

**GREATER LEESBURG CRA
AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET
MONDAY, APRIL 11, 2022 5:20 PM**

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. APPROVE MINUTES:

A. Regular meeting held September 16, 2021

3. RESOLUTIONS:

A. Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida, authorizing a resolution approving Fiscal Year 2022 Façade Sign, and Landscape Grant Awards; and providing an effective date. (FSL Grants 2022)

4. ROLL CALL:

5. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

**AGENDA MINUTES
GREATER LEESBURG CRA
VENETIAN CENTER, 1 DOZIER COURT
THURSDAY, SEPTEMBER 16, 2021 5:10 PM**

1. CALL TO ORDER

The Greater Leesburg Community Redevelopment Agency held a regular meeting on Thursday, September 16, 2021, at the Venetian Center. Chairperson Christian called the meeting to order at 5:14 p.m. with the following members present:

Commissioner Jimmy Burry
Commissioner Mike Pederson
Commissioner Dan Robuck
Chairperson John Christian

Commissioner Jay Connell and Commissioner Bettye Stevens Coney were absent. Also present were City Manager (CM) Al Minner, City Clerk (CC) J. Andi Purvis, Budget Manager (BM) Brandy McDaniel, the news media, and others.

CC Purvis informed the board that Commissioner Jasper Felix submitted her resignation this week.

INVOCATION

Commissioner Christian gave the invocation followed by the pledge of allegiance at the Carver Heights / Montclair Area Community Redevelopment Agency meeting held immediately prior to this meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. APPROVE MINUTES:

A. Regular meeting held April 12, 2021

Commissioner Burry made a motion to approve the regular meeting minutes of April 12, 2021 and Commissioner Robuck seconded the motion.

Chairperson Christian requested comments from the Commission and the audience. There were none.

The roll call vote was:

Commissioner Robuck	Yes
Commissioner Burry	Yes
Commissioner Pederson	Yes
Chairperson Christian	Yes

Four yeas, no nays, the Commission approved the regular meeting minutes of April 12, 2021.

3. RESOLUTIONS:

A. Resolutions amending the Budget for Fiscal Year 2020-21 and adopting the budget for the Fiscal Year 2021-22 for the Greater Leesburg Community Redevelopment Agency.

1. Resolution of the Greater Leesburg Community Redevelopment Agency of Leesburg, Florida, approving the amended Fiscal Year 2020-21 budget; appropriating certain funds to specific redevelopment projects; and providing an effective date.

ADOPTED RESOLUTION 49

Commissioner Robuck introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Chairperson Christian requested comments from the Commission and the audience. There were none.

The roll call vote was:

Commissioner Burry	Yes
Commissioner Pederson	Yes
Commissioner Robuck	Yes
Chairperson Christian	Yes

Four yeas, no nays, the Commission adopted the resolution.

2. Resolution of the Greater Leesburg Community Redevelopment Agency of Leesburg, Florida, approving the Fiscal Year 2021-22 Budget; appropriating certain funds to specific redevelopment projects; and providing an effective date.

ADOPTED RESOLUTION 50

Commissioner Burry introduced the resolution to be read by title only. CC Purvis read the resolution by title only.

Commissioner Robuck made a motion to adopt the resolution and Commissioner Burry seconded the motion.

Chairperson Christian requested comments from the Commission and the audience. There were none.

The roll call vote was:

Commissioner Pederson	Yes
Commissioner Robuck	Yes
Commissioner Burry	Yes
Chairperson Christian	Yes

Four yeas, no nays, the Commission adopted the resolution.

4. ROLL CALL:

Commissioner Pederson had nothing.

Commissioner Burry had nothing.

Commissioner Robuck commented on the current vacancy. He would like to see the City advertise on social media.

Chairperson Christian asked if we had any applicants for the vacancy. **CC Purvis** responded no, not at this time.

5. ADJOURN:

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The meeting adjourned at 5:16 p.m.

City of Leesburg Lake Front City

Agenda Memorandum

Item No: 3.A.

Meeting Date: April 11, 2022

From: Dan Miller, (Planning and Zoning Director)

Subject: Resolution of the Greater Leesburg Community Redevelopment Agency (GLCRA) of the City of Leesburg, Florida, authorizing a resolution approving Fiscal Year 2022 Façade Sign, and Landscape Grant Awards; and providing an effective date. (FSL Grants 2022)

Staff Recommendation:

Staff recommends approval of the attached request for funding of the annual Façade, Sign and Landscape Grant program for the projects located within Greater Leesburg Community Redevelopment Agency.

Analysis:

The purpose of this program is to offer local businesses the opportunity to apply for grant funds to enhance the esthetics of their properties, thereby beautifying the City of Leesburg's major corridors. The City of Leesburg has received three (3) additional grant applications in the GLCRA. After review, staff is recommending funding shown in the attached Exhibit A. All construction is required to be completed within one (1) year of approval of the grant.

Procurement Analysis:

N/A

Options:

1. Approve the recommendation for funding the Façade, Sign and Landscape Grant program as presented; or
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

The total cost of the funding proposed within this request is \$39,840.00. Funds are available from the Greater Leesburg Community Redevelopment Agency (GLCRA).

Account No. 016-6189-559-8214

Project No. CRASFP

Submission Date and Time:

RESOLUTION NO. _____

**RESOLUTION OF THE GREATER LEESBURG COMMUNITY
REDEVELOPMENT AGENCY (GLCRA) OF THE CITY OF LEESBURG,
FLORIDA, AUTHORIZING A RESOLUTION APPROVING FISCAL YEAR
2022 FAÇADE SIGN, AND LANDSCAPE GRANT AWARDS; AND PROVIDING
AN EFFECTIVE DATE. (FSL GRANTS 2022)**

**BE IT RESOLVED BY THE GREATER LEESBURG COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF LEESBURG, FLORIDA:**

THAT the Greater Leesburg Community Redevelopment Agency of the City of Leesburg hereby authorizes staff to execute FSL Grant Awards in the amount of **\$39,840.00**, as shown in attached Exhibit A, pursuant to the requirements of the Façade, Sign and Landscape Grant Program.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the Greater Leesburg Community Redevelopment Agency of the City of Leesburg, Florida, at a regular meeting held on the 11th day of April 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A**RECOMMENDED FUNDING FSL GRANTS IN GLCRA 2022**

Project #	Project Name	Improvements	General Location	CRA	REC FUNDING
SGA-22-142	Mystic Ice Cream	Exterior Façade, Painting	310 W. Main Street	GLCRA	\$17,120.00
SGA-19-281	215 West Main Street	Exterior Façade, Painting	215 W. Main Street	GLCRA	\$12,320.00
SGA-19-282	300 West Main Street	Exterior Façade, Painting	300 W. Main Street	GLCRA	\$10,400.00

TOTAL = \$39,840.00