

AGENDA
CITY COMMISSION MEETING
CITY HALL, 501 W MEADOW STREET, LEESBURG, FL
THURSDAY, SEPTEMBER 15, 2022 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PUBLIC COMMENTS:

3. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

A. Public Hearing on the Proposed millage and Proposed budget for Fiscal Year 2022-23.

- 1. Announce the name of the taxing authority, the rolled back rate, and the millage rate to be levied.**
- 2. Discuss the proposed aggregate millage rate.**
- 3. Request comments from the public regarding the tentative budget.**
- 4. Resolution of the City Commission of the City of Leesburg, Florida tentatively adopting 4.0192 mills as the Fiscal Year 2022-23 millage rate for the City of Leesburg, Florida, representing the current year proposed aggregate millage rate of 4.0192 which is 9.87% more than the current year rolled back rate of 3.6583 mills; and providing an effective date.**
- 5. Request comments from the public regarding adoption of the tentative 2022-23 budget.**
- 6. Resolution tentatively adopting the Fiscal Year 2022-23 budget.**
- 7. Announce the tentatively adopted millage rate.**

8. **Establish and publicly announce the date, time and place for the public hearing to finally adopt the millage rate and the Fiscal Year 2022-23 budget.**

4. ROLL CALL:

5. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG,
FLORIDA TENTATIVELY ADOPTING 4.0192 MILLS AS THE FISCAL YEAR
2022-23 MILLAGE RATE FOR THE CITY OF LEESBURG, FLORIDA,
REPRESENTING THE CURRENT YEAR PROPOSED AGGREGATE
MILLAGE RATE OF 4.0192 WHICH IS 9.87% MORE THAN THE CURRENT
YEAR ROLLED BACK RATE OF 3.6583 MILLS; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, discussions were held during the regular commission meeting of July 11, 2022 regarding the adoption of 4.0192 mills, which is 9.87% more than the rolled back rate of 3.6583 mills and is an increase from the previous fiscal year.

WHEREAS, the Commission approved the Millage rate of 4.0192 mills and authorized the City Manager to execute and submit the Certificate of Taxable Value for Fiscal Year 2022-23 to the Lake County Property Appraiser at its regular meeting Monday, July 11, 2022, and

WHEREAS, a tentative budget for Fiscal Year 2022-23 was presented to the City Commission of the City of Leesburg, Florida during workshops held July 5th, 7th, and 12th, 2022, and

WHEREAS, following a review of the tentative budget as submitted, the City of Leesburg, Florida, determined that a millage rate of 4.0192 mills, which is 9.87% more than the rolled back rate of 3.6583 mills, is necessary to produce the budgetary revenue to fund budgetary operating expenditures during Fiscal Year 2022-23, and

WHEREAS, a Fiscal Year 2022-23 millage of 4.0192 mills represents the Current Year Proposed Aggregate Millage Rate which is 9.87% more than the current year rolled back rate.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Leesburg, Florida, that the tentative millage rate for the City of Leesburg, Florida, is hereby adopted at the rate of 4.0192 mills (\$4.0192 per every \$1,000 of taxable valuation) for the 2022 tax roll, which is 9.87% more than the rolled back rate and a increase from the prior year.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a special meeting held on the 15th day of September 2022.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA,
TENTATIVELY ADOPTING THE FISCAL YEAR 2022-23 BUDGET FOR THE CITY OF
LEESBURG, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Commission of the City of Leesburg, Florida, has held several budget work sessions for the purpose of reviewing, and, where appropriate, revising the Fiscal Year 2022-23 Budget, and

WHEREAS, the provisions of Section 200.065 (2)(c), Florida Statutes, commonly known as the Truth in Millage or TRIM Bill, require that the City Commission hold a public hearing and adopt a tentative budget and millage rate for the Fiscal Year 2022-23; and,

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2022-23 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as the budget for Fiscal Year 2022-23 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	
(Based on an assessed value of \$1,694,242,711*4.0192 Mills*95%)	6,469,025
Other Taxes	4,855,000
Licenses and Permits	2,162,000
Intergovernmental Revenue	3,342,640
Charges for Services	1,242,418
Fines and Forfeits	171,750
Miscellaneous Revenues	1,005,452
Total Estimated Revenues	19,248,285
Other Financing Sources:	
Transfers from other Funds	11,140,636
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	30,388,921

PROPOSED APPROPRIATIONS

General Government	4,893,695
Public Safety	17,661,229
Physical Environment	161,823
Transportation	1,316,801
Economic Environment	240,628
Human Services	6,600
Culture/Recreation	4,280,936
Other Uses	164,272
Non Expenditures:	
Transfers to other Funds	1,662,937
TOTAL PROPOSED APPROPRIATIONS	30,388,921

HOUSING ASSISTANCE FUND

Miscellaneous Revenues	106,680
Other Financing Sources:	
Fund Balance Appropriated	55,432
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	162,112
PROPOSED APPROPRIATIONS	
Economic Environment	162,112
TOTAL PROPOSED APPROPRIATIONS	162,112

STORMWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	1,787,383
Miscellaneous Revenues	22,863
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,810,246

PROPOSED APPROPRIATIONS

Physical Environment	1,810,246
TOTAL PROPOSED APPROPRIATIONS	1,810,246

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	305,974
(Based on an assessed value of \$80,134,828*4.0192 Mills*95%)	
Intergovernmental Revenue	444,489
Miscellaneous Revenues	2,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	752,463

PROPOSED APPROPRIATIONS

Economic Environment	383,732
Non Expenditures:	
Debt Service	100,338
Reserve for Future Use	268,393
TOTAL PROPOSED APPROPRIATIONS	752,463

CARVER HEIGHTS COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	264,838
(Based on an assessed value of \$69,361,212*4.0192 Mills*95%)	
Intergovernmental Revenue	384,730
Miscellaneous Revenues	4,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	654,068

PROPOSED APPROPRIATIONS

Economic Environment	197,411
Non Expenditures:	
Debt Service	96,018
Reserve for Future Use	360,639
TOTAL PROPOSED APPROPRIATIONS	654,068

US HWY 441/27 COMMUNITY REDEVELOPMENT AGENCY**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	737,927
(Based on an assessed value of \$193,263,581*4.0192 Mills*95%)	
Intergovernmental Revenue	1,071,988
Miscellaneous Revenues	20,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,829,915

PROPOSED APPROPRIATIONS

Economic Environment	7,675
Non Expenditures:	
Debt Service	891,565
Reserve for Future Use	930,675
TOTAL PROPOSED APPROPRIATIONS	1,829,915

DEBT SERVICE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfers from other Funds 1,745,218

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 1,745,218**PROPOSED APPROPRIATIONS**

Non Expenditures:

Debt Service 1,745,218

TOTAL PROPOSED APPROPRIATIONS 1,745,218**CAPITAL PROJECTS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfers from other Funds 680,000

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 680,000**PROPOSED APPROPRIATIONS**

General Government 250,000

Culture/Recreation 430,000

TOTAL PROPOSED APPROPRIATIONS 680,000**ELECTRIC FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 95,386,940

Miscellaneous Revenues 477,000

Other Sources 362,600

Total Estimated Revenues: 96,226,540

Other Financing Sources:

Fund Balance Appropriated- Renewal & Replacement 5,323,204

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 101,549,744**PROPOSED APPROPRIATIONS**

Physical Environment 93,036,185

Non Expenditures:

Transfers to other Funds 4,716,770

Debt Service 3,796,789

TOTAL PROPOSED APPROPRIATIONS 101,549,744**GAS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 9,859,500

Miscellaneous Revenues 47,350

Other Sources 60,000

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 9,966,850**PROPOSED APPROPRIATIONS**

Physical Environment 8,773,302

Non Expenditures:

Transfers to other Funds 825,234

Debt Service 352,773

Reserves- Contributions to Retained Earnings 15,541

TOTAL PROPOSED APPROPRIATIONS 9,966,850

WATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	472,058
Charges for Services	10,512,935
Miscellaneous Revenues	82,699
Other Sources	217,640
Total Estimated Revenues:	11,285,332
Other Financing Sources:	
Fund Balance Appropriated	2,057,580
Fund Balance Appropriated- Impact Fees	980,000
Fund Balance Appropriated- Renewal & Replacement	75,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	14,397,912

PROPOSED APPROPRIATIONS

Physical Environment	11,699,461
Non Expenditures:	
Transfers to other Funds	1,164,641
Debt Service	1,533,810
TOTAL PROPOSED APPROPRIATIONS	14,397,912

WASTEWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	1,616,281
Charges for Services	13,396,607
Miscellaneous Revenues	210,081
Total Estimated Revenues	15,222,969
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	2,223,787
Fund Balance Appropriated- Impact Fees	384,183
Fund Balance Appropriated	494,862
Fund Balance Appropriated- Private Sources	6,615,817
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	24,941,618

PROPOSED APPROPRIATIONS

Physical Environment	19,167,428
Non Expenditures:	
Transfers to other Funds	1,029,729
Debt Service	4,744,461
TOTAL PROPOSED APPROPRIATIONS	24,941,618

SOLID WASTE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	4,944,645
Miscellaneous Revenues	17,965
Other Financing Sources:	
Fund Balance Appropriated	491,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	5,454,110

PROPOSED APPROPRIATIONS

Physical Environment	4,500,024
Non Expenditures:	
Transfers to other Funds	954,086
TOTAL PROPOSED APPROPRIATIONS	5,454,110

AIRPORT FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	10,438
Intergovernmental Revenue	1,650,000
Charges for Services	277,813
Miscellaneous Revenues	1,209,537
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,147,788

