

AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, AUGUST 24, 2026 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS:

A. None

3. PRESENTATIONS:

A. Miss Leesburg Certificates

**Miss Leesburg - Claire Carlton
Teen Miss - Ryleigh Mallory
Junior Miss - Allison Waddell
Little Miss - Zuri Spurlock
Tiny Miss - Amzie Wilburth**

This year Miss Leesburg will be celebrating their 40th year and they are inviting everyone to attend their pageant on Saturday, September 12 at 2:30 P.M.

4. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Please note that issues raised during this time will not be discussed in detail during the current meeting. They will either be referred to the appropriate staff or scheduled for consideration at a future City Commission Meeting. Each speaker is allocated three minutes to provide their comments. Kindly adhere to this time limit to ensure equal opportunity for all participants and to support the efficient conduct of the meeting. Thank you!

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call.

A. CITY COMMISSION MEETING MINUTES:

- 1. Regular meeting held August 10, 2026**

B. PURCHASING ITEMS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute Amendment No.1 with Compost USA; and providing an effective date.**

C. RESOLUTIONS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement affecting the property described therein from The Paces Foundation, Inc.; and providing an effective date.**
- 2. Resolution of the City Commission of the City of Leesburg, Florida, accepting a Utility Easement affecting the property described therein from James C. Gentles and Michele J. Gentles; and providing an effective date.**
- 3. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Manager or their designee authority to accept funding from the Florida Department of Transportation (FDOT) through a grant provided to the University of North Florida Institute of Police Technology and Management (IPTM) for high-visibility traffic enforcement details; and providing an effective date.**
- 4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute FAA Grant Agreement 3-12-0042-038-2026, for the Airfield Signage Replacement Design, for the Leesburg International Airport; and providing an effective date.**
- 5. Resolution of the City Commission of the City of Leesburg, authorizing the Mayor and City Clerk to execute a Lessor Consent to Sublease Agreement; between the City of Leesburg and Aerostat, Inc., for a sublease agreement between Aerostat, Inc. and Bob Frazer; and providing an effective date.**
- 6. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Gas Service Agreement between the City of Leesburg and Forestar (USA) Real Estate Group, Inc., regarding natural gas service to the development known as Orange Bend Ranch Pods 5 & 7 and Spine Road Phase 2; and providing an effective date.**

7. **Resolution of the City Commission of the City of Leesburg, Florida approving the First Amendment to the Proportionate Share Mitigation Agreement for Tierra Vista, as entered into by and between the School Board of Lake County, Florida, Trinity Land Company, LLC, and the City of Leesburg to extend the term of the Agreement until December 28, 2026; and providing an effective date.**
 8. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement with Gray Robinson, P.A. for lobbying services; and providing an effective date.**
 9. **Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Amended and Restated Non-Residential Lease Agreement between the City of Leesburg and the Leesburg Boating Club, Inc., for the purpose of extending the term of the lease to expire December 31, 2056; and providing an effective date.**
6. **PUBLIC HEARINGS AND NON-ROUTINE ITEMS:**
During Public Hearings and Non-Routine Items, the Commission requests that those in attendance respect the process and maintain order. As such, in accordance with Robert's Rules of Order, please refrain from speaking out, cheering, or applauding during these proceedings. Your cooperation helps ensure a fair and respectful hearing.
- A. **SECOND READING OF ORDINANCES:**
1. **None**
- B. **FIRST READING OF ORDINANCES:**
1. **An Ordinance of the City of Leesburg, amending Chapter 17, Pensions and Retirement, Article IV, Police Officers' Retirement Fund, of the Code of Ordinances of the City of Leesburg; amending Section 1, Definitions; amending Section 6, Benefit Amounts and Eligibility; amending Section 8, Disability; providing for Codification; providing for severability of provisions; repealing all Ordinances in conflict herewith; and providing an effective date.**
- C. **NON-ROUTINE ITEMS:**
1. **Resolution of the City Commission of the City of Leesburg, Florida, authorizing an amendment to Personnel Policy 340 to designate June 19th (Juneteenth) as a paid holiday for eligible city employees; and providing an effective date.**

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

A. None

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.