY SALES TAX FUND	GAS TAX FUND	POLICE IMPACT FUND	FIRE IMPACT FUND	RECREATION IMPACT FUND
OPERATING CASH		$ 4,853,965.84	$ 255,494.38	$ 153,718.49	$ 376,625.77	$ 1,791,694.27	$ 80,902.32	$ 1,908.75	$ 862,215.10	$ 409,980.91	$ 623,963.00	$ 47,327.77	$ 250,135.08
RESTRICTED CASH													
	HUD SHIP PROGRAM & $HOUSE PROCEEDS	72,239.68	72,239.68										
	BOND/NOTE SINKING FUND	235,837.36		94,060.72		141,776.64							
	SIGN GRANT												
	R&R / OTHER RESTRICTED	10,333.32	10,333.32										
	CUSTOMER DEPOSITS	600,000.00				600,000.00							
SUBTOTAL OF RESTRICTED CASH		$ 918,410.36	$ 82,573.00	$ 94,060.72	$ -	$ 741,776.64	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL POOLED CASH		$ 5,772,376.20	$ 338,067.38	$ 247,779.21	$ 376,625.77	$ 2,533,470.91	$ 80,902.32	$ 1,908.75	$ 862,215.10	$ 409,980.91	$ 623,963.00	$ 47,327.77	$ 250,135.08
NON-POOLED RESTRICTED CASH													
	DEP-WELLS FARGO	-											
SUBTOTAL NON-POOLED CASH		$ -											
TOTAL POOLED CASH AND INVEST		$ 5,772,376.20	$ 338,067.38	$ 247,779.21	$ 376,625.77	$ 2,533,470.91	$ 80,902.32	$ 1,908.75	$ 862,215.10	$ 409,980.91	$ 623,963.00	$ 47,327.77	$ 250,135.08

INTERNAL SERVICE FUNDS

POOLED CASH & INVESTMENTS	INTERNAL SERVICE FUNDS TOTAL	HEALTH INSURANCE FUND	WORKERS' COMPENSATION FUND	RISK MANAGEMENT FUND	FLEET MAINTENANCE FUND
OPERATING CASH	$ 6,608,018.94	$ 1,917,766.84	$ 1,059,807.80	$ 157,989.35	$ 3,472,454.95
RESTRICTED CASH	364,527.16				364,527.16
SUBTOTAL OF RESTRICTED CASH	$ 364,527.16	$ -	$ -	$ -	$ 364,527.16
TOTAL POOLED CASH	$ 6,972,546.10	$ 1,917,766.84	$ 1,059,807.80	$ 157,989.35	$ 3,836,982.11
TOTAL POOLED CASH AND INVESTMENTS	$ 6,972,546.10	$ 1,917,766.84	$ 1,059,807.80	$ 157,989.35	$ 3,836,982.11

CITY OF LEESBURG
INVESTMENT REPORT
9/30/2021

DESCRIPTION		BALANCE 9/30/2021
BANK OPERATING AND SAVINGS ACCOUNTS		
Truist Bank - Disbursement	$54,650,238	
TD Bank - Savings	4,007,478	
CenterState Bank - Savings	1,680,381	
Centerstate Bank - CD	4,071,886	
Synovus - CD	0	
		$64,409,983
LOCAL GOVERNMENT INVESTMENT POOLS		
FLSAFE	7,773,106	
FLCLASS	9,837,434	
FLPRIME	5,986,994	
		23,597,533
U S TREASURY MONEY MARKET FUND (FGU Deposit)		0
US BANK (Fiscal Agent)		7,401,704
CHANDLER ASSET MANAGEMENT (SECURITIES)	39,495,000	
PUBLIC TRUST ADVISORS (SECURITIES)	1,000,000	
		40,495,000
TOTAL INVESTMENTS		135,904,220
MARKET ADJUSTMENT		262,235
TOTAL VALUE OF INVESTMENTS		**$136,166,455**