

**AGENDA
CITY COMMISSION MEETING
VENETIAN CENTER, 1 DOZIER COURT
MONDAY, DECEMBER 13, 2021 5:30 PM**

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. None

3. PRESENTATIONS:

A. Employee Service Award Recognitions:

Five Years: Timothy Thomas, Electric

Ten Years: Dusty Matthews, Library; Brandon Smith, Gas

Fifteen Years: Stephen Brooker, Gas; Gregory Homrich, Police; Charles Ketchum, Police; Christopher Kuharske, Fire; Dianne Pacewicz, Planning & Zoning; Robert Watson, Fire

Twenty Years: Brandon Brinkman, Police

Twenty-Five Years: James Dunagan, Police; Thomas Horton, Fire; Derrell Meeks, Fire

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held November 22, 2021

B. PURCHASING ITEMS:

1. None

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, authorizing the Mayor and City Clerk to apply for, and if awarded, accept the Assistance to Firefighters Grant (AFG) from FEMA, for the purchase of public education safety trailer; and providing an effective date.
2. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute Airport Rescue Grant Agreement, No. 3-12-0042-029-2022, between the City of Leesburg and the Federal Aviation Administration; and providing an effective date.
3. Resolution of the City Commission of the City of Leesburg, Florida authorizing Approval of the American Recovery Act Fund Grant Award for Facci Bella; and providing an effective date.
4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to enter into a Facility Use Agreement with the Boys & Girls Clubs of Central Florida, Inc.; and providing an effective date.
5. Resolution of the City Commission of the City of Leesburg, Florida approving the Downtown Redevelopment Grant Program; and providing an effective date.
6. Resolution of the City Commission of the City of Leesburg, Florida authorizing approval of the Leesburg CDC American Recovery Act Grant Project List; authorizing the City Manager to disburse funds pursuant to project commencement; and providing an effective date.
7. Resolution of the City Commission of the City of Leesburg, Florida amending the Fiscal Year 2020-21 Budget for the General, Capital Projects, Electric, Wastewater, Airport, and Health Insurance Funds for the Fourth Quarter; and providing an effective date.

8. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the renewal of a Highway Maintenance Agreement with FDOT for maintenance of US 441 and US 27 right of way in Leesburg; and providing an effective date.**
 9. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in Favor of the City of Leesburg, granted by VGP Leesburg 1, LLC, for the purpose of permitting the City to install and maintain utility services within the easement; and providing an effective date.**
 10. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in Favor of the City of Leesburg, granted by Jesse A. Folker and Christine Folker, for the purpose of permitting the City to install and maintain utility services within the easement; and providing an effective date.**
 11. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in favor of the City of Leesburg, granted by Jugle E. Smith III and Dianne H. Smith, for the purpose of permitting the city to install and maintain utility services within the easement; and providing an effective date.**
 12. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in favor of the City of Leesburg, granted by Florida Spa & Pool, Inc., for the purpose of permitting the City to install and maintain utility services within the easement; and providing an effective date.**
 13. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in Favor of the City of Leesburg, granted by C. Ryan Bernard and Leah S. Bernard, for the purpose of permitting the City to install and maintain utility services within the easement; and providing an effective date.**
 14. **Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement in Favor of the City of Leesburg, granted by T5 Leesburg, LLC, for the purpose of permitting the City to install and maintain utility services within the easement; and providing an effective date.**
6. **PUBLIC HEARINGS AND NON-ROUTINE ITEMS:
COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW)
AVAILABLE**

A. SECOND READING OF ORDINANCES:

- 1. An Ordinance of the City of Leesburg, Florida, further amending the City of Leesburg Retirement Plan for General Employees, adopted pursuant to Ordinance No. 03-57, as subsequently amended; amending Section 6, Benefit Amounts and Eligibility; amending Section 10, Optional Forms of Benefits; amending Section 15, Minimum Distribution of Benefits; providing for codification; providing for severability of provisions; repealing all ordinances in conflict herewith; and providing an effective date.**

B. FIRST READING OF ORDINANCES:

- 1. None**

C. NON-ROUTINE ITEMS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida appointing one member to the Leesburg Police Pension Plan Trustee Board for a Two-Year term to expire December 31, 2023; and providing an effective date.**
- 2. Discussion Item:
Review Leesburg Arts Center/Partnership Building Usage**

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

- A. None**

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES

DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.