PROPOSED APPROPRIATIONS

Transportation	2,887,158
Non Expenditures:	
Reserves- Contributions to Retained Earnings	260,630
TOTAL PROPOSED APPROPRIATIONS	3,147,788

POLICE PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	242,702
Miscellaneous Revenues	1,980,675
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,223,377

PROPOSED APPROPRIATIONS

General Government	1,220,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	1,003,377
TOTAL PROPOSED APPROPRIATIONS	2,223,377

FIRE PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	164,563
Miscellaneous Revenues	1,556,051
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,720,614

PROPOSED APPROPRIATIONS

General Government	1,525,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	195,614
TOTAL PROPOSED APPROPRIATIONS	1,720,614

GENERAL EMPLOYEE'S PENSION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Miscellaneous Revenues	3,240,408
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,240,408

PROPOSED APPROPRIATIONS

General Government	3,035,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	205,408
TOTAL PROPOSED APPROPRIATIONS	3,240,408

HEALTH INSURANCE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	7,299,137
Miscellaneous Revenues	470,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	7,769,137

PROPOSED APPROPRIATIONS

General Government	7,769,137
TOTAL PROPOSED APPROPRIATIONS	7,769,137

WORKERS' COMPENSATION FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	1,152,809
Miscellaneous Revenues	7,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,160,309

PROPOSED APPROPRIATIONS

General Government	738,107
Non Expenditures:	
Reserves- Contributions to Fund Balance	422,202
TOTAL PROPOSED APPROPRIATIONS	1,160,309

FLEET SERVICES FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	2,740,769
Miscellaneous Revenues	25,000
Total Estimated Revenues	2,765,769
Other Financing Sources:	
Transfers from other Funds	1,006,042
Fund Balance Appropriated	1,068,538
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	4,840,349

PROPOSED APPROPRIATIONS

General Government	3,834,307
Non Expenditures:	
Transfers to other Funds	1,006,042
TOTAL PROPOSED APPROPRIATIONS	4,840,349

DISCRETIONARY SALES TAX FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	2,599,868
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,599,868

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	2,060,196
Reserves- Contributions to Fund Balance	539,672
TOTAL PROPOSED APPROPRIATIONS	2,599,868

GAS TAX FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	595,000
Intergovernmental Revenue	205,000
Total Estimated Revenues	800,000
Other Financing Sources:	
Fund Balance Appropriated	400,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,200,000

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	1,200,000
TOTAL PROPOSED APPROPRIATIONS	1,200,000

BUILDING PERMITS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	1,007,000
Charges for Services	3,200
Miscellaneous Revenues	15,000
Other Sources	48,400
Total Estimated Revenues	1,073,600

Other Financing Sources:

Fund Balance Appropriated	377,022
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,450,622
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PROPOSED APPROPRIATIONS

Public Safety	1,450,622
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TOTAL PROPOSED APPROPRIATIONS	1,450,622
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POLICE FORFEITURE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	25,000
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	25,000
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PROPOSED APPROPRIATIONS

Public Safety	25,000
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TOTAL PROPOSED APPROPRIATIONS	25,000
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POLICE EDUCATION RECEIPTS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	3,500
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,500
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PROPOSED APPROPRIATIONS

Public Safety	3,500
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TOTAL PROPOSED APPROPRIATIONS	3,500
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ALL FUNDS**ESTIMATED REVENUES AND OTHER RECEIPTS**

Ad Valorem Taxes	7,777,764
Other Taxes	8,457,133
Licenses and Permits	5,267,777
Intergovernmental Revenue	7,098,847
Charges for Services	148,604,156
Fines and Forfeits	171,750
Miscellaneous Revenues	10,500,761
Other Sources	688,640
Total Estimated Revenues	188,566,828

Other Financing Sources:

Transfers from other Funds	14,571,896
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Fund Balance Appropriated- Renewal & Replacement	7,621,991
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Fund Balance Appropriated- Impact Fees	1,364,183
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Fund Balance Appropriated- Private Sources	6,615,817
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Fund Balance Appropriated	4,973,434
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	223,714,149
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ALL FUNDS (cont.)

PROPOSED APPROPRIATIONS

General Government	23,265,246
Public Safety	19,140,351
Physical Environment	139,148,469
Transportation	4,203,959
Economic Environment	991,558
Human Services	6,600
Culture/Recreation	4,710,936
Other Uses	164,272
Non Expenditures:	
Transfers to other Funds	14,619,635
Debt Service	13,260,972
Reserve for Future Use	1,559,707
Reserves- Contributions to Fund Balance	2,366,273
Reserves- Contributions to Retained Earnings	276,171
TOTAL PROPOSED APPROPRIATIONS	223,714,149

SECTION II.

This resolution shall become effective immediately upon its passage and adoption by the by the Leesburg City Commission.

PASSED AND ADOPTED at a special meeting of the City Commission of the City of Leesburg, Florida held the 15th day of September 2022.

Mayor

ATTEST:

City Clerk